

# College of San Mateo

## Application for A.A/A.S Degree

### Steps to complete before submitting this form:

- Meet with a counselor to complete both sides of this form
- Sign and date the form
- Attach an unofficial copy of your CSM transcript.

Application submitted for: Summer \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Year \_\_\_\_\_

Print Name: \_\_\_\_\_ Student ID No.: \_\_\_\_\_

Address where diploma should be mailed: \_\_\_\_\_  
Street City State Zip Code

Current Address if different from above: \_\_\_\_\_

Day Telephone Number: \_\_\_\_\_ Cell Telephone Number \_\_\_\_\_

Name to be inscribed on diploma: \_\_\_\_\_  
Print Clearly: First Name Middle Name Last Name

**Note: First and Last Name MUST be as it appears on your CSM transcript**

Years Attended CSM: \_\_\_\_\_ Catalog Year Used for Assessment \_\_\_\_\_

CSM Major: \_\_\_\_\_ Option: \_\_\_\_\_

Previous Colleges Attended:

(All Transcripts must be on file at CSM)

\_\_\_\_\_ From \_\_\_/\_\_\_ to \_\_\_/\_\_\_  
\_\_\_\_\_ From \_\_\_/\_\_\_ to \_\_\_/\_\_\_  
\_\_\_\_\_ From \_\_\_/\_\_\_ to \_\_\_/\_\_\_  
\_\_\_\_\_ From \_\_\_/\_\_\_ to \_\_\_/\_\_\_

If you plan to use courses from other colleges you must submit approved course substitution forms to the Office of Admission & Records.

Have you previously applied for a CSM degree? If so, when \_\_\_\_\_  
Month Year

Do you hold another degree? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you a Veteran of the U.S. Armed Services? Yes \_\_\_\_\_ No \_\_\_\_\_

DD214 must be on file with the Office of Admissions & Records to request military credit and /or waivers.

**Note:** Some courses are not degree applicable, are not calculated into the overall grade point average and do not count towards honors at graduation.

## Application for Associate Degree

**Directions to Students:** Complete this petition with a Counselor. The Counselor will identify courses that meet degree requirements and list them with the grade on this form. If a course is currently In Progress write IP next to the course. Both student and counselor signatures are required. You may schedule an appointment to meet with a Counselor to complete your application in the Counseling Center, Building 5, Room 128. **Admissions & Records will conduct the final review and notify you of your status.**

**Degree completed in:** FALL \_\_\_\_\_ SPRING \_\_\_\_\_ SUMMER \_\_\_\_\_

**NAME:**(print name as you want it to appear on your degree) \_\_\_\_\_ **SS#/SID:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Total Degree Applicable Units:** \_\_\_\_\_ **Residence** (check one): 48 units \_\_\_\_\_ or last 12 units \_\_\_\_\_

**Scholarship:** Cum GPA for Degree applicable units at CSM: \_\_\_\_\_ GPA all AA/AS units: \_\_\_\_\_

**Competency Requirements:** Math \_\_\_\_\_ English \_\_\_\_\_ Reading \_\_\_\_\_

**MAJOR courses and GRADES** (18 units exclusive of units used for other requirements)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**TOTAL UNITS** required for the major: \_\_\_\_\_ **ALL MAJOR REQUIREMENTS** completed or IP: \_\_\_\_\_

**GPA of at least 2.0 in major courses:** \_\_\_ yes \_\_\_ no **15 units of major completed at CSM** \_\_\_ yes \_\_\_ no

**GENERAL EDUCATION:**

**1. American History and Institutions, CA State and Local Government:**

\_\_\_\_\_

**2. Language and Rationality:** a. \_\_\_\_\_ b. \_\_\_\_\_

**3. Health Science:** \_\_\_\_\_ **4. Physical Education:** \_\_\_\_\_

**5. Additional General Education** (At least 3 units in each Area. The major may satisfy one are and the 12 units can be selected from the remaining 3 areas with at least 3 units from each.)

**Area A–Natural Science:** \_\_\_\_\_ **Area B–Social Science:** \_\_\_\_\_

**Area C-Humanities:** \_\_\_\_\_ **Area D-Career Explore:** \_\_\_\_\_

**6. ELECTIVES: UNIT VALUE ONLY** \_\_\_\_\_  
(Additional course units completed to meet the degree unit requirement.)

**DEGREE REQUIREMENTS NOT COMPLETED:**

\_\_\_\_\_

\_\_\_\_\_

Student Signature: \_\_\_\_\_ Counselor Signature: \_\_\_\_\_ Date \_\_\_\_\_

As a counselor, I have reviewed this information and it is correct to the best of my knowledge. Final certification will be completed by A&R.

FINAL EVALUATION – ADMISSIONS AND RECORDS: Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

**DEGREE REQUIREMENTS NOT COMPLETED:**

\_\_\_\_\_

\_\_\_\_\_