

## Associate Degree

- ADMJ 100
- ADMJ 102
- ADMJ 104
- ADMJ 106
- ADMJ 108
- ADMJ 710

Plus 9 elective units chosen from one of the five groups below:

Group 1 – ADMJ 120, 153, 185  
SOSC 301, 302

Group 2 – ACTG 100, 121  
ECON 100, 102  
ECON 123 or MATH 200

Group 3 – SOCI 105, 141, 200  
PSYC 225  
SOCI 300 or PSYC 300

Group 4 – ETHN 150, 151, 160  
ANTH 105, 110, 120  
GEOG 110

Group 5 – SPCH 120, 140, 150, 170

Group 6 – CIS 479, 488, 489, 490, 491

Plus General Education and other requirements for the A.S. Degree.

All 9 units of elective courses must be taken from the same group. Each group contains lower division major courses, which allows for a choice of majors when transferring to a four-year college.

---

### Certificate of Achievement

Completion of the A.S. Degree major requirements listed above, with a grade of “C” or better in each course.

---

Be sure to pick up an Academic Catalog for more information on the Degree and General Education requirements.

Please check with the Counseling Center for the assigned counselor(s).

650-574-6400

## Regular Basic Course – Modular Format Reserve Police Officer Training

### ADMJ 780 – Regular Basic Course Module III (9.5 units)

First level of training in the Modular Format of the Regular Basic Course as prescribed by the California Commission on Peace Officer Standards and Training (POST). Includes PC832 certification. Class meets Tuesday and Thursday evenings (1830 – 2230) and Saturdays (0800 – 1700) for approximately fourteen weeks.

### ADMJ 781 – Regular Basic Course Module II (13.0 units)

Second level of training in the Modular Format of the Regular Basic Course as prescribed by the California Commission on Peace Officer Standards and Training (POST). Class meets Monday and Wednesday evenings (1830 – 2230) and Saturdays (0800 – 1700) for the whole semester, plus Sunday evenings (1830 – 2230) for part of the class.

**See the Class Schedule or Catalog for Prerequisite information.**

These classes must be taken in this order. Students must show proof of completion for each new level of training. Students are required to attend all of the mandated training hours for each course.

Students who wish to continue their training and receive the P.O.S.T. Basic Academy Certificate may go on to an academy presenter to take Regular Basic Course Level I.

### P.C. 832 Certification Training

These courses are for individuals who only need PC832 Certification for their job. These courses are stand-alone training and are no longer used as the pre-requisite for the Level III course

### ADMJ 771 – P.C. 832 Arrest & Control Training (3 units)

This 48 hour course is the first step for anyone interested in becoming a Reserve Police Officer. Class meets Tuesday and Thursday evenings (1830 – 2230) and Saturdays (0800 – 1700) for approximately three weeks.

### ADMJ 775 – P.C. 832 Firearms Training (0.5 unit)

A continuation of the P.C. 832 training, this course is 24 hours of essential handgun training. Class meets three evenings a week (Tuesday, Thursday and Sunday) from 1830 – 2230, for two weeks. Registered students will receive a DOJ fingerprint packet by mail from the ADMJ office. Please make sure that your mailing address is correct when you register. **Pre-Requisite:** DOJ Clearance and successful completion of the Arrest & Control Training or concurrent enrollment in ADMJ 771. Students who have taken the Arrest & Control training at another presenter must be within three years of the dated certificate/letter.

## Registration Tips

Administration of Justice  
College of San Mateo  
1700 West Hillsdale Blvd  
San Mateo CA 94402

Phone: 650-574-6343

Fax: 650-378-7242

[csm-admj@smccd.edu](mailto:csm-admj@smccd.edu)

[collegeofsanmateo.edu/aj](http://collegeofsanmateo.edu/aj)

[collegeofsanmateo.edu](http://collegeofsanmateo.edu)



Ron Galatolo, Chancellor  
Michael Claire, President

### Board of Trustees 2009 – 2010

Karen Schwarz, President  
Patricia Miljanich, Vice President-Clerk  
Helen Hausman  
Richard Holober  
Dave Mandelkern  
Virginia Medrano Rosales, Student Trustee

Typically, the Fall Semester begins in August, with registration beginning in May, and the Spring Semester begins in January, with registration beginning in November.

The printed Schedule of Classes arrives on campus about one month before registration starts, and contains a listing of courses being offered for the semester, as well as student services contact information, fees and the Final Examination schedule. All students are encouraged to obtain a class schedule.

A searchable class schedule is posted on the CSM website, but does not contain any course descriptions or pre-requisite information. The printed schedule (class-listings only) and the current Academic Catalog can also be viewed online using Adobe Acrobat Reader.

Residents of Belmont, Burlingame, El Granada, Foster City, Half Moon Bay, Hillsborough, Millbrae, Montara, Moss Beach and San Mateo usually receive a class schedule in the mail. If you did not receive a schedule by mail, or you do not live in one of these cities, you may have one mailed to you by calling 650-574-6231 or send an email request to [csmpr@smccd.edu](mailto:csmpr@smccd.edu).

An Application for Admission is contained within the Schedule of Classes, or you may fill out the online application using the WebSMART system.

---

## South Bay Regional Public Safety Training Consortium

College of San Mateo hosts a Standard Format **Basic Police Academy** twice a year. This is primarily training for the new hires in San Mateo County and other law enforcement agencies; however there are sometimes spaces available for non-affiliates who wish to acquire their Basic Certificate on their own.

For more information regarding upcoming academy schedules and space availability, please contact South Bay at 408-270-6458.

Their website is <http://theacademy.ca.gov>

Job openings and requirements differ from city to city. Students should check with each city directly regarding available positions and testing information.