



ACADEMIC SENATE

Meeting Minutes

February 13, 2018
 Rm. 18-206
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2017-2018

Jeramy Wallace
President

Peter von Bleichert
Vice-President

Rosemary Nurre
Treasurer

Daniel Keller
Secretary

Executives Present

Name of Officer	Executive Committee Role
Daniel Keller Rosemary Nurre Peter von Bleichert Jeramy Wallace	Secretary Treasurer Vice-president President

Senators Present

Name of Senator	Division
Tabitha Conway Tatiana Irwin Steven Gonzales Beth LaRochelle Colby Nixon Stephanie Roach Kathleen Sammut Lakshmikanta Sengupta Mike Schmidt Mick Sherer	ASLT CASS Business/Tech Math/Science Language Arts ASLT-Library Counselling Math/Science Kinesiology Language Arts

Others Present

Name	Representing
Mike Claire David Laderman Vincent Li Teresa Morris Colby Riley Jeremiah Sims Andreas Wolf Ellen Young	CSM President ASGC Past president Business/Tech COI ASCSM Director of Equity Dean Kinesiology CAE

Opening Procedures

Item	Presenter	Time	Details	Action/ Information/ Procedure
Call to order	President	2:30	Agenda approved	Procedure
Adoption of today's agenda	President	2:35	Approved	Action
Adoption of past minutes	President		Minutes of 11/28/17 and 1/23/18 approved	Action
Public Comment	Public	2:40	Rosemary: the workload survey is coming in the first or second week of March—people should begin thinking about what they have been spending time on and be sure to participate in the survey. Tabitha Conway is replacing Allie Fasth as a senate representative for ASLT	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/ Information//Discussion
1	President's Report a. IPC update b. DPGC update c. DAS update d. FT Prioritization update	President	2:40	<p>a. The leadership retreat for IPC will take place at Canada Vista on March 16 from 9:00-3:00. Professional development funds can pay for substitutes for faculty who attend.</p> <p>b. Update on community education: programs will continue to be coordinated mainly with college Presidents. However, faculty have been added to the policy to contribute to discussions</p> <p>c. DAS update: The state governor has proposed a new funding model: state-funded colleges would see their Fund 1</p>	Information

				<p>budgets cut in half . Twenty-five percent of this cut would be made up with BOG waivers, EOPS, SSSP, and other sources. An additional 25% would be granted using an outcomes-based model. Although these cuts will not directly affect CSM due to our basic aid status, they could have a significant impact on other community colleges. CSM would be affected if we were to lose our status as a basic-aid district.</p> <p>DAS update continued: The ASCCC 2018 Spring Plenary Session will take place at the San Mateo Marriott on April 12 - 14, 2018. Deadline to register is March 15. PD funds will cover the costs.</p> <p>d. FT Prioritization: VPI Sandra Stefani Comerford clarified that there is a process in place that we should continue to follow: FT requests should be included in program review, forwarded to division deans. ASGC does not need to participate in the prioritization discussion</p>	
2	ASCSM Update	ASCSM President		Colby Riley, ASCSM president: associated students will be holding events for Valentine’s day and for “club day” on 2/14	Information
3	Standing committee reports	a. COI chair b. CAE chair		<p>a. Teresa Morris, COI Chair: the Committee on Instruction would like to change its name to “Curriculum Committee,” in line with most community colleges. This would require a change to the senate bylaws with 2/3 approval.</p> <p>The next three COI meetings will focus on “general education patterns” to sort our course offerings and ensure we are in alignment. Discussions will continue</p>	Information

				<p>in April and May.</p> <p>b. Ellen Young, Center for Academic Excellence Chair: a schedule of proposed events for the March 8 flex day will soon be available. Workshops will include two sessions on CSM becoming a Hispanic serving institution, with a morning session for both faculty and staff and an afternoon session for faculty.</p>	
4	Peer evaluation committee	President	3:30	Approval of peer evaluation committees for Creative Arts/Social Sciences, Language Arts, Math/Science: Approved by Stephanie; seconded, Rosemary.	Action
6	Basketball program	CSM President	3:35	<p>Mike Claire: CSM will try to have a men's basketball team in place by next fall.. There has long been a popular demand to have a men's basketball team at CSM, and this opportunity required a quick response, in part due to changes to Canada's basketball program as they are in the process of constructing a new gym facility, due to open in 2021. President Claire noted the academic rationale for sports: student athletes, including marginalized student populations, are succeeding in graduation and transfer at very high levels. In order for the new team to be successful, we will need to hire a full-time coach.</p> <p>President Claire mentioned that nearly all hiring decisions get made through extensive discussion and pre-defined processes, but this one was made more quickly. While we almost always follow the process for hiring FT positions, for this new team timing is very important as basketball coaches are in extremely high demand. We can do this without bumping any of the FT positions already prioritized.</p> <p>Unfortunately, we do not have funds for the construction of a new gym.</p>	Discussion
6	Syllabus equity statement	Director of equity	3:45	Jeremiah Sims, Director of Equity: Jeremiah was invited to discuss the goals of equity after our discussion of the equity syllabus statement in the	Discussion

			<p>January 23, 2018 meeting.</p> <p>Jeremiah shared his understanding of what “equity” means: the goal of equity work at all levels—administrative, instructional, classified-- is to create an atmosphere where students can go to any location on campus and work with people who will help them regardless of socioeconomic status, perceived disability, sexual orientation or any other quality—and be treated with respect for their full potential</p> <p>In order to do that, we need a common understanding of what equity is. This does not mean that we all must conform to the exact same definitions. We will do different things, but the goals should be the same: send the message to all students that we want them here, we want them to succeed.</p> <p>Jeremiah shared a definition of equity from his son: equity is not giving everyone the same thing, but giving everyone what they need to succeed. This means being mindful about language. For example, while “achievement gaps” do exist, they may be understood as the outcome of opportunity gaps. For example, some students who work full-time or lack transportation may need extra time to turn in assignments.</p> <p>Colby Riley: attention to equity may include accommodating different learning styles, paying attention to student background, being mindful of how you teach and present information.</p> <p>Jeremy noted that students may seem to be struggling as a result of insurmountable obstacles in their personal lives, but others struggle with problems that are within our control at CSM: problems with racism and sexism on campus, for example.</p> <p>Jeremiah said there is a shortage of research on how to engage traditionally marginalized students at the community college, though he recommended <i>Taking College Teaching Seriously, Pedagogy Matters!: Fostering Student Success Through Faculty-Centered Practice Improvement</i>.</p> <p>President Claire noted that conversations about</p>	
--	--	--	--	--

				<p>equity may sometimes be uncomfortable but they are an important part of the process of making this institution safe for everybody (including those who have been accused of violating equity).</p> <p>Regarding the equity syllabus statement: faculty will not be required to use this exact statement, but we should all at least include a statement that we value equity and, equally important, information about who to contact.</p> <p>We will continue this discussion at future meetings.</p>	
6	Enrollment caps	President	4:20	<p>This is the first of what will likely be many discussions of enrollment caps. The issue is not with the exact caps themselves but with the process put in place. Some faculty across the district feel pressured to increase enrollment to improve LOAD numbers. Unfortunately, the process has been largely improvised without feedback from ASGC or COI/Curriculum Committees.</p> <p>David Laderman suggested that COI/Curriculum Committees might be the best place to put a process in place—perhaps we could simply add a box on every course outline for “enrollment justification”—faculty could then fill this out and do it in the way that makes sense to them.</p> <p>Teresa: course outlines requirements are currently not stringent enough to justify enrollment caps. There would have to be more language. So faculty would have to think about what is in their outlines. There is a lot more work to be done before we can just boot this to COI.</p> <p>Given the complexity of this issue, is the first of what will likely be many discussions.</p>	Discussion

Final Announcements and Adjournment

Future Discussion Items & Tentative Schedule: Math/AB705 (Feb. 27th); CSM Mission and Educational Master Plan (Feb. 27th); Program Review updates (Mar. 13th); Adjunct Equity (Mar. 27th); COI name change (Apr. 10th)

Next meeting: February 27, 2018 Location: 18-206, 2:30 p.m.