



**ACADEMIC SENATE**

**Meeting Minutes**

**Executive Committee 2017-2018**

[Date]  
 Rm. 18-206  
 1700 W. Hillsdale Blvd.  
 San Mateo, CA  
 2:30 – 4:30 pm  
[Website](#)

Jeramy Wallace  
*President*

Peter von Bleichert  
*Vice-President (& interim secretary)*

Rosemary Nurre  
*Treasurer*

[vacant]  
*Secretary*

**Executives Present**

Name of Officer	Executive Committee Role
President	Jeramy Wallace
Treasurer	Rosemary Nurre

**Senators Present**

Name of Senator	Division
Allie Fasth	ASLT
Margaret Kaluzny	CASC
Kathleen Sammut	Counseling
Kevin Sinarle	Counseling
Colby Riley	ASCSM
Mick Sherer	Language Arts
Stephanie Roach	ASLT/Library
Beth LaRochelle	Dental Asst./Math/Science
Jeff Flowers	Chemistry/Math/Science
Mikel Schmidt	Kinesiology
Colby Nixon	LAD

**Others Present**

Name	Representing
Charlene Frontera	Dean of Math Science
Teresa Morris	Committee on Instruction
Mike Claire	College President
Laura Demsetz	Dean of Social Science/Creative Arts
David Laderman	Past President Academic Senate

<b>Leigh Ann Shaw</b>	<b>District Senate President</b>
<b>Madeleine Murphy</b>	<b>College Assessment</b>
<b>Jesenia Diaz</b>	<b>Library Advisory Committee</b>
<b>Sarah Mangin</b>	<b>Library Advisory Committee</b>
<b>Ellen Young</b>	<b>Center for Academic Excellence</b>
<b>Bruce Maule</b>	<b>Accounting/Business Technology</b>
<b>Jennifer Hughes</b>	<b>Vice President Student Services</b>
<b>Kim Lopez</b>	<b>VPSS</b>

**Opening Procedures**

<b>Item</b>	<b>Presenter</b>	<b>Time</b>	<b>Details</b>	<b>Action/ Information/ Procedure</b>
Call to order	President		Jeremy Wallace called the meeting to order at 2:35 p.m.	Procedure
Roll/Introductions	Secretary			Procedure
Adoption of today's agenda	President		Updated change to update LAD evaluation committee Stephanie Roach moved to approve the agenda and Allie Fasth seconded the motion All voted in favor, and the minutes were approved by consensus.	Action
Adoption of past minutes	President		Stephanie Roach moved to approve the minutes and Tatiana Irwin seconded the motion. All voted in favor, and the minutes were approved by consensus.	Action
Public Comment	Public			Information

**New Senate Business**

	<b>Item</b>	<b>Presenter</b>	<b>Time</b>	<b>Details</b>	<b>Action L(Motion/Resolutin) / Information//Discus sion</b>
1	<b>Academic senate President's Report</b> Update from District Senate			Leigh Ann Shaw brought forward a proposal to change hiring committee make up to include tenured faculty only for Administrative hiring. Will be added as a discussion item for future meetings	
2	Update from District Senate			District Technology task force to look at all technology related activity in the district. Jeremy Wallace asked for faculty input for any ideas as to what to review and discuss.	
3				AB 705 was passed over the summer: Acceleration push to require colleges to maximize student success to complete transfer level English and math in one year. English language learners would have to have three years.	
4				Faculty Diversity Internship Program at district level.	

				District Senate is looking for a Faculty coordinator and Faculty Mentors to help with the program. Contact Jeremy Wallace if you are interested.	
5	Program Review			Resource requests website is up <a href="http://collegeofsanmateo.edu/programreview">http://collegeofsanmateo.edu/programreview</a> . This is for resource requests only. It is due on 10/27 at 4:30 p.m.	
6	IPC Update			IPC is considering making a change to membership make up to be similar to the old College council. Committee members would include: VPI, VPSS, VP Admin Svcs. VP PRIE, VP DE, Equity member, 6 representatives from Classified, 6 faculty representatives (AS president, EEC President and Chair of every AS committee to add up to 6). Should we have an at large model and not have chairs from committees? Discussion followed.	
	<b>Standing Committee Reports</b> Committee on Instruction			Teresa Morris provided an update. Only one meeting this semester so far. You need to get course outlines and new courses in by the November meeting to make the December deadline.	
	Library Advisory Committee			Jesenia Diaz, Sarah Mangin provided an update. The committee met last week. Meets every third Tuesday. They are putting a survey together to better understand what faculty would like the committee to do.	
	College Assessment			Madeleine Murphy provided an update. First meeting will be on last Monday of each month. She will be attending division meetings. She also discussed data collection and some ideas for improving the process.	
	Center for Academic Excellence			Ellen Young provided an update. Only one meeting so far this semester. They are developing common goals for what Flex Days should focus on and Professional Development for the semester. How to create opportunities for adjunct faculty. CSM Inquiry project – getting faculty and classified staff to try new things in their jobs and to meet and discuss this over a period of time. Goal is to create community and a common exchange of ideas. Meets on the third Thursday of the month. All are invited.	
	Action Items:				
	Resolution for Jennifer Hughes			David Laderman read Resolution	
	Henry Villareal			Jeremy Wallace read Resolution	
	Louise Piper			Mick Sherer read Resolution	
				Jeremy asked to deliver the resolutions in a more professional manner. Jennifer would like us to donate to a general Student Services Scholarship in her honor. Motion to approve resolutions by Stephanie Roach and seconded by Mick Sherer. Unanimous approval by the senate.	
	Hiring Committee Approvals			Jeremy Wallace introduces action items to approve: Hiring committees and Evaluation Committees. Dean	

				of Business/Technology, Dean of Enrollment Services, Director of Nursing; Tenure track Committees for Business/Tech and LAD Kevin Sinarle, moves to approve and Stephanie Roach seconds the motion. Unanimous approval by the senate.	
	<b>Discussion Items:</b>				
	Mike Claire			Mike Claire discussed Guided Pathways and how do we help students be more successful. This discussion will continue.	
	<b>Associated Students of CSM (ASCSM) Update</b> , Colby Riley – President, ASCSM			The following information was reported by ASCSM: Equity Event will be more DACA related to bring campus together to show support for undocumented students. It will be held on October 4.  Fund raiser for a non profit organization to support Florida and Houston Hurricane relief. No date yet.	

**Final Announcements and Adjournment**

<b>Item</b>	<b>Presenter</b>	<b>Time</b>	<b>Details</b>	<b>Action/Information</b>
Announcements				
Next meetings				
Adjournment			Meeting adjourned at 4:26 p.m.	
			Date and time of next meeting: Tuesday, September 26, 2017, 2:30 – 4:30 p.m. Minutes prepared by Rosemary Nurre with assistance from Jeramy Wallace.	