

College of San Mateo
Official Course Outline

1. **COURSE ID:** ADMJ 145 **TITLE:** Basic Police Academy

Semester Units/Hours: 22.0 units; a minimum of 444.0 lecture hours/semester; a minimum of 444.0 lab hours/semester

Method of Grading: Letter Grade Only

Prerequisite: Pass the POST Reading/Writing Test; Pass the Physical Agility WSTB Test; Criminal history clearance pursuant to Penal Code 13511.5

2. **COURSE DESIGNATION:**

Degree Credit

Transfer credit: CSU

3. **COURSE DESCRIPTIONS:**

Catalog Description:

This course is certified by the Commission on Peace Officer Standards and Training (POST) and meets the statutory basic training requirements for California Peace Officers. The course follows the instructional framework, minimum hour and content requirements established by POST. The course meets requirements for employed peace officer students, however is open to those students who meet and satisfy entry requirements including written examination, physical fitness examination, DOJ fingerprint clearance and medical clearance. This course requires significant time commitments and outside course work including uniform preparation, homework assignments and equipment maintenance. This course requires additional fees.

4. **STUDENT LEARNING OUTCOME(S) (SLO'S):**

Upon successful completion of this course, a student will meet the following outcomes:

1. Demonstrate required competencies as determined by the Commission on Peace Officer Standards and Training

5. **SPECIFIC INSTRUCTIONAL OBJECTIVES:**

Upon successful completion of this course, a student will be able to:

1. apply the US Constitution to the actions and conduct of peace officers
2. identify the importance of leadership, professionalism and ethics and how to become leaders in the community, in their agencies, and among peers
3. examine community policing and its effect on the community including department effectiveness, addressing crime and community problems, and improving community relations
4. identify the impact of crime on direct and indirect victims including emotional reactions, physical reactions, resource and referral support, and police perception
5. analyze the elements, classifications, and definitions involving crimes against persons and crimes against property
6. describe when a minor may be taken into custody for violations of law, truancy, runaway and neglect, and the requirements of peace officers when dealing with minors in these situations
7. identify crimes related to narcotic and alcohol use and recognize physical symptoms of influence
8. communicate effectively, both orally and in writing, when constructing crime reports, testifying in court, and presenting information to peers, superiors, and the community

6. **COURSE CONTENT:**

Lecture Content:

1. History, Professionalism, Career and Ethics (LD01)
2. Criminal Justice System (LD02)
3. Community Relations (LD03)
4. Victimology/Crisis Intervention (LD04)
5. Introduction to Criminal Law (LD05)
6. Property Crimes (LD06)
7. Crimes Against Persons (LD07)
8. General Crime Statutes (LD08)
9. Crimes Against Children (LD09)
10. Sex Crimes (LD10)

11. Juvenile Law and Procedure (LD11)
12. Controlled Substances (LD12)
13. ABC Law (LD13)
14. Laws of Arrest (LD15)
15. Search and Seizure (LD16)
16. Presentation of Evidence (LD17)
17. Investigative Report Writing (LD18)
18. Vehicle Operations (LD19)
19. Use of Force (LD20)
20. Patrol Techniques (LD21)
21. Vehicle Pullovers (LD22)
22. Crimes in Progress (LD23)
23. Handling Disputes/Crowd Control (LD24)
24. Domestic Violence (LD25)
25. Unusual Occurrences (LD26)
26. Missing Persons (LD27)
27. Traffic Enforcement (LD28)
28. Traffic Accident Investigation (LD29)
29. Preliminary Investigation (LD30)
30. Custody (LD31)
31. Lifetime Fitness (LD32)
32. Person Searches/Baton (LD33)
33. First Aid/CPR (LD34)
34. Firearms/Chemical Agents (LD35)
35. Information Systems (LD36)
36. Persons with Disabilities (LD37)
37. Gang Awareness (LD38)
38. Crimes Against the Justice System (LD39)
39. Weapons Violations (LD40)
40. Hazardous Materials Awareness (LD41)
41. Cultural Diversity/Discrimination (LD42)

Lab Content:

1. Vehicle Operations (LD19)
2. Lifetime Fitness (LD32)
3. Person Searches/Baton (LD33)
4. First Aid/CPR (LD34)
5. Firearms/Chemical Agents (LD35)

7. REPRESENTATIVE METHODS OF INSTRUCTION:

Typical methods of instruction may include:

1. Lecture
2. Lab
3. Activity
4. Discussion
5. Observation and Demonstration

8. REPRESENTATIVE ASSIGNMENTS

Representative assignments in this course may include, but are not limited to the following:

Writing Assignments:

Reading and writing assignments based on Required Texts list

- Essay
- Report Writing

Reading Assignments:

Pre-reading of Learning Domain for each session

Other Outside Assignments:

Care of uniforms and equipment

9. REPRESENTATIVE METHODS OF EVALUATION

Representative methods of evaluation may include:

1. Class Performance

2. Class Work
3. Home Work
4. Lab Activities
5. Papers
6. Quizzes
7. Simulation
8. Written examination
9. Care of uniform and equipment

10. **REPRESENTATIVE TEXT(S):**

Possible textbooks include:

1. State of California. *California Vehicle Code*, ed. State of California, 2012
2. State of California. *California Penal Code*, ed. State of California, 2012
3. Peace Officer Standards and Training (POST). *Basic Course Learning Domain Workbooks*, Current ed.
Sacramento: Peace Officer Standards and Training (POST), 2012

Other:

1. Legal cases and other prepared handouts
2. First Aid/CPR books - most current edition

Origination Date: August 2010

Curriculum Committee Approval Date: December 2012

Effective Term: Fall 2013

Course Originator: Michelle Schneider