



ACADEMIC SENATE

Meeting Minutes

[11/14/2017]
 Rm. 18-206
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2017-2018

Jeremy Wallace
President

Peter von Bleichert
Vice-President (& interim secretary)

Rosemary Nurre
Treasurer

[vacant]
Secretary

Executives Present

Name of Officer	Executive Committee Role
Rosemary Nurre	Treasurer
Peter von Bleichert	VP & Interim Secretary
Jeremy Wallace	President

Senators Present

Name of Senator	Division
Allie Fasth	ASLT
Tatiana Irwin	CASS
Margaret Kaluzny	CASS
Stephanie Roach	ASLT
Kathleen Sammut	Student Services
Mike Schmidt	Kinesiology
Mick Sherer	Language Arts
Kevin Sinarle	Student Services

Others Present

Name	Representing
Arianna Avendaño	EOPS/CARE
Katie Bliss	ASLT
Tabitha Conway	BSI/EEC
Lorraine DeMello	Skyline College faculty
Jesenia Diaz	Counselor/LAC Co-chair
Alicia Frangos	Counseling/ESL (Classified Senate)
Carla Grandy	Skyline College faculty
Fauzi Hamadeh	Student Life (Classified Senate)
Jessica Hurlless	Skyline College faculty
Cindy James	Business & Technology
David Laderman	Language Arts (AS Past President)
Kathy McEachron	CSM Business Services
Charlene Frontiera	Dean, Math/Science
Dan Kaplan	AFT
David McLain	Marketing (Classified Senate)
Margaret McGugan	Writing Center (Classified Senate)

Justin Merritt Mustafa Papal Anniqua Rana Jessica Raskin Kristi Ridgeway Colby Riley Krystal Romero Arielle Smith Annie Theodos Carol Ullrich Mary Vogt Ellen Young	Marketing (Classified Senate) Skyline College faculty Dean, ASLT Skyline College faculty Dean, Language Arts ASCSM Dean, Counseling Counseling ASLT Assessment (Classified Senate) PRIE (Classified Senate) CAE Chair
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Opening Procedures

Item	Presenter	Time	Details	Action/ Information/ Procedure
Call to order	President	2:30		Procedure
Roll/Introductions	Secretary	2:34		Procedure
Adoption of today's agenda	President	2:35	Motion to approve Alicia Frangos, Mick Sherer seconds.	Action
Adoption of past minutes	President			Action
Public Comment	Public	2:38	Mick Sherer, <i>Writer's Ruckus</i> 2-4, Bayview Dining, Thursday	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/ Information/Discussion
1	Guided Pathways	Jeremy Wallace	2:40	General background	Information
2	Guided Pathways	Skyline College GP Design Team	2:43	<p>Sharing their approach to Guided Pathways – Lessons learned.</p> <ul style="list-style-type: none"> - Meta-majors – grouping of related fields of study. Sorted certificates and degrees into interest areas. - Guided Pathways – integrate student services and learning commons, intake processes. - Instruction and counseling faculty synchronized. - Barriers to student success (less than 50% graduate with degree in six years). - Looked at persistence over fall/spring. - 14% success rate for two-year degrees. - 66% extra units taken. - Inquiry: How are we serving and not serving students? - Placement rates important (75% on time degree completion as student defines it). - Practices, policies, procedures that serve students. - Success grounded in community college. All 	Information/Discussion

			<p>students deserve success.</p> <ul style="list-style-type: none"> - Comprehensive College Redesign: Be clear with your vision and communicate it across campus. A promise: “Get in, get through, graduate on time.” - Promise Scholars Program – HS graduates that commit to FT, support for affordability (waive fees, lending library, dedicated counselor to support through process); Teaching & Learning – pedagogy adjusted to interact with students beyond class, interaction with all staff/faculty. - Look at everything we do on campus. Can existing programs impact our goals for Guided Pathways. How do you make sure there is no redundancy of effort, or misalignment. Take a step back, inform the work. - Clear roles, goals and timelines. - Proposed framework cross-functional team: 2 deans (one counseling, one instruction), 5 faculty (counseling and instruction – 60% reassign time). Facilitate. - Design teams have gone through iterations. - Comprised of ‘squads’ (see slide photo) - Work teams discipline-specific to work on respective meta-majors. Then decided to have interdisciplinary teams. - Exploratory course (career exposure) - Undecided experience. - Once structure in place, started work. Data: <ul style="list-style-type: none"> 1. Course mapping (gives departmental buy-ins) Could include GE, but Skyline doing stand-alone GE. 2. Social Graph – clusters with like course work (figured out metamajors by itself. Student focus group immediately; 3. Student feedback. Move from national to local data that helps you figure out as quickly as possible. - Pitfall: Moving from Idea to Action. Look at processes: 1. Design principles; 2. Decision-making process; 3. Communication plan. - Lessons (see slides). - When led by administration, was not successful, when faculty came on-board, was successful. - Change course when needed. <p>Rosemary Nurre: Counseling a huge part of this. Is the college supporting counseling department? Financially? GE redesign – Can we do that? Will other colleges accept our redesign?</p> <p>Counseling one component, but some of the touch can occur in instructional environment. We may not redesign transfer courses externally, just</p>	
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				<p>internally to absorb GP vision. You can change the experience. How is GE meaningful to the GE student.</p> <p>Tabitha: How do you see part-time students fitting into GP? Try to help them become full-time. Otherwise designing for part-time. Talk units, not semesters. Design per unit.</p> <p>Ariel: Alignment intra-district. Work together to coordinate across campuses. Evening classes are where students jump around.</p> <p>Colby: More offerings at night for PT'ers? Scheduling must be designed around a student's schedule, not just college schedule. Course sequencing is part of that core data analysis. Longitudinal scheduling over an entire year so student can envision their path. Faculty may have to sacrifice their desired timeslots.</p> <p>Alicia Frangos: Transfer students.</p> <p>Anniqa Rana: Professional development; at what did you feel you had built enough momentum? One calendar year. 100% of degree/certs courses being mapped. ProDev – Examined other schools, conferences. Ask: What are your professional development team.</p> <p>Tatiana Irwin: Do you enroll afternoon class? Yes.</p>	
3	ASLT Raffle	Kevin Sinarle	3:55	Tickets available.	Announcement
4	Educational Equity	Jeremy Wallace	4:05	<p>Ad hoc equity taskforce within Senate. Resolution coming next meeting. Practices, framework for implementation next year.</p> <p>Tabitha Conaway: In Spring 2018 'Train the Trainer: Educational Equity' series. Designed to have classified staff, admins, and faculty gain skills. Cultural fluency, pedagogy (critical reality), cultural responsible, peer teaching and learning, etc. Compensation to faculty for attending series. Attendees then disseminate information to departments, then, on Flex Day, share what has changed. Participants present this. Job is to hold equity office hours and spread the word. Want 20 participants for pilot year, interdisciplinary (32 to 40 hours during year, with online/Canvas component).</p> <p>Peter von Bleichert: Could we have more brown-bag lunch sessions where colleagues can discuss lessons learned re: equity.</p> <p>Mick Sherer: Poor turnout at prior brown-bag sessions</p>	Informational

			due to poor marketing/communication/time-slot selection.	
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Final Announcements and Adjournment

Item	Presenter	Time	Details	Action/ Information
Announcements	--	--		
Next meetings	--	--		
Adjournment	President	4:30		Action