

Accounting and Taxation Certificates at College of San Mateo

Accounting Assistant Series

ACTG 100 Accounting Procedures
ACTG 103 Ten-Key Skills
ACTG 144 QuickBooks: Service
ACTG 145 QuickBooks: Merchandising
BUSW 415 Excel I
CRER 127 Job Search Skills

CPA Exam Preparation Series

ACTG 121 Financial Accounting
ACTG 131 Managerial Accounting
ACTG 161 Intermediate Accounting I
ACTG 162 Intermediate Accounting II
ACTG 163 Auditing
ACTG 164 Governmental and Nonprofit
ACTG 165 Cost Accounting
ACTG 171 Individual Income Taxes
ACTG 172 Business Income Taxes
ACTG 173 Trust, Estate, and Gift Taxes
BUS. 201 Business Law

Accounting Certificate

ACTG 100 Accounting Procedures
ACTG 103 Ten-Key Skills
ACTG 121 Financial Accounting
ACTG 131 Managerial Accounting
ACTG 144 QuickBooks: Service
ACTG 145 QuickBooks: Merchandising
BUSW 415 Excel I
Plus six units from these courses:
ACTG 161 Intermediate Accounting I
ACTG 162 Intermediate Accounting II
ACTG 163 Auditing
ACTG 164 Governmental, Nonprofit Actg.
ACTG 165 Cost Accounting
ACTG 171 Individual Income Taxes
ACTG 172 Business Income Taxes
ACTG 173 Trust, Estate and Gift Taxes
ACTG 665 Topics vary
BUS. 100 Contemporary Business
BUS. 201 Business Law
BUS. 295 Computer Systems in Business

Tax Preparer Series: Level I

ACTG 100 Accounting Procedures
ACTG 103 Ten-Key Skills
ACTG 171 Individual Income Taxes
BUSW 415 Excel I
CRER 127 Job Search Skills

Tax Preparer Series: Level II

ACTG 121 Financial Accounting
ACTG 144 QuickBooks: Service
ACTG 145 QuickBooks: Merchandising
ACTG 172 Business Income Taxes
ACTG 173 Trust, Estate and Gift Taxes

Enrolled Agent Exam Prep Series

ACTG 121 Financial Accounting
ACTG 171 Individual Income Taxes
ACTG 172 Business Income Taxes
ACTG 173 Trust, Estate and Gift Taxes
ACTG 176 Enrolled Agent Exam Prep

For additional information visit <http://www.collegeofsanmateo.edu/accounting/>

Need help? Call (650)574-6400 to make an appointment with Accounting and Tax Advisor Rick Ambrose