



ACADEMIC SENATE

Meeting Minutes

January 23, 2018
 Rm. 18-206
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2017-2018

Jeramy Wallace
President

Peter von Bleichert
Vice-President

Rosemary Nurre
Treasurer

Daniel Keller
Secretary

Executives Present

Name of Officer	Executive Committee Role
Rosemary Nurre Peter von Bleichert Jeramy Wallace	Treasurer Vice-president President

Senators Present

Name of Senator	Division
Tatiana Irwin Steven Gonzales Margaret Kaluzny Colby Nixon Stephanie Roach Kathleen Sammut Lakshmikanta Sengupta Mick Sherer	CASS Business/Tech CASS Language Arts ASLT-Library Counselling Math/Science Language Arts

Others Present

Name	Representing
Dan Kaplan David Laderman Sarah Mangin Colby Riley	AFT Past president Library advisory committee ASCSM

Opening Procedures

Item	Presenter	Time	Details	Action/ Information/
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				Procedure
Call to order	President	2:30	Stephanie approves agenda We will approve the 11/28 minutes at the next meeting—we need to make some changes that Margaret wanted to add Minutes of 11/28 approved with amendment Minutes of 12/5 approved	Procedure
Roll/Introductions	President	2:35	New secretary (Keller) introduced.	Procedure
Adoption of today's agenda	President	2:40	Approved	Action
Adoption of past minutes	President		Minutes of the 11/28 meeting were approved with an amendment Minutes of 12/5 approved	Action
Public Comment	Public	2:45	Stephanie: The SWANK digital resource, available through the CSM library, has added 25 new films. Faculty can request new films for subjects taught in their disciplines. This is one of the most expensive databases—please check it out. Colby Riley: “Reboot week” ends tomorrow. Dan Kaplan asked Colby for any comments from students who attended the Standing Rock protests. Colby will report back. Sarah Mangin: The library is looking at data from the extended hours offered last semester to see if we can get a better sense of how many students made use of these hours.	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/ Information//Discus sion
1	Hiring Committees: Astronomy, Business, Chemistry, Counselling (International Ed and Puente), ESL, Football	President	2:50	Full-time position requests have traditionally come out of program review and have been submitted to division deans. However, some departments have made their requests in other ways—in one case, faculty were surprised that they had been granted a full-time position they had not formally requested. In other colleges in the district, position requests are brought before the academic senate. This raises two questions: 1. Should we have a more formal, uniform process	Action

				<p>across the district?</p> <p>2. Should ASGC hear the position requests?</p> <p>We agreed that we should have further discussion of these questions.</p> <p>All committees approved except for counseling: we are not sure if the committee is full without a dean attending. Motion to approve: Stephanie; second, Colby Nixon.</p>	
2	Equity in Hiring Conference	President	3:15	<p>A team composed of human resources, faculty, and other staff will attend the Equity in Hiring conference in Sacramento on 3/25/18. There is short-term professional development funding for those interested in attending. If you are interested, let Jeremy know.</p>	Information
3	Online-only community college	President	3:20	<p>The state chancellor is interested in creating an online-only community college for California. This would be considered a single college, a new addition to California's 114 existing community colleges. The state academic senate passed a resolution opposing this—the majority opinion is that these classes should be kept local—by the community colleges that already offer them.</p>	Information
4	Equity statement for syllabi	President	3:30	<p>Beth LaRoche proposed that we have an equity statement in syllabi similar to the Title 9 statement. The Academic Senate equity committee proposed the following draft:</p> <p><i>The faculty at College of San Mateo is committed to promoting educational equity and closing opportunity gaps; we understand that students have different educational needs, and, in line with our obligation to close opportunity gaps, we will appropriately respond to those needs. If you feel you are in an environment that is not conducive to your learning, you should contact CSM's Director of Equity or visit collegeofsanmateo.edu/equity to explore your options.</i></p> <p>Some members expressed concern that the language</p>	Discussion

			<p>of the proposed statement may seem confusing to faculty and/or students. Others were not clear about the intended goal or consequences of the statement. Among the questions and concerns raised:</p> <ul style="list-style-type: none"> -will faculty be required to include exactly this statement (or any statement about equity) on their syllabi, as is now the case for Title 9 statements, or is this only suggested? -will faculty be free to alter the statement so that it seems less like “boilerplate” or “cut and paste” language? -is a failure to “close opportunity gaps” something that can be determined by an outside investigator? -what are the consequences for faculty if a student feels that faculty have failed to close such gaps? <p>With regard to student understanding of the statement, Colby Riley noted that the statement does tell students who to contact, and this seems like the most important goal—to tell students where to go if they have questions. Still, we discussed several other questions:</p> <ul style="list-style-type: none"> -do all students know what is meant by “equity” or “opportunity gaps”? -should students be given other people to contact to discuss concerns over equity, such as counselors or the classroom professor? <p>We drafted the following statement as a possible revision:</p> <p style="text-align: center;"><i>The faculty at College of San Mateo is committed to promoting educational equity. We affirm that students are entitled to a learning environment free of unfair practices. If you feel you are in an inequitable environment or you want to learn more about educational equity, please come talk to me. You may also contact CSM’s Director of Equity (collegeofsanmateo.edu/equity) to explore your options.</i></p> <p>We will continue to discuss this statement in February. Rosemary suggested that Jeremiah Sims could be invited to discuss the goals and language of</p>	
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				the statement with the senate	
6	Board policies: 6.90 and X.XX: Debt Issuance	President	4:10	<p>Community education programs are currently coordinated with college Presidents. Some senators expressed concern that the term “stakeholders at each college” is vague and does not include faculty—college presidents don’t always know what courses we are teaching and how these may overlap with community ed offerings. It seems that the VPIs should be involved as they are more likely to be aware of conflicting course offerings.</p> <p>The “debt issuance” materials do not make sense to most senators, but Rosemary said she understands and is comfortable with the statement.</p>	Discussion

Final Announcements and Adjournment

4:30: Last semester, we started a discussion of **enrollment caps**: we will need to revisit this topic at future meetings.