



ASCSM Student Senate Minutes (Unapproved)

Monday, June 6, 2011

2:15 pm

College of San Mateo, College Center, College Heights Conference Room (Building 10, Room 468)

I. The meeting was called to order at 2:20 pm.

II. Swearing In

Associate Advisor Hamadeh administered the ASCSM Oath of Office to President Kupperberg. President Kupperberg then administered the ASCSM Oath of Office to the 2011/12 ASCSM Student Senate.

III. Roll Call

Members in Attendance: President Paige Kupperberg; Vice President Daniella Medeiro; Senators Paola Alunni, Losili Alusa, Kat Alvarado, Brittany Arthur, Nioratra Benyasri, Julie Anne Crews, Bailey Girard, Melanie Medeiro, Carlos Mesquita, Michael Norton, Hayley Sharpe, Epine Siaopo, Jeff Stanley, and Emmeline Wong.

Guests in Attendance: Nick Vasquez, Matt Schmeeckle, Jeff Gonzalez, Tryn Miller, Sashka Leahy, Ahmad Albawayah, and Regina Ramos.

IV. Approval of the Agenda

Motion to approve the Agenda as presented by Senator Girard; seconded by Senator Norton. Hearing no objections, the motion carried.

V. Approval of the Minutes of Prior Meeting(s)

A. Monday, May 2, 2011

Motion to approve the Minutes of the May 2, 2011 meeting by Senator Girard; seconded by Senator Crews. Hearing no objections, the motion carried.

VI. Announcements & Hearing of the Public

Director of Marketing and Public Relations Beverley Madden announced that CSM would again have a presence at the San Mateo County Fair. The College will be hosting the "CSM Presents" stage, showcasing performances by bands made up of CSM students, faculty, and alumni. In addition, the Performance Dance Ensemble will be featured and the Cosmetology Department will be providing free services. In addition, Ms. Madden explained that the Marketing and Public Relations Department is responsible for all College publications, the College website, student emails, and other outreach activities.

Outreach Program Services Coordinator Alex Guiriba informed the Student Senate that the Outreach Program is looking for one to two new student ambassadors for the fall semester. Mr. Guiriba explained that ambassadors conduct outreach to local high schools and serve as mentors to new students on campus. Program Services Coordinator Guiriba also spoke about the College's Operation Welcome Mat, which is designed to assist students during the start of each semester. Mr. Guiriba solicited assistance from the Student Senate for the upcoming Operation Welcome Mat planned for the start of the summer session.

VII. Special Presentations

A. Brown Act – Coordinator Schaefer

Coordinator of Student Activities Aaron Schaefer presented the Student Senate with information about the California Brown Act, its requirements for open meetings, and how those requirements apply to the Student Senate and its committees.

B. Parliamentary Procedure – Coordinator Schaefer

The Student Senate viewed a portion of an instruction video outlining the basics of parliamentary procedure.

C. Shared Governance – Associate Advisor Hamadeh

Due to time constraints, Senator Crews motioned to table this item until next meeting; seconded by Senator Arthur. Hearing no objections, the motion carried.

VIII. Executive Reports

A. **President Paige Kupperberg** welcomed the 2011/12 Student Senate and said she looked forward to a good year. President Kupperberg indicated that she would be appointing a Finance Director at the next meeting; anyone interested in the position should contact her directly.

B. **Vice President Daniella Medeiro** welcomed everyone to the meeting and thanked everyone for attending this first meeting over the summer. Vice President Medeiro also expressed that she is looking forward to the upcoming Student Senate Leadership Conference.

IX. Senator Reports

Senator Jeff Stanley asked for clarification regarding the upcoming Student Senate Leadership Conference. Specifically, Mr. Stanley asked for confirmation that the group was going to Occidental the city, not the college. Coordinator Schaefer affirmed that the conference will be in the town of Occidental.

X. Advisor Reports

A. **Aaron Schaefer, CSM Coordinator of Student Activities**, welcomed the 2011/12 Student Senate. He encouraged everyone to be sure to attend meetings over the summer. The group needs quorum, or a minimum of 50 percent plus 1 members, to conduct business. There is going to be a big push this summer to begin planning events for the fall semester. The advisors would like to see at least two to three events in the advanced planning stages before the summer is over.

In addition, Coordinator Schaefer explained that the Student Senate succeeds and fails together, and that everyone will get out of the experience what they put into it. Over the summer, there will be several training sessions, including a workshop on conflict resolution presented by the Peninsula Conflict Resolution Center (PCRC). Mr. Schaefer also encouraged the Senate to provide suggestions about subjects they would like to be trained in.

Coordinator Schaefer also outlined some of the rules pertaining to the Student Senate Office in Building 17. Mr. Schaefer explained that having a key to the office is a privilege extended by the College, and not a right. Keys would most likely be issued at the next meeting. Members of the Senate are restricted to one guest in the space. Guests are not allowed to use the computers unless they are utilizing them for Senate related business. Mr. Schaefer also asked that the Senate keep the space clean and that everyone refrain from storing belongings on the couches.

Finally, Coordinator Schaefer reminded those interested in being appointed Associate Senators that they had until the end of the day to inform him they would like to attend the leadership conference.

- B. **Fauzi Hamadeh, Associate Advisor**, echoed Coordinator Schaefer's welcome and said he looked forward to a productive year with the new Student Senate. Mr. Hamadeh also outlined additional rules pertaining to the Student Senate Office, including making sure the space is secure and the availability of lockers in the space. Mr. Hamadeh also outlined guidelines for using the computers and office supplies in the Student Senate Office.

XI. Unfinished Business

None.

XII. New Business, Discussion, and Information Items

A. Appointments – President Kupperberg

President Kupperberg made the following appointments:

- The following individuals as Associate Senators:
 - Matt Schmeackle
 - Ahamad Albawayah
 - Sashka Leahy
 - Jeff Gonzalez
 - Nick Vasquez
 - Tryn Miller
 - Regina Ramos

Motion to approve the above appointments by Senator Alvarado; seconded by Senator Arthur. Hearing no objections, the motion carried.

- Associate Senator Ramos as Secretary

Motion to approve by Senator Wong; seconded by Senator Arthur. Hearing no objections, the motion carried.

B. ASCSM Summer Leadership Conference – Coordinator Schaefer

Coordinator Schaefer provided details about the upcoming ASCSM Summer Leadership Conference. Mr. Schaefer reminded those attending to please be on time on Friday morning as there is a very tight schedule for the conference.

XIII. Committee Reports

None.

XIV. Future Agenda Items

The following items were suggested for a future agenda: Election of Student Senate Vice Chair, AS Budget for 2011/12, and Equipment Replacement.

XV. Final Announcements & Hearing of the Public

Secretary Ramos reminded those who had served as ushers during Commencement to please turn in their timesheets to the Office of Student Life.

Coordinator Schaefer reminded anyone interested in helping the Marketing & Public Relations Department at the San Mateo County Fair should see him immediately after the meeting. Mr. Schaefer also reminded those that had not scheduled one-on-one meetings with him to please do so as soon as possible.

XVI. Adjournment

Motion to adjourn by Senator Medeiro; seconded by Senator Alvarado. Hearing no objections, the meetings was adjourned at 4:20 pm.

Submitted by

/s Fauzi Hamadeh
Associate Advisor