

**COLLEGE OF SAN MATEO
NURSING DEPARTMENT**

NURSING ADVISORY COUNCIL MEETING

October 17, 2016

MINUTES

Agency Members Present:

1. Cynthia Harrison, Health Workforce Initiative - Mission College
2. Terry Graham, Kaiser Redwood City

College Representatives:

1. Jane McAteer, Director of Nursing
2. Janis Wisherop, CSM Nursing Instructor
3. Leann Kennedy, CSM Nursing Instructor
4. Rupinder Kaur, CSM Nursing Instructor
5. Melinda Nguyen, CSM Nursing Instructor
6. Catherine Damonte, CSM Nursing Instructor
7. Ilene Simon, CSM Nursing Instructor
8. Natalie Waechtler, CSM Nursing Instructor
9. Mandy Anderson, CSM Nursing Instructor
10. Judith Cheung, Staff Assistant
11. Nursing students: Karla Louie, Miriam Chan, Michelle Umezu

<u>TOPIC</u>	<u>Discussion/Decision</u>
1. Welcome/Introductions	
2. Previous meeting minutes	2.1 Approved. Minutes will be posted on the Advisory Council website.
3. Student Profile Data	<p>3.1 1st Year students: Increase in Caucasian students, average age is 31 years old, more students have previous degrees & male students</p> <p>3.2 2nd Year students: Increase in Asian students, average age is 29.93 years old, less employed because need to concentrate on program requirements</p>
4. BRN Visit – Exit Report	<p>4.1 BRN was here from 9/26 to 9/28. They had visited Seton Coastside, Mills Peninsula and SMMC. A response report from the program will be submit before January. These are the items that need to be changed or update:</p> <ol style="list-style-type: none"> a) Assistant director release time. Stipend does not work. Recommend release time for the assistant director from faculty work assignment. Need full time faculty. b) Need a faculty handbook, specific responsibilities for the job c) More comprehensive d) Full time faculty needed. Five full time college wide faculty will be proposed e) Recommendation is to revise the curriculum to reflect current

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	<p>nursing practices</p> <p>f) Evaluation tools need to reflect student learning outcomes and be more aligned with the course objectives. The tools need to be tightened up, if possible</p> <p>g) Clinical agreements need to include six required elements from the regulation. The Kaiser agreement serves as a model</p>
5. Clinical Placement	<p>5.1 Two 2nd year placements need to be found for Spring 2017. Peninsula will not accommodate students in the medical surgical areas and critical care due to new employee training. Pediatrics also needs alternatives.</p> <p>5.2 Also checked with Kaiser South San Francisco. Terry will ask her new manager – Josephine Reyes about this location because she has experience at UCSF and Lucile Packard already declined Pediatrics sections’ request. Still waiting for Kaiser Santa Clara to respond.</p>
6. Recruiting faculty from industry	6.1 Difficult to recruit qualified faculty. Health impact had a clinical course for potential faculty in the past, attendance was low lately. Need to find another way to recruit.
7. San Francisco State University	7.1 The goal is to stream line courses and launch a dual enrollment program for the bachelor degree. A meeting on 10/17 will be held at 10:30am with Melissa, Jane, Janis and Dean of SFSU and Associate Director.
8. Perioperative Course’s Potential Funding	<p>8.1 <u>Cynthia:</u></p> <p>a) Revisit – the white paper for pediatrics; revalidation and remediation on TEAS, discussed by 3CNAC</p> <p>b) Extra \$20K grant for review. Still to determine what are the requirements to apply?</p> <p>c) New regulation polices: demonstrate 90% or higher on success rate. AA/AS degree provide once but it will cause academic bumper problem</p> <p>d) Big need demonstrated for mental health and nurse practitioners</p> <p>e) Just finished testing strategies course within three colleges in Marin County</p> <p>f) There is an education training in January 2017. Participant just pay \$35 fee. Hotel and registration will be covered</p> <p>g) Maybe no NCLEX review course this year due to low attendance. This was offered for students who had failed NCLEX twice</p> <p>h) Strong Workforce fund available up to 1.2 million (64% from 2 million fund); regional partnership – 6 to 8 weeks co-operative courses</p>
9. New Graduate Programs / Hiring Trends	<p>9.1 <u>Terry from Kaiser:</u></p> <p>a) Oakland has a new graduate program; San Jose working on medical surgical hires. Sacramento med surg still closed</p>

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	<p>b.) Kaiser Redwood City is expanding with a lot of movement. New ICU nurses to hires; new hires for medical surgical educator and educator for mom baby units</p> <p>9.2 Nursing Alumni Night on December 1, 2016 at 5-7PM in Bay View Dining</p> <p>9.3 Looking for adjunct faculty, maybe setup a "Faculty Registry" link to apply</p>
10. Next Meeting	Third week of April 2017. Date TBD.

Submitted by: J. Cheung