

CSM ISER - Complete Evidence List

Evidence List for Introduction

- A-1 CSM 2018-2019 Catalog <http://catalog.collegeofsanmateo.edu/current/>
- A-2 CSM Student Services Council <http://collegeofsanmateo.edu/vpss/ssc.asp>
- A-3 CSM Academic Support and Learning Technologies Division
<http://collegeofsanmateo.edu/divisionoffices/aslt.asp>
- A-4 CSM Learning Communities <http://collegeofsanmateo.edu/learningcommunities/>
- A-5 CSM Educational Master Plan (pdf)
 - Mission p. 3
 - Strategic Priorities - pp. 3-8
 - Why Do Students Come to CSM? pp. 15-29
- A-6 CSM Fact Book (pdf)
- A-7 2018 Silicon Valley Index report
<https://jointventure.org/publications/institute-publications/1640-2018-silicon-valley-index>
- A-8 US census <https://www.census.gov/quickfacts/sanmateocountycalifornia>
- A-9 California Department of Finance. State and County Total Population Projections, 2010-2060 (5-year increments)
<http://www.dof.ca.gov/Forecasting/Demographics/>
- A-10 California Department of Finance. State and County Population Projections by Major Age Groups, 2010-2060 (by decade).
<http://www.dof.ca.gov/Forecasting/Demographics/>
- A-11 California Department of Education—Data Quest. California High School Graduates Data by County <https://dq.cde.ca.gov/dataquest/dataquest.asp>
- A-12 Zillow – San Mateo County Home Prices and Values
<https://www.zillow.com/san-mateo-county-ca/home-values/>.
- A-13 Kendall, Marisa. "Income inequality in the Bay Area is among nation's highest," *The Mercury News*, 2/15/2018
<https://www.mercurynews.com/2018/02/15/income-inequality-in-the-bay-area-is-among-nations-highest/>
- A-14 See A-7 (Silicon Valley Index Report)
- A-15 CSM Accreditation <http://collegeofsanmateo.edu/accreditation/>

Evidence List for D – Organizational Information

- D-1 Planning, Research, Innovation and Effectiveness – Planning Documents
<http://collegeofsanmateo.edu/prie/planningdocs.asp>
- D-2 Function Map

Evidence List for Eligibility Requirement 1

- E1-1 California Chancellor's Office List of Member Colleges:
<http://californiacommunitycolleges.cccco.edu/AlphaList.aspx>
- E1-2 ACCJC List of Accredited Colleges: <https://accjc.org/find-an-institution/>
- E1-3 College Catalog
<http://catalog.collegeofsanmateo.edu/current/generalinformation/accreditation.php>
- E2-1 College catalog <http://catalog.collegeofsanmateo.edu/current/programs/>

- E2-2 College Schedule, Spring 2019 (pdf)
- E2-3 Educational Master Plan (see A-5)
- E3-1 College Catalog – Programs
<http://catalog.collegeofsanmateo.edu/current/programs/>
- E3-2 Curriculum Handbook (pdf)
- E4-1 Board Policy 2.02.3 Delegation of Authority (pdf)
- E4-2 College of San Mateo President – Biography
<http://collegeofsanmateo.edu/president/biography.asp>
- E4-3 Board Policy 2.03 College Presidents (pdf)
- E4-4 Board Policy 2.03.1 Hiring and Evaluation of the President (pdf)
- E5-1 San Mateo Community College Districts – Financial Statements, June 30, 2018 (pdf)
- E5-2 Approved Audit Reports <https://smccd.edu/financialservices/auditreports.php>
- E5-3 Title IV Authorization for Federal Aid (pdf)

Evidence List for F – Certification of Continued Institutional Compliance with Commission Policies

- F-1 Flex Day Agenda, March 6 2019
- F-2 Business and Technology Division meeting agenda, March 7 2019
- F-3 Institutional Planning Committee agenda, March 27 2019
- F-4 Academic Senate agenda, March 12, 2019
- F-5 Associated Students of College of San Mateo <http://collegeofsanmateo.edu/ascs/m/>
- F-6 2019 Accreditation – College of San Mateo website
<http://collegeofsanmateo.edu/2019accreditation/selfstudy.asp>
- F-7 Board of Trustees meeting agenda, April 24, 2019
- F-8 Board of Trustees meeting agenda, July 2019
- F-9 2019 Accreditation – College of San Mateo website
<http://collegeofsanmateo.edu/2019accreditation/visit.asp>
- F-10 Planning Manual, Program Review cycle, p. 9
- F-11 College Index <http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- F-12 District Strategic Plan: Scorecard and Metrics
<https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- F-13 Curriculum Handbook (see E3-2)
- F-14 2019 Accreditation – College of San Mateo website
<http://collegeofsanmateo.edu/2019accreditation/selfstudy.asp>
- F-15 2019 Accreditation – College of San Mateo website
<http://collegeofsanmateo.edu/2019accreditation/selfstudy.asp>

Evidence List for I.A.1

- I.A.1-1 College of San Mateo Mission and Values Statement
<http://collegeofsanmateo.edu/statements/>
- I.A.1-2 IPC minutes discussing MV statement 5/5/2017
- I.A.1-3 IPC minutes discussing MV statement 10/20/2017
- I.A.1-3a IPC minutes discussing MV statement 4/6/2018

- I.A.1-4 Board Report 18-10-2B “Approval of Modifications to Skyline College, College of San Mateo and Cañada College Mission Statements” – 10/24/2018, p. 91
- ~~I.A.1-5 http://catalog.collegeofsanmateo.edu/current/statements_slos/~~
- I.A.1-6 *Educational Master Plan*, p. 3

Evidence List for I.A.2

- I.A.2-1 *Educational Master Plan*, “Strategic Priorities,” pp. 5-8
- I.A.2-2 SMCCCD Strategic Plan Scorecard and Metrics
<https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.A.2-3 IPC Meeting Summary Notes 10/6/2017
- I.A.2-4 IPC Meeting Summary Notes 12/2/2017
- I.A.2-5 College Index <http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- I.A.2-6 IPC Meeting Summary Notes 12/6/2013
- I.A.2-7 IPC Meeting Summary Notes 2/27/2015
- I.A.2-8 IPC Meeting Summary Notes 5/1/2015
- I.A.2-9 IPC Meeting Summary Notes 9/6/2016
- I.A.2-10 IPC Meeting Summary Notes 4/14/2017
- I.A.2-11 *Educational Master Plan* (see I.A.2-1)
- I.A.2-12 IPC Meeting Summary Notes 1/19/2018
- I.A.2-13 IPC Meeting Summary Notes 9/5/2018
- I.A.2-14 Program Review <http://collegeofsanmateo.edu/programreview/instructional-department.asp>
- I.A.2-15 PRIE <http://collegeofsanmateo.edu/prie/index.asp>
- I.A.2-16 College of San Mateo Student Equity Plan, November 2014
- I.A.2-17 IPC Meeting Summary Notes 10/22/2013
- I.A.2-18 IPC Meeting Summary Notes 12/11/2013
- I.A.2-19 Diversity in Action Group - Meeting Summary 9/8/2015
- I.A.2-20 Umoja summary presented to IPC 10/6/17
- I.A.2-21 Mana summary presented to IPC 10/6/17
- I.A.2-22 Board of Trustees meeting minutes, 9/12/2018, pp. 5-6
- I.A.2-23 Board of Trustees meeting minutes, 10/10/2018, pp. 3-4
- I.A.2-24 Writing in the End Zone <http://collegeofsanmateo.edu/wez/>
- I.A.2-25 WEZ summary, 11/17/2017

Evidence List for I.A.3

- I.A.3-1 College Catalog <http://catalog.collegeofsanmateo.edu/current/>
- I.A.3-2 Schedule of Classes <http://collegeofsanmateo.edu/schedule/>
- I.A.3-3 Curriculum Handbook, p. 14
- I.A.3-4 High School Enrollment Programs <http://collegeofsanmateo.edu/highschool/>
- I.A.3-5 International Education Program <http://collegeofsanmateo.edu/international/>
- I.A.3-6 Study Abroad <http://smccd.edu/studyabroad/>
- I.A.3-7 Center for Student Life and Leadership Development
<http://collegeofsanmateo.edu/studentlife/>
- I.A.3-8 Library <http://collegeofsanmateo.edu/library/>
- I.A.3-9 Learning Center <http://collegeofsanmateo.edu/learningcenter/>

- I.A.3-10 Math/Science Jams <https://collegeofsanmateo.edu/mathjam/>
- I.A.3-11 Center for Academic Excellence <http://collegeofsanmateo.edu/cae/>
- I.A.3-12 Project Change <http://collegeofsanmateo.edu/projectchange/>
- I.A.3-13 Honors Project <https://collegeofsanmateo.edu/honorsproject/>
- I.A.3-14 Umoja <https://collegeofsanmateo.edu/umoja/>
- I.A.3-15 Mana <https://collegeofsanmateo.edu/mana/>
- I.A.3-16 Puente <https://collegeofsanmateo.edu/puente/>
- I.A.3-17 Guided Pathways <https://collegeofsanmateo.edu/guidedpathways/>
- I.A.3-18 *Planning Manual*, p. 4
- I.A.3-19 Integrated Plan <http://collegeofsanmateo.edu/equity/integratedplan.asp>
- I.A.3-20 College Index <http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- I.A.3-21 SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.A.3-22 *Planning Manual*, p. 4 (see I.A.3-18)
- I.A.3-23 Program review, <http://collegeofsanmateo.edu/programreview/>
- I.A.3-24 Resource Request form
- I.A.3-25 2018 Communication Studies resource request

Evidence List for I.A.4

- I.A.4-1 Catalog <http://catalog.collegeofsanmateo.edu/current/>
- I.A.4-2 Schedule of Classes <http://collegeofsanmateo.edu/schedule/>
- I.A.4-3 *Planning Manual*, p. 4 (see I.A.3-18)
- I.A.4-4 Mission and Values Statements <http://collegeofsanmateo.edu/statements/>
- ~~I.A.4-5 Planning Calendar, <http://collegeofsanmateo.edu/prie/planningdoes.asp>~~
- I.A.4-6 IPC Meeting Summary Notes 3/17/2017
- I.A.4-7 Classified Senate agenda 2/27/ 2018
- I.A.4-8 Student Senate Minutes 2/12/2018
- I.A.4-9 Academic Senate minutes 2/27/2018
- I.A.4-10 IPC Meeting Summary Notes 4/6/2018
- I.A.4-11 Board of Trustees meeting minutes 10/24/2018

Evidence List for I.B.1

- I.B.1-1 *Planning Manual*, p. 11 (see I.A.3-22)
- I.B.1-2 Program Review <http://collegeofsanmateo.edu/programreview/>
- I.B.1-3 Biology and Health Science Program Review 2016
- I.B.1-4 METaS <http://collegeofsanmateo.edu/metas/>
- I.B.1-5 Student Services Council meeting on SLOs 3/13/18
- I.B.1-6 Student Services Council follow-up meeting on SLOs 5/1/2018
- I.B.1-7 College Assessment Committee
http://collegeofsanmateo.edu/sloac/assessment_committee.asp
- I.B.1-8 Academic Senate minutes
https://collegeofsanmateo.edu/academicsenate/agendas_minutes.asp
8/29/2017 | 9/26/2017 | 11/28/2017 | 12/5/2017
1/23/2018 | 2/13/2018 | 3/13/2018
- I.B.1-9 Classified Senate Minutes 11/14/2017
- I.B.1-10 ASCSM Senate Minutes 3/19/2018

- I.B.1-11 Educational Equity Committee <http://collegeofsanmateo.edu/eec>
- I.B.1-12 College Curriculum Committee
<http://collegeofsanmateo.edu/committeeoninstruction/>
- I.B.1-13 See the following Institutional Planning Committee Summary Notes
<http://collegeofsanmateo.edu/institutionalcommittees/ipc.asp>
discussing the College Index, 10/21/2016
discussing the IEPI, 4/14/2017
discussing Program Review: 11/18/2016, 3/17/2017, 4/14/2017, 5/5/2017
discussing college initiatives:
1/19/2017 (Guided Pathways, High School Transition),
10/6/2017 (Umoja, Mana, Guided Pathways)
10/20/17 (Honors, Project Change, Supplemental Instruction, Year One, Promise)
11/17/2017 (Writing in the End Zone, Guided Pathways),
12/1/2017 (Puente)
- I.B.1-14 CSM Educational Equity Lunch and Learns
<http://www.collegeofsanmateo.edu/calendar/events/index.php?com=detail&eID=20045>
- I.B.1-15 Enacting Educational Equity - Flex Day agenda
- I.B.1-16 Flex Day Archive - January 11-12, 2018
http://collegeofsanmateo.edu/professionaldevelopment/2018-01-12_flexdayarchive.asp
- I.B.1-17 Flex day calendar, August 2018 (“Effective Communication, Critical Thinking and Quantitative Reasoning”)
- I.B.1-18 Flex day activity: “Effective Communication, Critical Thinking and Quantitative Reasoning” – March 2019
- I.B.1-19 Discussion of student discussion for ILO assessment – College Assessment Committee 2/26/2018
- I.B.1-20 **Assessment Report: Focus Group – Year One / Learning Communities (4/25/19)**

Evidence List for I.B.2

- I.B.2-1 Course and program outcomes are recorded in Curricunet (no log-in required – use the SEARCH function in the lower left-hand margin)
<http://www.curricunet.com/SMCCCD/index.cfm>
- I.B.2-2 ~~Outcomes for learning centers are published online at~~
<http://collegeofsanmateo.edu/labs/docs/lsc/LSC3SLOs.pdf>
- I.B.2-3 **Student learning outcomes for centers and services are published online at ____**
- I.B.2-4 Curriculum Handbook
- I.B.2-5 Minutes Student Services Council discussing SLOs / SAOs 2/6/2018, 3/13/2018
- I.B.2-6 Institutional Learning Outcomes (ILOs)
http://collegeofsanmateo.edu/sloac/slos_ge.asp
- I.B.2-7 For example, Biology (alignment of courses to degree/institutional outcomes)
- I.B.2-8 For example, the English department minutes discussing mapping 3/21/2018
- I.B.2-9 Email from SLOAC to SLO coordinators organizing mapping workshops 1/16/2018
- I.B.2-10 For example, Administration of Justice 2018 Program Review (section 2b)

- I.B.2-11 **Assessment website - (alignment)**
- I.B.2-12 Minutes, Academic Senate 5/9/2017, 4/25/2017
- I.B.2-13 “SLOs: An Overview – Student and Learning Support Services,” Fall 2017
- I.B.2-14 Program Review Form, <http://collegeofsanmateo.edu/programreview/>
- I.B.2-15 “Creating An Assessment Cycle” – April 2016
- I.B.2-16 For example, the 2012-14 survey for the Communication Studies Certificate of Specialization; also, the 2012-14 survey for the Accounting AA.
- I.B.2-17 **Assessing your program (CAC website)**
- I.B.2-18 **Assessment website (resources)**
- I.B.2-19 Flex Day Agenda, August 14 2018
- I.B.2-20 2-D Art 2018 Program Review, section 3a
- I.B.2-21 Communication Studies 2018 Program Review, section 2b
- I.B.2-22 Nursing 2018 Program Review, section 3b
- I.B.2-23 History 2018 Program Review, section 4
- I.B.2-24 Engineering 2018 Program Review, sections 2a and 5a
- I.B.2-25 IPC Program Review Process,
<http://collegeofsanmateo.edu/programreview/ipcreviewprocess.asp>
- I.B.2-26 IPC minutes 3/20/2019

Evidence List for I.B.3

- I.B.3-1 College Index <http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- I.B.3-2 IPC Meeting Summary Notes 12/6/2013
- I.B.3-3 IPC Meeting Summary Notes 2/27/2015
- I.B.3-4 IPC Meeting Summary Notes 5/1/2015
- I.B.3-5 IPC Meeting Summary Notes 9/6/2016
- I.B.3-6 IPC Meeting Summary Notes 4/14/2017
- I.B.3-7 IPC Meeting Summary Notes 5/22/2015
- I.B.3-8 IPC Meeting Summary Notes 4/8/2016
- I.B.3-9 IPC Meeting Summary Notes 4/14/2017
- I.B.3-10 IEPI Goals 2017-2018
- I.B.3-11 IEPI Site <http://collegeofsanmateo.edu/prie/ccciepi.asp>
- I.B.3-12 IEPI Suspension Memo
- I.B.3-13 SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.B.3-14 IPC Meeting Summary Notes 10/6/2017
- I.B.3-15 IPC Meeting Summary Notes 12/1/2017
- I.B.3-16 SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.B.3-17 Gainful Employment
<http://collegeofsanmateo.edu/degrees/gainfulemployment.asp>
- I.B.3-18 NCLEX Pass Rates
- I.B.3-19 For instance, the Nursing 2018 Program Review, section 4b
- I.B.3-20 **College of San Mateo Student Equity Plan, November 2014 – need to update with more recent plan?**
- I.B.3-21 IPC Meeting Summary Notes 10/22/2013
- I.B.3-22 IPC Meeting Summary Notes 12/11/2013

- I.B.3-23 DIAG Meeting Summary 9/8/2015
- I.B.3-24 IPC Meeting Summary Notes 4/14/2017
- I.B.3-25 Flex Day agenda, August
- I.B.3-26 Year One Promise <https://collegeofsanmateo.edu/promise/>
- I.B.3-27 Mathematics Program
<http://catalog.collegeofsanmateo.edu/current/courses/mathematics/>
- I.B.3-28 Guided Pathways Overview <http://collegeofsanmateo.edu/guidedpathways/>
- I.B.3-29 Board Minutes and Study Session Packet 9/12/2018 -Board Report 18-9-1C
(District Strategic Plan Annual Update)

Evidence List for I.B.4

- I.B.4-1 *Planning Manual*, p. 14
- I.B.4-2 Program Review <http://collegeofsanmateo.edu/programreview/>
- I.B.4-3 *Planning Manual*, p. 14-17
- I.B.4-4 Mathematics 2018 Program Review
- I.B.4-5 Mathematics 2018 Resource Request
- I.B.4-6 IPC Meeting Summary Notes 12/5/2018
- I.B.4-7 Assessment website – planning calendar
- I.B.4-8 Assessment Report (May 2019)
- I.B.4-9 Academic Senate discussion of Program Reviews 2/26/2019
- I.B.4-10 IPC minutes 3/17/2017 (2016 Program Reviews); 3/20/2019 (2018 Program Reviews)
- I.B.4-11 *Planning Manual*, p. 18

Evidence List for I.B.5

- I.B.5-1 Assessment website – assessment planning
- I.B.5-2 Fall 2016 Math Student Success
- I.B.5-3 Fall 2016 Math Delivery Mode
- I.B.5-4 Fall 2016 Mathematics Program Review
- I.B.5-5 For example, the data sheet supplied to the English program for Fall 2018
- I.B.5-6 Fall 2016 Communications Studies Center Student Profile
- I.B.5-7 Fall 2016 Communications Studies Center Student Survey Data
- I.B.5-8 Fall 2016 Communications Studies Center Program Review
https://www2.collegeofsanmateo.edu/programreviewapp/public/view_pr/340
- I.B.5-9 Fall 2016 Admissions and Records Program Review
https://www2.collegeofsanmateo.edu/programreviewapp/public/view_pr/397
- I.B.5-10 Student Services Council, minutes 2/6/2018
- I.B.5-11 Fall 2018 Admissions and Records Program Review
- I.B.5-12 Fall 2018 Assessment Center Program Review, section 3a.
- I.B.5-13 Program Review <http://collegeofsanmateo.edu/programreview/>
- I.B.5-14 2018 Veterans Center Program Review, section 2a
- I.B.5-15 2018 Accounting Program Review, section 2a
- I.B.5-16 2018 Communication Studies Program Review, section 2a
- I.B.5-17 Academic Senate minutes 2/26/2019
- I.B.5-18 Assessment Committee report (May 2019)

- I.B.5-19 IPC Program Review Process
<http://collegeofsanmateo.edu/programreview/ipcreviewprocess.asp>
- I.B.5-20 IPC Summary Notes 11/18/2016
- I.B.5-21 IPC Summary Notes 3/20/2019 (see I.B.4-10)
- I.B.5-21a IPC Summary Notes 11/7/2018
- I.B.5-22 **IPC Summary Notes April 2019**
- I.B.5-23 SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.B.5-24 College Index <http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- I.B.5-25 SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.B.5-26 **Assessment website**

Evidence I.B.6

- I.B.6-1 Program Review Instructional
<http://collegeofsanmateo.edu/programreview/instructional-department.asp>
- I.B.6-2 Program Review Learning Support Centers
<http://collegeofsanmateo.edu/programreview/learningsupport.asp>
- I.B.6-3 Program Review Student Services
<http://collegeofsanmateo.edu/programreview/studentervices.asp>
- I.B.6-4 English assessment survey results Spring 2018
- I.B.6-5 English Program Review Fall 2108, Section 3a
- I.B.6-6 College Index <http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- I.B.6-7 SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.B.6-9 WEZ <http://collegeofsanmateo.edu/wez/>
- I.B.6-10 Mana <http://collegeofsanmateo.edu/mana/>
- I.B.6-11 Umoja <http://collegeofsanmateo.edu/umoja/>
- I.B.6-12 WEZ presentation to IPC
- I.B.6-13 Mana presentation to IPC
- I.B.6-14 Umoja presentation to IPC
- I.B.6-15 Communication Studies Program Review, Fall 2016
- I.B.6-16 Puente website <http://collegeofsanmateo.edu/puente/>
- I.B.6-17 IPC meeting summary 12/1/2017
- I.B.6-18 Puente data presented to IPC 12/1/2017
- I.B.6-19 **Assessment website**

Evidence List I.B.7

- I.B.7-1 Program Review <http://collegeofsanmateo.edu/programreview/>
- I.B.7-2 Instructional Program Review
- I.B.7-3 Instructional Program Review CTE
- I.B.7-4 Learning Support Center Program Review
- I.B.7-5 Student Services Program Review
- I.B.7-6 *Planning Manual*, p. 16
- I.B.7-7 IPC meeting summary 9/5/2018
- I.B.7-8 For example, Umoja and Mana presentations to IPC

- I.B.7-9 For example, the Honors Project, Project Change, Supplemental Instruction and Year One/Promise presentations to IPC
- I.B.7-10 Academic Senate minutes 8/29/2017
- I.B.7-11 Academic Senate minutes 5/8/2018
- I.B.7-12 College Assessment Committee 9/6/2016
- I.B.7-13 College Assessment Committee 9/25/2017
- I.B.7-14 Curriculum Committee 8/24/2017
- I.B.7-15 **Curriculum Committee 11/8/2018**
- I.B.7-16 Creating An Assessment Cycle – Spring 2016
- I.B.7-17 For example, minutes from the College Assessment Committee: 4/18/2016, 9/6/2016 and 2/7/2017
- I.B.7-18 Academic Senate minutes 5/10/2016
- I.B.7-19 Academic Senate minutes 5/8/2018
- I.B.7-20 Board Policy 2.06 – Board Policies and Administrative Procedures
- I.B.7-21 Academic Senate minutes 9/27/2016
- I.B.7-22 Academic Senate minutes 10/11/2016
- I.B.7-23 Academic Senate agenda 10/25/2016
- I.B.7-24 Academic Senate minutes 11/8/2016
- I.B.7-25 Academic Senate minutes 11/28/2017

Evidence List I.B.8

- I.B.8-1 Program Review <http://collegeofsanmateo.edu/programreview/>
- I.B.8-2 Program Review - Instructional Data & Reports by Program/Division <http://collegeofsanmateo.edu/programreview/instructional-department.asp>
- I.B.8-3 Program Review – Student Services <http://collegeofsanmateo.edu/programreview/studentservices.asp>
- I.B.8-4 Program Review – Learning Support Centers <http://collegeofsanmateo.edu/programreview/learningsupport.asp>
- I.B.8-5 2018 Prog Reviews <http://collegeofsanmateo.edu/programreview/programreviews2018.asp>
- I.B.8-6 IPC Program Review Process – Fall 2018
- I.B.8-7 Program Review rubrics <http://collegeofsanmateo.edu/programreview/programreviews2018.asp>
- I.B.8-8 For example, in Spring 2017: IPC meeting summary notes 3/17/2017
- I.B.8-9 IPC Summary Notes 3/20/2019
- I.B.8-10 Academic Senate minutes 2/26/2019
- I.B.8-11 For example, see the Communication Studies Program Review 2018, Section 3
- I.B.8-12 **Assessment - Resources**
- I.B.8-13 **Assessment Report (May 2019)**
- I.B.8-14 Academic Senate minutes 5/10/2016
- I.B.8-15 Academic Senate minutes 5/8/2018
- I.B.8-16 For example, goals set in Academic Senate minutes 8/29/2017
- I.B.8-17 For example, goals reviewed in Academic Senate minutes 5/8/2018
- I.B.8-18 IPC Meeting Summary Notes 10/6/2017 (Mana, Umoja)
- I.B.8-19 IPC Meeting Summary Notes 10/20/2017 (Honors, Promise, Year One, Supplemental Instruction)

- I.B.8-20 IPC 2017-18 (links to supporting information for I.B.8-19, 20)
<http://collegeofsanmateo.edu/ipc/2017-2018.asp>
- I.B.8-21 IPC Summary Notes 5/18/2018
- I.B.8-22 EMP presentation at 5/18/2018 IPC meeting
- I.B.8-23 IPC Summary Notes 9/5/2018
- I.B.8-24 Academic Senate Minutes, 9/25/2018
- I.B.8-25 ASCSM Senate Minutes 9/17/2018
- I.B.8-26 Classified Senate Minutes 10/9/2018

Evidence List for I.B.9

- I.B.9-1 *Planning Manual*, p. 15
- I.B.9-2 For example, the Integrated Plan’s Executive Summary,
<http://collegeofsanmateo.edu/equity/ipsummary.asp>
- I.B.9-3 For example, the review of the Year One program presented to IPC
- I.B.9-4 IPC meeting summary notes 10/20/2017
- I.B.9-5 For example, Political Science 2018 Program Review, section 2
- I.B.9-6 *Educational Master Plan*, “Strategic Priorities,” pp. 3-6
- I.B.9-7 IPC Meeting Summary 10/6/2017
- I.B.9-8 SMCCCD Strategic Plan Goals: Trends and Targets (precursor to SMCCCD Strategic Plan Metrics)
- I.B.9-9 For example, IPC Meeting summary notes 10/20/2017 and associated information at <http://collegeofsanmateo.edu/ipc/2017-2018.asp>
- I.B.9-10 Equity Integrated Plan (see I.A.3-19)
- I.B.9-11 Distance Education Strategic Plan 2017/2020
- I.B.9-12 Budget summary presented to IPC 12/5/2018
IPC meeting summary 1/16/2019 (Financial Plan is under development)
- I.B.9-13 Program Review <http://collegeofsanmateo.edu/programreview/>
- I.B.9-14 For example, IPC Meeting summary notes 4/20/2018 and associated information at <http://collegeofsanmateo.edu/ipc/2017-2018.asp>
- I.B.9-15 *Planning Manual*, “Resource Allocation,” p. 20

Evidence List for I.C.1

- I.C.1-1 Board of Trustees meeting minutes 10/24/2018
<http://downloads.smccd.edu/file?s=/sites/downloads/BoT&du=/sites/downloads/BoT/Minutes/2018-10-24Minutes.pdf>
- I.C.1-2 Mission and Values Statement <http://collegeofsanmateo.edu/statements/>
- I.C.1-3 ~~Photos of mission statement displayed to be added when displays are updated~~
- I.C.1-4 Curriculum Handbook
- I.C.1-5 Course Outlines, <http://collegeofsanmateo.edu/articulation/outlines.asp>
- I.C.1-6 CurricUNET, <http://www.curricunet.com/smccd/>
- I.C.1-7 Articulation website <http://collegeofsanmateo.edu/articulation/outlines.asp>
- I.C.1-8 College Catalog, <http://catalog.collegeofsanmateo.edu/current/>
- I.C.1-9 Catalog, AS Biology
<http://catalog.collegeofsanmateo.edu/current/programs/biology-as.php>
- I.C.1-10 AS Biology http://collegeofsanmateo.edu/biology/degrees_biological_as.asp

- I.C.1-11 Institutional Learning Outcomes, Catalog
<http://catalog.collegeofsanmateo.edu/current/statements-slos/>
- I.C.1-12 ILOs, website - http://collegeofsanmateo.edu/sloac/slos_ge.asp
- I.C.1-13 College Catalog Programs and Services
<http://catalog.collegeofsanmateo.edu/current/instructional-programs-student-services/> (pdf: pp.53-70)
- I.C.1-14 College Catalog Degrees and Certificates
<http://catalog.collegeofsanmateo.edu/current/programs/> (pdf: pp.104-225)
- I.C.1-15 Curriculum Handbook (see I.C.1-4)
- I.C.1-16 Accounting, <http://collegeofsanmateo.edu/accounting/>
- I.C.1-17 Nursing, <http://collegeofsanmateo.edu/nursing/>
- I.C.1-18 Psychology, <http://collegeofsanmateo.edu/psychology/>
- I.C.1-19 Schedule of Classes, <http://collegeofsanmateo.edu/schedule/>
- I.C.1-20 WebSchedule, <http://webschedule.smccd.edu/>
- I.C.1-21 For example, Fall 2018 Schedule Production breakdown
- I.C.1-22 College Catalog, Student services <http://catalog.collegeofsanmateo.edu/current/>
- I.C.1-23 Assessment Services, <http://collegeofsanmateo.edu/assessment/>
- I.C.1-24 Disability Resource Center, <http://collegeofsanmateo.edu/dsps/>
- I.C.1-25 Multicultural & Dream Center, <http://collegeofsanmateo.edu/dreamcenter/>
- I.C.1-26 2018-19 Catalog Production Timeline
- I.C.1-27 Accreditation Status Catalog,
<http://catalog.collegeofsanmateo.edu/current/generalinformation/accreditation.php>
(pdf p. 10)
- I.C.1-28 Accreditation Status web, <http://collegeofsanmateo.edu/accreditation/>
- I.C.1-29 <http://collegeofsanmateo.edu/accreditation/>

Evidence List for I.C.2

- I.C.2-1 **College Catalog pdf**
- I.C.2-2 College Catalog, <http://catalog.collegeofsanmateo.edu/current/>
- I.C.2-3 2018-19 Catalog Production Timeline

Evidence List for I.C.3

- I.C.3-1 For example, the Architecture program is described here:
<http://collegeofsanmateo.edu/architecture/index.asp>
- I.C.3-2 College Catalog, <http://catalog.collegeofsanmateo.edu/current/>
- I.C.3-3 Curricunet (no log-in required) <http://www.curricunet.com/smccd/>
- I.C.3-4 Syllabus, Econ 100 AA Fall 2018
- I.C.3-5 Syllabus, Hist 201 AB Fall 2018
- I.C.3-6 Catalog Program, for example
<http://catalog.collegeofsanmateo.edu/current/programs/architecture-as.php>
- I.C.3-7 Institutional Learning Outcomes http://collegeofsanmateo.edu/sloac/slos_ge.asp
- I.C.3-8 **Assessment Overview**
- I.C.3-9 Program Review Fall 2018 timeline,
<http://collegeofsanmateo.edu/programreview/>
- I.C.3-10 Academic Senate minutes 2/26/2019
- I.C.3-11 IPC Meeting Summary 3/20/2019

- I.C.3-12 Program Review Forms, <http://collegeofsanmateo.edu/programreview/>
- I.C.3-13 Program Review reports
<http://collegeofsanmateo.edu/programreview/instructional-department.asp>
- I.C.3-14 **Assessment report**
- I.C.3-15 Fast Facts, <http://collegeofsanmateo.edu/institutionalresearch/fastfacts.asp>
- I.C.3-16 College Index,
<http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- I.C.3-17 SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- I.C.3-18 CCCO MIS Career Technical Education (CTE) (Perkins IV)
https://misweb.cccco.edu/perkins/Core_Indicator_Reports/Summ_coreIndi_TOP_Code.aspx
- I.C.3-19 Workforce Stars http://dwmshowcase.com/showcase_workforce_stars.asp

Evidence List for I.C.4

- I.C.4-1 College Catalog, <http://catalog.collegeofsanmateo.edu/current/>
- I.C.4-2 For example, <http://collegeofsanmateo.edu/kinesiology/degrees.asp>

Evidence List for I.C.5

- I.C.5-1 Board of Trustees policies <http://smccd.edu/boardoftrustees/policies.php>
- I.C.5-2 Board Policy 2.06 – Board Policy and Administrative Procedure
- I.C.5-3 Administrative Procedure 2.06.1 – Board Policy and Administrative Procedure
- I.C.5-4 Planning Calendar (in planning Manual)
- I.C.5-5 IPC Meeting Summary Notes 3/17/2017
- I.C.5-6 IPC Meeting Summary Notes 5/5/2017
- I.C.5-7 IPC Meeting Summary Notes 5/19/2017
- I.C.5-8 PRIE website, <http://collegeofsanmateo.edu/prie/aboutus.asp>
- I.C.5-9 2018-19 Catalog Production Timeline
- I.C.5-10 Marketing –
Web Services <http://collegeofsanmateo.edu/marketing/web.asp>
Communications
<http://collegeofsanmateo.edu/marketing/communicationservices.asp>

Evidence I.C.6

- I.C.6-1 FeesWeb, <http://collegeofsanmateo.edu/fees/>
- I.C.6-2 FeesCatalog, <http://catalog.collegeofsanmateo.edu/current/fees/> (pdf pp. 17-18)
- I.C.6-3 Printed Schedule: DGME 103 in Fall 2018
- I.C.6-4 WebSchedule: DGME 103 in Fall 2018
- I.C.6-5 Course Materials, <http://bookstore.collegeofsanmateo.edu/SelectTermDept.aspx>
- I.C.6-6 WebScheduleCourseTypes,
https://webschedule.smccd.edu/course_type_search.php

Evidence List for I.C.7

- I.C.7-1 Board Policy 6.35, Academic Freedom
- I.C.7-2 Academic Freedom (web Catalog),
http://catalog.collegeofsanmateo.edu/current/generalinformation/statement_academic_freedom.php (pdf pp. 9)

- I.C.7-3 ~~Academic Freedom (pdf Catalog, p 9)~~
 I.C.7-4 Academic Freedom website,
<http://collegeofsanmateo.edu/generalinformation/academicfreedom.asp>
 I.C.7-5 Faculty Handbook 2018-2019, “Academic Freedom,” Appendix P – p. 114

Evidence List for I.C.8

- I.C.8-1 Administrative Procedure BP2.21 – Institutional Code of Ethics
 I.C.8-2 Faculty Handbook
 I.C.8-3 Statement of Professional Ethics, SMCCCD faculty
 I.C.8-4 Classified Employees Statement of Ethics, SMCCCD employees
 I.C.8-5 Student Code of Ethics, SMCCCD students
 I.C.8-6 Canvas page <http://collegeofsanmateo.edu/canvas/>
 I.C.8-7 Learning Center, “Proctoring”
<http://collegeofsanmateo.edu/learningcenter/proctoring.asp>
 I.C.8-8 College Policies: “Student Conduct”,
http://catalog.collegeofsanmateo.edu/current/college-policies/student_conduct.php (pdf, pp. 37-44)
 I.C.8-9 College Policies: “Student Conduct,”
<http://collegeofsanmateo.edu/collegepolicies/studentconduct.asp>
 I.C.8-10 For example, English syllabus (ENGL 110) with plagiarism statement
 I.C.8-11 Student Handbook on academic honesty
<http://collegeofsanmateo.edu/collegepolicies/cheatingandplagiarism.asp>
 I.C.8-12 “Guidelines Addressing Cheating and Plagiarism,”
http://catalog.collegeofsanmateo.edu/current/college-policies/guidelines_addressing_cheating_plagiarism.php (pdf pp. 49-50)
 I.C.8-13 “Guidelines Addressing Cheating and Plagiarism,”
<http://collegeofsanmateo.edu/collegepolicies/cheatingandplagiarism.asp>
 I.C.8-14 2017 Student Campus Climate and Satisfaction Survey, Q11 and Q12
 (“Instructional Effectiveness”)

Evidence List for I.C.9

- I.C.9-1 Board Policy 2.21 – Policy on Professional Ethics
 I.C.9-2 Faculty: “Statement Of Professional Ethics” (see I.C.8-3)
 I.C.9-3 *Faculty Handbook*, p. 113
 I.C.9-4 Example: <http://www.curricunet.com/smcccd/>
 I.C.9-5 Appendix G: Evaluation Criteria for Faculty (p.4)
 I.C.9-6 Evaluation Procedures – Forms: Classroom Observation Form (question 6)
 I.C.9-7 Appendix G: Evaluation Procedures - II. Purpose, p. 4 (see I.C.9-5)
 I.C.9-8 2017 Student Campus Climate and Satisfaction Survey, Q.2 (“Instructional Effectiveness”) – see I.C.8-14

Evidence List for I.C.10

- I.C.10-1 SMCCCD Board Policy 2.21 Policy on Professional Ethics (see I.C.9-2)
 I.C.10-2 San Mateo County Community College District website, Board of Trustees
<http://smccd.edu/boardoftrustees/>
 I.C.10-3 Statement on Professional Ethics (see I.C.8-3)

- I.C.10-4 College of San Mateo Faculty Handbook 2018-19
- I.C.10-5 Student Code of Ethics (see I.C.8-5)
- I.C.10-6 Student Rights and Responsibilities (Student Handbook)
<http://collegeofsanmateo.edu/collegepolicies/studenthandbook.asp>
- I.C.10-7 Student Rights and Responsibilities (catalog)
http://catalog.collegeofsanmateo.edu/current/college-policies/student_rights_responsibilities.php
- I.C.10-8 Student Conduct <http://collegeofsanmateo.edu/collegepolicies/studentconduct.asp>
- I.C.10-9 Classified Employees Statement of Ethics
<http://collegeofsanmateo.edu/classifiedsenate/ethics.asp>
- I.C.10-10 Nursing Student Handbook
- I.C.10-11 Athletics About Us <http://collegeofsanmateo.edu/athletics/about.php>
- I.C.10-12 CCCAA Constitution and Bylaws

Evidence List for I.C.12

- I.C.12-1 Accreditation Status
<http://collegeofsanmateo.edu/accreditation/>
- I.C.12-2 Accreditation Status (catalog)
<http://catalog.collegeofsanmateo.edu/current/generalinformation/accreditation.php>
- I.C.12-3 Communications from ACCJC (this website needs to be updated)
<http://collegeofsanmateo.edu/accredinfo/accjc.asp>
- I.C.12-4 CSM Reports to ACCJC (this website needs to be updated)
<http://collegeofsanmateo.edu/accredinfo/reports.asp>
- I.C.12-5 Accreditation Archive (this website needs to be updated)
<http://collegeofsanmateo.edu/accredinfo/accreditationarchive.asp>
- I.C.12-6 2014 Follow-up Report
<http://collegeofsanmateo.edu/accredinfo/followup2014.asp>

Evidence List for I.C.13

- I.C.13-1 Accreditation Status Catalog,
<http://catalog.collegeofsanmateo.edu/current/generalinformation/accreditation.php>
(p. 10)
- I.C.13-2 Accreditation Status web, <http://collegeofsanmateo.edu/accreditation/>
- I.C.13-3 Accreditation status, <http://collegeofsanmateo.edu/accredinfo/>
- I.C.13-4 Midterm report to ACCJC
<http://collegeofsanmateo.edu/accredinfo/midterm2016.asp>
- I.C.13-5 Accreditation reports, <http://collegeofsanmateo.edu/accredinfo/reports.asp>
- I.C.13-6 Accreditation communications, <http://collegeofsanmateo.edu/accredinfo/accjc.asp>

Evidence I.C.14

- I.C.14-1 College of San Mateo Statements <http://collegeofsanmateo.edu/statements/>
- I.C.14-2 *Planning Manual*, p. 4
- I.C.14-3 Budget Reports, <https://smccd.edu/financialservices/annualbudget.php>
- I.C.14-4 Board Policy 2.45 – Conflict of Interest
Administrative Policy 2.45.1 – Conflict of Interest
Administrative Policy 2.45.2 – Conflict of Interest Code

I.C.14-5 Finance Committee Mission

Evidence List for II.A.1

- II.A.1-1 *Educational Master Plan*, “Mission, Vision and Values,” p. 3
- ~~II.A.1-2~~ *deleted*
- II.A.1-3 *Curriculum Handbook*, “Types of Curriculum Definition,” p. 14
- II.A.1-4 Board Policy 1.10 “Duties and Responsibilities of the Board”
- II.A.1-5 Program Review form (question 1)
- II.A.1-6 “Description of Program,” Fall 2018 Program Review – History
- II.A.1-7 “Degrees and Certificates,” *Catalog 2018-2019*, p. 114
- II.A.1-8 “Writing or Revising A Course Outline,” *Curriculum Handbook*, p. 9

- II.A.1-9 “Technical Review Committee,” *Curriculum Handbook*, p. 4
- II.A.1-10 “Curriculum Committee,” *Faculty Handbook 2018-2019*, p. 11
- II.A.1-11 For example, Accounting (alignment between AA course-to-program outcomes, and course-to-institutional learning outcomes)
- II.A.1-11a **Assessment, Mapping**
- II.A.1-12 Program Review form (question 2)
- II.A.1-13 For instance, the English department reviewed their course-to-program alignment in Spring 2018 – Question 3a (“Course and Program Assessment” – iii. Alignment)
- II.A.1-14 For example, see the Accounting degree page:
<http://collegeofsanmateo.edu/accounting/degrees.asp>
- II.A.1-15 For example, see the Addiction Studies degree page:
http://collegeofsanmateo.edu/aods/degrees_alcohol_aa.asp
- II.A.1-16 Board Report 18-4-1C, Exhibit B: “Guided Pathways at CSM: Strengthening High School Pathways Through Intentional Career Pathways” (Board Packet 4/12/2018)
- ~~II.A.1-17 PowerPoint: “Dual E at CSM”~~
- II.A.1-18 CSM class schedule (note courses offered at Hillsdale High School – HHS)
- II.A.1-19 Career Ladders Project, Dual Enrolment Toolkit – FAQs, p. 4
- II.A.1-20 Project Change <http://collegeofsanmateo.edu/projectchange/>
- II.A.1-21 Board Administrative Procedure 6.12.1, Item 4a
- II.A.1-22 English 100 Distance Education Supplement form
- II.A.1-23 “Strategic Scan,” *CSM Distance Education Strategic Plan 2017-2020*, p. 7
- II.A.1-24 IPC minutes 3/17/2017, “Review Program Review Themes,” p. 1
- ~~II.A.1-25~~ *deleted*
- II.A.1-26 CSM Flex Day agenda, 8/15/2017
- II.A.1-27 Guided Pathways <http://collegeofsanmateo.edu/guidedpathways/>
- II.A.1-28 College Index <http://collegeofsanmateo.edu/institutionalresearch/collegeindex.asp>
- II.A.1-29 IPC meeting summary notes 12/6/2013
- ~~II.A.1-30~~ ~~IPC meeting summary notes 12/6/2013~~
- II.A.1-31 IPC meeting summary notes 2/27/2015
- II.A.1-32 IPC meeting summary notes 5/1/2015
- II.A.1-33 IPC meeting summary notes 9/6/2016
- II.A.1-34 IPC meeting summary notes 4/14/2017

- II.A.1-35 *Students First: A Strategic Plan for the San Mateo County Community College District*
- II.A.1-36 PC meeting summary notes 10/6/2017
- II.A.1-37 IPC meeting summary notes 12/2/2017
- II.A.1-38 Board of Trustees study session minutes 10/10/2018

Evidence List for II.A.2

- II.A.2-1 Board Policy 6.13.1, “Program Review & Program Viability”
- ~~II.A.2-2 Curriculum Handbook~~
- II.A.2-3 Quick Reference Guide for curriculum
- II.A.2-4 For example: [Course Outline, PSYC 100](#)
- II.A.2-5 [For example, see comments on ART 350 or COSM 712](#)
- II.A.2-6 For example: Committee on Instruction (now Curriculum Committee) minutes 11/16/17
- II.A.2-7 Committee on Instruction minutes (now Curriculum Committee) 2/22/18
- II.A.2-8 For example: Distance Education addendum for DGME 165
- II.A.2-9 Details of Canvas trainings: <http://collegeofsanmateo.edu/canvas/>
- ~~II.A.2-11 Center for Academic Excellence <http://collegeofsanmateo.edu/cae/>~~
- II.A.2-12 Flyer for Accessibility and Universal Design Advocate Training, Summer/Fall 2018
- II.A.2-13 Planning, Research, Innovation and Effectiveness: Instructional Data <http://collegeofsanmateo.edu/programreview/instructional-department.asp>
- II.A.2-14 For example, the Electrical Power Pathways Program Review 2018
- II.A.2-15 For example, the Writing Center Program Review 2018
- II.A.2-16 Instructional Program Review (text)
- II.A.2-17 Dental Assisting Program Review 2018
- II.A.2-18 Learning Center Program Review 2018
- II.A.2-19 Film Program Review Fall 2018 – Question 2d
- II.A.2-20 “Institutional Planning Committee,” *Faculty Handbook*, p. 5
- II.A.2-21 Academic Senate minutes, 2/26/2019
- II.A.2-22 [Some flex activity that emerges from discussion, OR mins CAC 4/22](#)
- II.A.2-23 IPC minutes, 3/20/2019
- ~~II.A.2-23a deleted~~
- II.A.2-24 Guided Pathways Work Plan 2018-2019
- II.A.2-25 See II.A.1-16 (Board Report 18-4-1C, Exhibit B: “Guided Pathways At CSM: Strengthening High School Partnerships Through Intentional Career Pathways” (Board Packet 4/12/2018))
- II.A.2-26 Assessment <http://collegeofsanmateo.edu/assessment/>
- II.A.2-26a English and Math placement form
- II.A.2-27 English Program Review Fall 2018
- II.A.2-28 Math Program Review Fall 2018 (question 1)
- II.A.2-28a Math Program Review Fall 2018 (questions 2-4)
- II.A.2-29 Writing Center, <http://collegeofsanmateo.edu/writing/>
- II.A.2-30 Learning Center <http://collegeofsanmateo.edu/learningcenter/>

- II.A.2-31 Supplemental Instruction Program <http://collegeofsanmateo.edu/si/>
- II.A.2-32 Annual Review of Current College Initiatives: Supplemental Instruction – Report to IPC, 10/20/2017
- II.A.2-33 Math Jam <https://collegeofsanmateo.edu/mathjam/>
- II.A.2-34 Word Jam <http://collegeofsanmateo.edu/wordjam/>
- II.A.2-35 Learning Communities <http://collegeofsanmateo.edu/learningcommunities/>
- II.A.2-36 Promise Scholars Program (formerly Year One Promise)
<http://collegeofsanmateo.edu/promise/>
- II.A.2-36a Year One Promise presentation to IPC, 4/20/2018
- II.A.2-36b Plan for Promise Scholars (from Tiffany Z)
- II.A.2-37 IPC minutes:
4/20/2018: Year One Promise, International Students Taskforce
12/1/2017: Puente, Writing in the End Zone
10/20/2017: Honors Project, Supplemental Instruction
10/6/2017: Umoja, Mana
- II.A.2-38 Center for Academic Excellence <http://collegeofsanmateo.edu/cae/>
- II.A.2-39 Flex day agenda January 2018
- II.A.2-40 Flex day agenda March 2018
<http://www.collegeofsanmateo.edu/calendar/events/index.php?com=detail&eID=20780>
- II.A.2-41 New Faculty Institute <http://collegeofsanmateo.edu/cae/newfacultyinstitute.asp>
- II.A.2-42 Academic Senate minutes 2/26/2018
- II.A.2-43 Academic Senate minutes 5/8/2018
- II.A.2-44 IPC minutes 3/20/2019
- II.A.2-44 Proposed draft of Student Services Program Review, presented to IPC 3/20/2019

Evidence List for II.A.3

- II.A.3-1 Faculty Handbook, p. 12
- II.A.3-2 College Assessment Committee
http://collegeofsanmateo.edu/sloac/assessment_committee.asp
- II.A.3-4 Workshop links on site
- II.A.3-5 For example, Course Outline for MATH 110
- II.A.3-6 For example, Language Arts Division Fall 2018 syllabus checklist
- II.A.3-7 Program outcomes are easily retrieved at the Catalog
<http://catalog.collegeofsanmateo.edu/current/>
- II.A.3-8 Institutional Learning Outcomes http://collegeofsanmateo.edu/sloac/slos_ge.asp
- II.A.3-9 Institutional Learning Outcomes, catalog
<http://catalog.collegeofsanmateo.edu/current/statements-slos/slo.php>
- II.A.3-9a SLOs / SAOs on the CAC website
- II.A.3-10 For example, Language Arts Division Fall 2018 syllabus checklist
- II.A.3-11 For example: Email from Jennifer Taylor-Mendoza to all faculty, Friday 5/26/2017
- II.A.3-12 for example: Ethnic Studies program review 2016
https://www2.collegeofsanmateo.edu/programreviewapp/public/view_pr/409

- II.A.3-13 For example, a presentation made to an instructional division in October 2017–
“Easy Ways to Gather SLO Data”
- II.A.3-14 For an example of the process: email [with](#) Dave Choban at Nuventive, 2/21/2016
- II.A.3-15 Workshop flyer: “Beyond Compliance,” Flex Day, 1/21/2015
- II.A.3-16 Workshop PowerPoint: “The Future of Assessment at CSM,” Flex Day,
8/14/2015
- II.A.3-17 For example, [agenda for the](#) Math/Science
[Division meeting](#) on 9/7/2017 – [also, the accompanying](#) “SLO data
packet”)
- II.A.3-18 Academic Senate minutes 5/10/16
- II.A.3-19 CAC minutes 11/27/17
- II.A.3-20 CAC minutes 4/2/18
- II.A.3-21 Summary of responses from interviews with SLO leads, Spring 2016
- II.A.3-22 CAC report: [Creating an Assessment Cycle – April 2016](#)
- II.A.3-23 Academic Senate minutes 5/8/2018
- II.A.3-24 Assessment plan pdf
- II.A.3-25 For instance: Assessment Plan - Accounting, 2018-2019
- II.A.3-26 [“Assessment at CSM – FAQs”](#)
- II.A.3-27 Kinesiology/Athletics/Dance Program Review Fall 2108
- II.A.3-28 [Assessment calendar](#)
- II.A.3-29 “Effective Communication, Critical Thinking, and Quantitative Reasoning” –
Flex day, August 2018
- II.A.3-30 English Program Review Fall 2018
- II.A.3-31 ESL Program Review Fall 2018
- II.A.3-32 English Summary of English-ESL norming session, October 2017
- II.A.3-33 ESL Summary of English-ESL norming session, October 2017
- II.A.3-34 Academic Senate minutes 2/26/2019
- II.A.3-35 [Assessment Report – May 2019](#)
- II.A.3-36 Instructional Program Review
- II.A.3-37 ESL Program Review Fall 2018 (see II.A.3-31)
- II.A.3-38 Philosophy Program Review, Question 3b
- II.A.3-39 “Effective Communication, Critical Thinking and Quantitative Reasoning”
8/2019 <https://www.youtube.com/watch?v=XUGoK7yeSgk>
- II.A.3-40 [Flyer, “Climate Change: A Silver Lining?”](#) - Spring 2017 [ILO](#) activity
- I.A.3-41 Flyer, “Smartphone: Friend or Foe?” – [Spring 2018 ILO activity](#)
- II.A.3-42 [Promise Scholars / Learning Community focus group – Spring 2019](#)
- II.A.3-43 Student Campus Climate and Satisfaction Survey, June 2016
- II.A.3-44 Workshop, “What Are They Learning? Taking Assessment Beyond the
Classroom,” August 2018
- II.A.3-45 [Assessment Report, Spring 2019](#)
- II.A.3-46 [LSC3 Minutes](#)
[10/2/2018](#)
- II.A.3-47 Minutes, Language Arts division meeting 9/17/2018
- II.A.3-48 Minutes, Student Services Council meeting, 10/9/2018
- II.A.3-49 [Agenda](#), Math/Science division meeting, 9/8/2017

- II.A.3-50 Creative Arts/Social Sciences division meeting, 9/13/2017: [agenda, meeting notes and slides](#)
- II.A.3-51 GE SLO Assessment: Fall 2015
- II.A.3-52 GE SLO Assessment: Spring 2016
- II.A.3-53 GE SLO flex activity: Spring 2017

Evidence List for II.A.4

- II.A.4-1 Catalog <http://catalog.collegeofsanmateo.edu/current/>
- II.A.4-2 Schedule, fall 2017 / Schedule, fall 2018
- II.A.4-3 Program Review, Mathematics – Question 1
- II.A.4-4 Program Review, English – Question 2
- II.A.4-5 ESL Center Program Review – Question 2 (goal C)
- II.A.4-6 Word Jam <http://collegeofsanmateo.edu/wordjam/>
- II.A.4-7 Math Jam <https://collegeofsanmateo.edu/mathjam/>
- II.A.4-8 <http://collegeofsanmateo.edu/learningcenter/>
- II.A.4-9 <http://collegeofsanmateo.edu/labs/>
- II.A.4-10 Supplemental Instruction, <http://collegeofsanmateo.edu/si/>
- II.A.4-11 Annual Review of College Initiatives: Supplemental Instruction – IPC minutes, 10/20/2017
- II.A.4-12 Guided Pathways <http://collegeofsanmateo.edu/guidedpathways/>
- II.A.4-13 English and Math Assessment Form
- II.A.4-14 Middle College <http://collegeofsanmateo.edu/middlecollege/>
- II.A.4-15 Academic Senate, minutes, discussion of Early College
- II.A.4-16 English summary of English-ESL norming session, October 2017
- II.A.4-17 ESL summary of English-ESL norming session, October 2017
- II.A.4-18 ESL Program Review, Fall 2018 – Question 4c
- II.A.4-19 Learning Communities <http://collegeofsanmateo.edu/learningcommunities/>

Evidence List for II.A.5

- II.A.5-1 Administrative Policy 6.13.1: “Curriculum Development, Program Review and Program Viability”
- II.A.5-2 General Education Handbook, p. 6
- II.A.5-3 Committee on Instruction (now Curriculum Committee), Course Submission Instructions
<http://collegeofsanmateo.edu/committeeoninstruction/coursesubmission.asp>
- II.A.5-4 Catalog 2018-2019, p. 102
- II.A.5-5 *Curriculum Handbook*, p. 4

Evidence List for II.A.6

- II.A.6-1 District Strategic Plan <https://smccd.edu/strategicplan/>
- II.A.6-2 Strategic Goal #2, <https://smccd.edu/strategicplan/strategic-goal-2.php>
- II.A.6-3 Board of Trustees meeting, discussion of metrics - 9/12/2018
- II.A.6-4 Instructional Deans – meeting agenda 8/22/2017

- II.A.6-5 Instructional Deans – meeting agenda 1/23/2018
- II.A.6-6 Instructional Deans – meeting agenda 3/6/2018
- II.A.6-7 Instructional Deans – meeting agenda 3/7/2017
- II.A.6-8 Instructional Deans – meeting agenda 12/5/2017
- II.A.6-9 Instructional Deans – meeting agenda 2/6/2018
- ~~II.A.6-10 Instructional Deans – meeting agenda 1/23/2018~~
- II.A.6-11 Music major, <http://collegeofsanmateo.edu/music/musicmajor.asp>
- ~~II.A.6-12 English major literature rotation Fall 2018-Spring 2020~~
- II.A.6-13 Digital Media degree
- ~~II.A.6-14 English Program Review,~~
- ~~II.A.6-15 Math Program Review~~
- II.A.6-16 Guided Pathways Work Plan 2018-2019
- II.A.6-17 Math/Science core schedule
- II.A.6-18 Core Fall schedule
- II.A.6-19 Core Spring schedule
- II.A.6-20 English major literature rotation Fall 2018-Spring 2020
- II.A.6-21 [Marked Fall 2018 Enrollment Report 9-4-2018](#)
- II.A.6-22 [Marked Spring Enrollment Report 2018 2-5-2018](#)
- II.A.6-23 [Dean/faculty email exchange \(redacted\) re SOCI 105](#)
- II.A.6-24 Catalog <http://catalog.collegeofsanmateo.edu/current/>
- II.A.6-25 Distance Education Plan, Goal #6
- II.A.6-26 Late start courses, Spring 2016

Evidence List for II.A.7

- II.A.7-1 Academic Senate, minutes 2/13/2018
- II.A.7-2 Academic Senate Resolution 3/1/2017 – Commitment to Educational Equity at College of San Mateo
- II.A.7-3 CSM Integrated Plan
- II.A.7-4 Board Report 18-4-1C (Exhibit B): “Guided Pathways at CSM: Strengthening High School Partnerships Through Intentional Career Pathways” (Board Study Session 4/11/2018)
- II.A.7-5 English Program Review
- II.A.7-6 Math Program Review (see II.A.4-3)
- II.A.7-7 ESL Program Review (see II.A.4-18)
- II.A.7-8 Educational Equity Committee <http://collegeofsanmateo.edu/eec/>
- II.A.7-9 *Educational Master Plan*, “Five Priorities in Five Years,” p. 6
- II.A.7-10 [Integrated Student Equity Plan \(Draft\), 2019](#)**
- II.A.7-11 Academic Support and Learning Technologies
<http://collegeofsanmateo.edu/divisionoffices/aslt.asp>
- II.A.7-12 *Curriculum Handbook*, p. 10-13
- II.A.7-13 For example, the DE supplemental form for ENGL 100
- II.A.7-14 Instructional Program Review form
- II.A.7-15 For example, Film Program Review 2018 – Question 2
- II.A.7-16 Disaggregated quantitative data is shared with faculty at the Program Review website: <http://collegeofsanmateo.edu/programreview/instructional-department.asp>

- II.A.7-17 Distance Education and Educational Technology Committee
<http://collegeofsanmateo.edu/institutionalcommittees/deetc.asp>
- II.A.7-18 IPC 3/17/2017: Themes and Trends in Fall 2016 Program Review
- II.A.7-19 Institutional Planning Committee, minutes 3/17/17
- II.A.7-20 Distance Education plan 2017-2020, Goals #1 (see II.A.6-25)
- II.A.7-21 Distance Education plan 2017-2020
- II.A.7-22 Late Start / Short classes, Spring 2019
- II.A.7-23 Veterans Services <http://collegeofsanmateo.edu/veterans/>
- II.A.7-24 Veterans and Veterans' Dependents
<http://collegeofsanmateo.edu/generalinformation/veterans.asp>
- II.A.7-25 International Education Program <http://collegeofsanmateo.edu/international/>
- II.A.7-26 Dream Center <http://collegeofsanmateo.edu/dreamcenter/>
- II.A.7-27 Child Development Center <http://collegeofsanmateo.edu/childcenter/>
- II.A.7-28 Multicultural Center <http://collegeofsanmateo.edu/multicultural/>
- II.A.7-29 Learning Center <http://collegeofsanmateo.edu/learningcenter/>
- II.A.7-30 Learning Support Centers <http://collegeofsanmateo.edu/labs/>
- II.A.7-31 IPC - Annual Report on College Initiatives: Umoja
- II.A.7-32 IPC - Annual Report on College Initiatives: Mana
- II.A.7-33 IPC - Annual Report on College Initiatives: Project Change
- II.A.7-34 IPC - International Students Task Force Report
- II.A.7-35 IPC - Annual Report on College Initiatives: Writing in the End Zone
- II.A.7-36 IPC - Annual Report on College Initiatives: Year One Program
- II.A.7-37 IPC - Annual Report on College Initiatives: Puente
- II.A.7-38 IPC - Annual Report on College Initiatives: Puente (PowerPoint)
- II.A.7-39 IPC – Minutes 10/20/2017 (learning communities discussion):
- II.A.7-40 Equity – note upcoming events <http://collegeofsanmateo.edu/equity/>
- II.A.7-41 For example, the “Enacting Equity: Train the Trainer” workshop series - Flex Day agenda, 10/10/2018
- II.A.7-42 METaS program <http://collegeofsanmateo.edu/metas/staff.asp>
- II.A.7-43 MESA program <http://collegeofsanmateo.edu/ mesa/>
- II.A.7-44 Center for Academic Excellence <http://collegeofsanmateo.edu/cae/>
- II.A.7-45 For example, topics from the 1/12/2018 Flex day
http://collegeofsanmateo.edu/professionaldevelopment/2018-01-12_flexdayarchive.asp
- II.A.7-46 District Scorecard and Metrics, “Outcome Comparison By Modality,” CSM
<https://smccd.edu/strategicplan/scorecard-and-metrics.php>
- II.A.7-47 Astronomy Program Review 2018 – Question 2c
- II.A.7-48 Political Science Program Review 2018 – Question 2c
- II.A.7-49 Kinesiology/Athletics/Dance Program Review 2018 – Question 2b
- II.A.7-50 Biology and Health Science Program Review 2018 – Question 2c
- II.A.7-51 District Scorecard and Metrics, “Outcome Comparison By Modality”
- II.A.7-52 Canvas training emails (find link)
- II.A.7-53 DEAC plan

Evidence List for II.A.9

- II.A.9-1 The Catalog publishes the program outcomes for each degree or certificate program: <http://catalog.collegeofsanmateo.edu/current/>
- II.A.9-2 Institutional Learning Outcomes http://collegeofsanmateo.edu/sloac/slos_ge.asp
- II.A.9-3 For instance, Biology curriculum map (course-to-program, course-to-ILO)
- II.A.9-4 Administrative Procedure 6.11.1 “Graduation Requirements for Degrees and Certificates”
- II.A.9-5 Administrative Procedure Policy 6.10.1 “Philosophy and Criteria for Associate Degree and General Education”
- II.A.9-6 *Curriculum Handbook*, p. 16

Evidence List for II.A.10

- II.A.10-1 Board Policy 6.24 “Articulation”
- II.A.10-2 Application of external exams
- II.A.10-3 Transcript Evaluation <https://smccd.edu/transcript/>
- II.A.10-4 Transcript Evaluation – International Schools
- II.A.10-5 Transfer Services <http://collegeofsanmateo.edu/transfer/>
- II.A.10-6 Articulation agreements <http://collegeofsanmateo.edu/articulation/agreements.asp>
- II.A.10-7 Transfer Services <http://collegeofsanmateo.edu/transfer/>
- II.A.10-8 Catalog, Transfer Planning <http://catalog.collegeofsanmateo.edu/current/transfer-planning/>
- II.A.10-9 Catalog, AS-T degrees <http://catalog.collegeofsanmateo.edu/current/programs/>
- II.A.10-10 [Letter from UC accepting CSM’s Honors Project into TAP, 10/12/2015](#)
[Letter from David Laderman, Honors Project director, responding to Tap 3/21/2016](#)

Evidence List for II.A.11

- II.A.11-1 Institutional Learning Outcomes: http://collegeofsanmateo.edu/sloac/slos_ge.asp
- II.A.11-2 Board Policy 6.10.1 (see II.A.9-5) II.A.11-3 [Map of course to ILO outcomes](#)
For example, Digital Media and Institutional Outcomes
- II.A.11-3 For example, DGME (Digital Media) course-to-ILO map
- II.A.11-4 “Effective Communication, Critical Thinking & Quantitative Reasoning” fall 2018 <https://www.youtube.com/watch?v=XUGoK7yeSgk>
- ~~II.A.11-5~~ [“Effective Communication, Critical Thinking & Quantitative Reasoning” – Follow-up flex day workshop, March 2019](#)
- II.A.11-6 [Learning Community ILO focus group – April 2019](#)
- II.A.11-7 English Program Review (see)
- II.A.11-8 Flyer, “Pacific Asian Cinema – Youth Cultures and Beyond,” FILM 122 (Spring 2018)
- II.A.11-9 Honors Project <https://collegeofsanmateo.edu/honorsproject/>
- II.A.11-10 Labyrinth <https://collegeofsanmateo.edu/honorsproject/thelabyrinth.asp>
- II.A.11-11 Promise Scholars <http://collegeofsanmateo.edu/promise/>

Evidence List for II.A.12

- II.A.12-1 *Catalog*, “Philosophy of General Education,” Associate Degree requirements, p. 102 Requirements
- II.A.12-2 AA Degree Worksheet
- II.A.12-3 Institutional Learning Outcomes http://collegeofsanmateo.edu/sloac/slos_ge.asp
- II.A.12-4 *Curriculum Committee Handbook*, p. 7-14
- II.A.12-5 **Committee on Instruction (now Curriculum Committee), agenda, 3/22/2018**
- II.A.12-6 *Curriculum Committee Handbook*, p. 15-17

Evidence List for II.A.13

- II.A.13-1 Board Policy 6.11 “Requirements for Degrees and Certificates”
- II.A.13-2 Board Policy 6.10 “Philosophy and Criteria for Associate Degree and General Education”
- II.A.13-3 **Assessment website – Mapping**
- II.A.13-4 Cosmetology Program Review Fall 2018 – Question 2b
- II.A.13-5 English Program Review Fall 2018 – Question 3a-ii (see II.A.3-30)

Evidence List for II.A.14

- II.A.14-1 ~~For example, Nursing Program Review – <http://collegeofsanmateo.edu/programreview/docs/nursing/2016fa/2016-2017-Nursing-Program-Review.pdf>~~
- II.A.14-2 Business /Management Program Review – Question 2a
- II.A.14-3 For example, Accounting Program Review -Question 4b
- II.A.14-4 Advisory Board agenda, Cosmetology
- II.A.14-5 Advisory Board minutes, Cosmetology
- II.A.14-6 **Email, Angela Stocker to SLOAC, 7/31/2018**
- II.A.14-7 ~~For example, Cosmetology <https://surveys.smeed.edu/ShowResponse.aspx?doId=5769ead889dd4f35be7269eb133ee40c&s=a899154a4b69461f8affb6142451df84>~~
- II.A.14-8 **Accreditation webpage**
- II.A.14-9 Schedule of Classes, Spring 2019 - Career and Workforce Hub (p. 22)
- II.A.14-10 **[Business Round Table Invite](#)**
- II.A.14-11 **[CSM Industry Event Plan - May 9 2018](#)**
- II.A.14-12 Strong Workforce <http://collegeofsanmateo.edu/strongworkforce/>
- II.A.14-13 “CSM Career Programs Earn Five ‘Star’ Awards,” *President’s Report to the Board of Trustees*, 9/13/2017, p. 2
- II.A.14-14 **[California Community Colleges CTE Launchboard](https://www.calpassplus.org/LaunchBoard/Home.aspx)**
- II.A.14-16 Electronics Technology Program Review, Fall 2018 – Question 4a
- II.A.14-17 Nursing Program Review, Fall 2016 – Question 2 (Part 3: CTE)
- II.A.14-18 Accounting Program Review Fall 2018 (see II.A.14-3)

Evidence List for II.A.15-1

- II.A.15-1 Program Improvement and Viability Process
<http://collegeofsanmateo.edu/programreview/piv.asp>

- II.A.15-2 Board Policy 6.13 “Curriculum Development, Program Review, and Program Viability”
- II.A.15-3 Administrative Procedures 6.13.1 “Curriculum Development, Program Review, and Program Viability”
- II.A.15-4 “Appendix - Checklist” – Program Improvement Viability Form
- II.A.15-5 Academic Senate 9/22/2009 – discussions over PIV process
- II.A.15-6 Committee on Instruction (now Curriculum Committee) minutes, 4/10/2008
- II.A.15-7 Committee on Instruction (now Curriculum Committee) minutes, 9/9/2010
- II.A.15-8 Committee on Instruction (now Curriculum Committee) minutes, 9/10/2009, discussing German / Library Studies
- II.A.15-9 Planning Manual, CSM Program Improvement and Viability Planning Calendar, p. 37

Evidence List for II.A.16

- II.A.16-1 Instructional Program Review text (see II.A.2-16)
- II.A.16-2 Dental Assisting Program Review 2018 – Question 2b
- II.A.16-3 Business Program Review 2018 – Question 3a
- II.A.16-4 Chemistry Program Review 2018 – Question 2b
- II.A.16-5 Communication Studies Program Review 2018 – Question 3a, 3b
- II.A.16-6 Kinesiology/Athletics/Dance Program Review 2018 – Question 3a
- II.A.16-7 Assessment Handbook / website
- II.A.16-8 Political Science Program Review 2018 – Question 3
- II.A.16-9 Art 2D Program Review 2018 – Results of previous action plans
- II.A.16-10 Engineering Program Review 2018 - Question 3a
- II.A.16-11 ESL Program Review 2018
- II.A.16-12 Communication Studies Program Review 2018 – Question 3a

Evidence List for II.B.1

- II.B.1-1 ASLT Division <http://collegeofsanmateo.edu/divisionoffices/aslt.asp>
- II.B.1-2 Learning Support Center Coordination Committee (LSC3)
<http://collegeofsanmateo.edu/labs/lsccommittee.asp>
- II.B.1-3 Faculty Handbook, Appendix B: By-Laws of Academic Senate, p. 73
- II.B.1-4 Catalog description of Library
<http://catalog.collegeofsanmateo.edu/current/learning-support/>
- II.B.1-5 See II.B.1-42
- II.B.1-6 OCLC Institutional Holdings Report, Collection Dashboard, August 8, 2018
- II.B.1-7 National Network of Libraries of Medicine: CSM Library Profile Page
<https://nnlm.gov/members/directory/15425>
- II.B.1-8 Federal Depository Library: CSM Library Directory Profile
<https://catalog.gpo.gov/fdlpdir/FDLPdir.jsp?mode=1&pid=51>
- II.B.1-9 Peninsula Library System: Member Libraries <http://www.plsinfo.org/library-hours>
- II.B.1-10 Peninsula Library System Joint Powers Agreement
- II.B.1-11 Collection Development, Reference manual
- II.B.1-12 Reference Weeding Assignments

- [II.B.1-13](#) [“One third \(33%\) of the library physical collection was published after 2000, and 17% of the physical collection was published since 2010” evidence?](#)
- [II.B.1-14](#) [Peninsula Library System Gale Database Selections](#)
- [II.B.1-15](#) [Ask A Librarian <https://collegeofsanmateo.edu/library/reference.php>](#)
- [II.B.1-16](#) [Makerspace Studios <https://collegeofsanmateo.libcal.com/>](#)
- [II.B.1-17](#) [Access Services \[http://collegeofsanmateo.edu/library/lib_services.php\]\(http://collegeofsanmateo.edu/library/lib_services.php\)](#)
- [II.B.1-18](#) [Acquisitions: Suggest A Purchase \[https://collegeofsanmateo.edu/library/purchaserequest_form.php\]\(https://collegeofsanmateo.edu/library/purchaserequest_form.php\)](#)
- [II.B.1-19](#) [Family Science and Astronomy Festival and Makerspace Program](#)
- [II.B.1-20](#) [Robotics Club, Cosmetology, & Makerspace](#)
- [II.B.1-21](#) [Puente Club, Makerspace & Associated Students](#)
- [II.B.1-22](#) [Library celebrates Dia De Los Muertos: <https://news.collegeofsanmateo.edu/2018/12/csm-celebrates-dia-de-los-muertos/> Flyer, “Dia De Los Muertos”](#)
- [II.B.1-23](#) [Library Studies Program Review 2016-2017 \[https://www2.collegeofsanmateo.edu/programreviewapp/public/view_pr/402\]\(https://www2.collegeofsanmateo.edu/programreviewapp/public/view_pr/402\)](#)
- [II.B.1-24](#) [LibGuides <http://libguides.collegeofsanmateo.edu>](#)
- [II.B.1-25](#) [English & Librarian Partner List, Spring 2019](#)
- [II.B.1-26](#) [IDST 110: College 1 course outline \[http://www.curricunet.com/SMCCCD/reports/course_outline_html.cfm?courses_id=9872\]\(http://www.curricunet.com/SMCCCD/reports/course_outline_html.cfm?courses_id=9872\)](#)
- [II.B.1-27](#) [ENGL 100: Composition and Reading course outline \[http://www.curricunet.com/SMCCCD/reports/course_outline_pdf.cfm?courses_id=5610\]\(http://www.curricunet.com/SMCCCD/reports/course_outline_pdf.cfm?courses_id=5610\)](#)
- [II.B.1-28](#) [LIBR 100: Introduction to Library Research course outline \[http://www.curricunet.com/SMCCCD/reports/course_outline_pdf.cfm?courses_id=6623\]\(http://www.curricunet.com/SMCCCD/reports/course_outline_pdf.cfm?courses_id=6623\)](#)
- [II.B.1-29](#) [Information Competency Requirement: Introduction to Information Competency <https://libguides.collegeofsanmateo.edu/ic>](#)
- [II.B.1-30](#) [Drop-In Citation Assistance <https://collegeofsanmateo.libcal.com/event/3319383>](#)
- [II.B.1-31](#) [ENGR 210 Library Makerspace Instruction <https://collegeofsanmateo.libcal.com/event/4170942>](#)
- [II.B.1-32](#) [DRAFT 110 Library Makerspace Instruction <https://collegeofsanmateo.libcal.com/event/4042802>](#)
- [II.B.1-33](#) [Annual Library Data Survey](#)
- [II.B.1-34](#) [Academic Support & Learning Technologies Division meeting 4-9-2018](#)
- [II.B.1-35](#) [CSM Library hours <http://collegeofsanmateo.edu/library/>](#)
- [II.B.1-36](#) [Research Assistance in the Learning Center <https://calendar.collegeofsanmateo.edu/events/index.php?com=detail&eID=21058>](#)
- [II.B.1-37](#) [Librarian Role embedded in CANVAS](#)
- [II.B.1-38](#) [IDST 110 \(Year One: College 1\) Course curriculum](#)
- [II.B.1-39](#) [as II.B.1-33](#)
- [II.B.1-40](#) [“more than 1,500 instructional transactions at the reference desk”](#)
- [II.B.1-41](#) [CSM Library Databases <http://www.collegeofsanmateo.edu/library/databases.php>](#)
- [II.B.1-42](#) [Integrated Postsecondary Education Data System \(IPEDS\) Report 2017-2018](#)
- [II.B.1-43](#) [CSM Library <http://collegeofsanmateo.edu/library/>](#)

- [II.B.1-44 Ask A Librarian http://www.collegeofsanmateo.edu/library/reference.php](http://www.collegeofsanmateo.edu/library/reference.php)
- [II.B.1-45 CSM Fall 2018 Schedule of Classes, LIBR 100: Introduction to Library Research](http://www.collegeofsanmateo.edu/library/reference.php)
- [II.B.1-46 Anatomy & Physiology Lab http://collegeofsanmateo.edu/anatomy/index.asp](http://collegeofsanmateo.edu/anatomy/index.asp)
- [II.B.1-47 Business Computer Lab
http://collegeofsanmateo.edu/labs/businesscomputercenter.asp](http://collegeofsanmateo.edu/labs/businesscomputercenter.asp)
- [II.B.1-48 CIS Computer Lab http://collegeofsanmateo.edu/labs/cis.asp](http://collegeofsanmateo.edu/labs/cis.asp)
- [II.B.1-49 Communication Studies Center
http://collegeofsanmateo.edu/communicationstudies/resourcecenter.asp](http://collegeofsanmateo.edu/communicationstudies/resourcecenter.asp)
- [II.B.1-50 CSM Learning Center http://collegeofsanmateo.edu/learningcenter/](http://collegeofsanmateo.edu/learningcenter/)
- [II.B.1-51 Digital Media Computer Lab http://collegeofsanmateo.edu/labs/digitalmedia.asp](http://collegeofsanmateo.edu/labs/digitalmedia.asp)
- [II.B.1-52 Integrated Science Center http://collegeofsanmateo.edu/labs/isc.asp](http://collegeofsanmateo.edu/labs/isc.asp)
- [II.B.1-53 Math Resource Center http://collegeofsanmateo.edu/mrc/](http://collegeofsanmateo.edu/mrc/)
- [II.B.1-54 ESL Center http://collegeofsanmateo.edu/eslcenter/](http://collegeofsanmateo.edu/eslcenter/)
- [II.B.1-55 Nursing Skills Lab http://collegeofsanmateo.edu/labs/nursing.asp](http://collegeofsanmateo.edu/labs/nursing.asp)
- [II.B.1-56 Writing Center http://collegeofsanmateo.edu/writing/](http://collegeofsanmateo.edu/writing/)
- [II.B.1-57 Learning Support Centers / Labs Usage Reports
http://collegeofsanmateo.edu/labs/lsccommittee.asp](http://collegeofsanmateo.edu/labs/lsccommittee.asp)
- [II.B.1-58 Learning Center Workshops for Special Topics -
http://collegeofsanmateo.edu/learningcenter/ssw.asp](http://collegeofsanmateo.edu/learningcenter/ssw.asp)
- [II.B.1-59 Learning Center Courses: LCTR 100, 105, 240
https://webschedule.smccd.edu/list_classes_default_search.php?term_code=201808&keywords=LCTR&college_code%5B%5D=4](https://webschedule.smccd.edu/list_classes_default_search.php?term_code=201808&keywords=LCTR&college_code%5B%5D=4)
- [II.B.1-60 Math & Science Jam https://collegeofsanmateo.edu/mathjam/](https://collegeofsanmateo.edu/mathjam/)
- [II.B.1-61 Word Jam http://collegeofsanmateo.edu/wordjam/](http://collegeofsanmateo.edu/wordjam/)
- [II.B.1-62 Peer tutoring http://collegeofsanmateo.edu/learningcenter/tutoring.asp](http://collegeofsanmateo.edu/learningcenter/tutoring.asp)
- [II.B.1-63 Supplemental Instruction http://collegeofsanmateo.edu/si/index.asp](http://collegeofsanmateo.edu/si/index.asp)
- [II.B.1-64 NetTutor http://collegeofsanmateo.edu/learningcenter/tutoring.asp](http://collegeofsanmateo.edu/learningcenter/tutoring.asp)
- [II.B.1-65 Proctoring Services http://collegeofsanmateo.edu/learningcenter/proctoring.asp](http://collegeofsanmateo.edu/learningcenter/proctoring.asp)
- [II.B.1-66 Learning Center Programs & Services
http://collegeofsanmateo.edu/learningcenter/students.asp](http://collegeofsanmateo.edu/learningcenter/students.asp)
- [II.B.1-67 Learning Center opening hours http://collegeofsanmateo.edu/learningcenter/](http://collegeofsanmateo.edu/learningcenter/)
- [II.B.1-68 Business Computer Lab opening hours
http://collegeofsanmateo.edu/labs/businesscomputercenter.asp](http://collegeofsanmateo.edu/labs/businesscomputercenter.asp)
- [II.B.1-69 Integrated Science Center http://collegeofsanmateo.edu/labs/isc.asp](http://collegeofsanmateo.edu/labs/isc.asp)
- [II.B.1-70 Math Resource Center http://collegeofsanmateo.edu/mrc/](http://collegeofsanmateo.edu/mrc/)
- [II.B.1-71 Learning Support Centers / Labs Usage Reports
http://collegeofsanmateo.edu/labs/lsccommittee.asp](http://collegeofsanmateo.edu/labs/lsccommittee.asp)
- [II.B.1-72 See the Writing Center http://collegeofsanmateo.edu/writing/wc_tutorials.asp;
the ESL center http://collegeofsanmateo.edu/eslcenter/resources.asp;
the Math Resource Center http://collegeofsanmateo.edu/mrc/resources.asp;
the Learning Center
http://collegeofsanmateo.edu/learningcenter/learningresources.asp.](http://collegeofsanmateo.edu/writing/wc_tutorials.asp)
- [II.B.1-73 NetTutor Agreement \(Link Systems International Inc.\)](http://collegeofsanmateo.edu/learningcenter/tutoring.asp)
- [II.B.1-74 NetTutor Subject Area Offerings
http://collegeofsanmateo.edu/learningcenter/tutoring.asp](http://collegeofsanmateo.edu/learningcenter/tutoring.asp)

Field Code Changed

- [II.B.1-75 Writing Center: Remote Conferencing](#)
http://collegeofsanmateo.edu/writing/wc_appointments.asp
- [II.B.1-76 CCC Library Services Platform, Academic Senate Agenda 10/23/2018](#)
- [II.B.1-77 CCC Library Services Platform, Academic Senate Minutes 10/23/2018](#)
- [II.B.1-78 CCC Library Services Platform, Academic Senate Agenda 11/27/2018](#)

Evidence List for II.B.2

- [II.B.2-1 CSM Compendium of Committees, CSM Institutional Committees](#)
<http://collegeofsanmateo.edu/institutionalcommittees/index.asp>
- [II.B.2-2 Peninsula Library System Administrative Council Minutes 10/19/2018](#)
- [II.B.2-3 Library Advisory Committee Minutes 5/15/2018](#)
- [II.B.2-4 Learning Support Centers Coordination Committee Agenda 12/4/2018](#)
- [II.B.2-5 Curriculum Handbook](#)
- [II.B.2-6 For example, FILM 123 \(All Fields Report, Curricunet\)](#)
- [II.B.2-7 Collection Development, Reference Desk Manual](#)
- [II.B.2-8 Library Studies, Program Review 2016-2017](#)
- [II.B.2-9 District Instructional Technology Services \(ITS\) maintains the equipment and software for the centers and consults on the purchase of new technology to help ensure compatibility and integration with existing technologies](#)
- [II.B.2-10 Publishers/faculty donations to Learning Center](#)
- [II.B.2-11 Learning Center Reserves Catalog screenshot](#)

Evidence List for II.B.3

- [II.B.3-1 Library Program Review](#)
http://collegeofsanmateo.edu/programreview/id_librarystudies.asp
- [II.B.3-2 Library Advisory Committee](#)
<http://collegeofsanmateo.edu/institutionalcommittees/lac.asp>
- [II.B.3-3 Campus Climate & Satisfaction Survey](#)
- [II.B.3-4 Curriculum Committee Quick Reference](#)
- [II.B.3-5 Database Usage & Renewals 2018-19](#)
- [II.B.3-6 CSM Compendium of Committees, CSM Institutional Committees](#)
<http://collegeofsanmateo.edu/institutionalcommittees/index.asp>
- [II.B.3-7 Request a Library Instruction Session:](#)
<https://collegeofsanmateo.libcal.com/spaces?lid=365&gid=1916>
- [II.B.3-8 Trial databases: Alexander Street Press Criterion Collection](#)
- [II.B.3-9 Online Purchase Suggestion Form](#)
https://collegeofsanmateo.edu/library/purchaserequest_form.php
- [II.B.3-10 Institutional Learning Outcomes](#) http://collegeofsanmateo.edu/sloac/slos_ge.asp
- [II.B.3-11 Learning Support Centers Coordination Committee Minutes 11/4/2014](#)
- [II.B.3-12 Learning Centers Program Review](#)
<http://collegeofsanmateo.edu/programreview/learningsupport.asp>
- [II.B.3-13 Math Resource Center Review](#)
- [II.B.3-14 METAS Program Review](#)
- [II.B.3-15 Campus Climate & Satisfaction Surveys](#)
<http://collegeofsanmateo.edu/institutionalresearch/qualitativedata.asp>
- [II.B.3-16 Campus Climate & Satisfaction Survey 2016](#)

- II.B.3-17 For instance, the Business Computer Lab Survey
- II.B.3-18 Example of evaluation of a lab in PR (CIS, Nursing?)
- II.B.3-19 Email from PRIE to Ron with stats comparing success rates
- II.B.3-20 Supplemental Instruction: Annual Review to IPC, 10/20/2017
- II.B.3-21 For example, the Writing Center
- II.B.3-22 For example, the Integrated Science Center Student Profile
- II.B.3-23 Program Review form
[http://collegeofsanmateo.edu/programreview/docs/forms/2018-19 ProgramReview-](http://collegeofsanmateo.edu/programreview/docs/forms/2018-19%20ProgramReview-)
- II.B.3-24 Evidence for this? It's not in the reports to IPC.
- II.B.3-25 Program Review, Learning Center Fall 2018
- II.B.3-26 Learning Support Centers Coordination Committee
<http://collegeofsanmateo.edu/labs/lsccommittee.asp>
- II.B.3-27 Placeholder – evidence of PR review session at LSC3?
- II.B.3-28 Best Practices, Learning Support Centers Coordination Committee Minutes
11/4/2014
- II.B.3-29 Campus Climate & Satisfaction Surveys
<http://collegeofsanmateo.edu/institutionalresearch/qualitativedata.asp>
- II.B.3-30 For example, the CSM Learning Center survey, "Let Us Know If We're Meeting Your Needs."
<http://www.collegeofsanmateo.edu/prie/UltimateSurvey/takeSurvey.asp?surveyID=316>
- II.B.3-31 Integrated Science Center focus groups
- II.B.3-32 Accademia Usage Data <http://collegeofsanmateo.edu/labs/lsccommittee.asp>
- II.B.3-33 For example, Communication Studies surveys of degree holders asking about the lab's contribution to their success – though I can't find a reference to this in their program review?

Evidence List for II.B.4

- II.B.4-1 Online Computer Library Center (OCLC) Membership & Participating Libraries
<https://www.oclc.org/en/membership/benefits.html>
- II.B.4-2 Online Computer Library Center (OCLC): multiple contracts for Cataloging & Metadata, FirstSearch/WorldCat Discovery, WorldCat Local and WorldShare
- II.B.4-3 Community College Library Consortium (CCLC) Membership
- II.B.4-4 Community College League of California – Library Consortium
<https://www.ccleague.org/district-services/library-consortium>
- II.B.4-5 Council of Chief Librarians Organization <https://cclibrarians.org/about-us/organization>
- II.B.4-6 Council of Chief Librarians FAQs <https://cclibrarians.org/consortium/faqs>
- II.B.4-7 Peninsula Library System + SMCCD Joint Powers Agreement 5/4/1988
- II.B.4-8 Peninsula Library System <http://www.plsinfo.org/library-hours>
- II.B.4-9 Califa <https://califa.org/members/member-list>
- II.B.4-10 Pacific Library Partnership: Membership Libraries
- II.B.4-11 Engineerica agreement
- II.B.4-12 Link-Systems International Inc. Agreement (NetTutor)

- [II.B.4-13 California Community College Proctoring Network https://cvc.edu/cvc-oei-student-experience/tutoring/](https://cvc.edu/cvc-oei-student-experience/tutoring/)
- [II.B.4-14 Electronic Access and Reviews Committee \(EAR\) – About https://cclibrarians.org/committees/electronic-access-and-resources-committee](https://cclibrarians.org/committees/electronic-access-and-resources-committee)
- [II.B.4-15 Electronic Access and Reviews Committee \(EAR\) - Reviews Master Index https://docs.google.com/spreadsheets/d/1Z_2TzhttQvIWtBqbZN22TiavrkgugAaL_juuKJDq5rY/edit#gid=575264159](https://docs.google.com/spreadsheets/d/1Z_2TzhttQvIWtBqbZN22TiavrkgugAaL_juuKJDq5rY/edit#gid=575264159)
- [II.B.4-16 Council of Chief Librarians - Reviews Page http://cclibrarians.org/consortium/reviews](http://cclibrarians.org/consortium/reviews)
- [II.B.4-17 Electronic Access and Reviews Committee \(EAR\) - Report 1 https://cclibrarians.org/outlook/electronic-access-resources-ear-committee-report-2](https://cclibrarians.org/outlook/electronic-access-resources-ear-committee-report-2)
- [II.B.4-18 Electronic Access and Reviews Committee \(EAR\) - Report 2 https://cclibrarians.org/outlook/december-2018/cause-concern-changes-california-community-college-statewide-database-package](https://cclibrarians.org/outlook/december-2018/cause-concern-changes-california-community-college-statewide-database-package)
- [II.B.4-19 Community College Library Consortium – Vendor Content Providers http://cclibrarians.org/consortium/vendors](http://cclibrarians.org/consortium/vendors)
- [II.B.4-20 CSM Library Consortia EResources Statistics](#)
- [II.B.4-21 Peninsula Library System + SMCCD Gale Invoice](#)
- [II.B.4-22 Peninsula Library System Administrative Council Meeting Minutes 10/9/2018](#)
- [II.B.4-23 Peninsula Library System Circulation Managers Meeting Minutes 5/17/2018](#)
- [II.B.4-24 Peninsula Library System Marketing Team Meeting Minutes 11/21/2018](#)
- [II.B.4-25 Peninsula Library System Marketing Team Members](#)
- [II.B.4-26 Library Services Platform District Librarians Meeting 1/17/2019](#)
- [II.B.4-27 Reference Desk Manual Blog Post: EBSCO Databases](#)
- [II.B.4-28 Annual Renewal Feedback 2016 Email Thread](#)
- [II.B.4-29 Friday Librarians Meetings: Spring 2018](#)
- [II.B.4-30 Database A-Z List, CSM Library website http://collegeofsanmateo.edu/library/databases.php](http://collegeofsanmateo.edu/library/databases.php)
- [II.B.4-31 CSM Library Consortia EResources Statistics - PLS & CCLC usage](#)
- [II.B.4-32 CSM Library Public Desktop Computers Updates & ADA](#)
- [II.B.4-33 Peninsula Library System Help Desk Case Log](#)
- [II.B.4-34 Some sort of agreement with Accudemia? \(If we need one\)](#)
- [II.B.4-35 Board Policy 8.15: Purchasing Accessibility of Information Technology](#)
- [II.B.4-36 Administrative Procedure 8.15.1: Purchasing Accessibility of Information Technology](#)
- [II.B.4-37 SMCCD User Guidelines for Contracts and Insurance](#)
- [II.B.4-38 SMCCD Contracts and Insurance Guidelines](#)
- [II.B.4-39 Learning Support Centers Coordination Committee Minutes 11/1/2016](#)
- [II.B.4-40 NetTutor https://cvc.edu/cvc-oei-student-experience/tutoring/](https://cvc.edu/cvc-oei-student-experience/tutoring/)
- [II.B.4-41 Learning Support Center Coordination Committee Minutes 4/5/2016](#)

Evidence List for II.C.1

- [II.C.1-1 Comprehensive Student Services Program Reviews http://collegeofsanmateo.edu/programreview/programreviews2018.asp](http://collegeofsanmateo.edu/programreview/programreviews2018.asp)

- II.C.1-2 [Comprehensive Student Services Program Reviews](http://collegeofsanmateo.edu/programreview/programreviews2018.asp)
<http://collegeofsanmateo.edu/programreview/programreviews2018.asp>
- II.C.1-3 [Student Services Resource Requests \(2017 & 2018\)](http://collegeofsanmateo.edu/programreview/programreviews2018.asp)
<http://collegeofsanmateo.edu/programreview/programreviews2018.asp>
[Resource requests 2017: Financial Aid, Counseling, High School
Transition/Promise director, Admissions & Records, International Students](#)
Minutes, Student Services Council, Nov 7 2017 (discussion of resource requests)
- II.C.1-4 [For example, Puente's submission to the Annual Review of Current College Initiatives: Data summary & Powerpoint presentation](#)
- II.C.1-5 [Student Campus Climate & Satisfaction Survey \(2017\)](#)
- II.C.1-6 [Institutional Planning Council Minutes – January, 2018](#)
- II.C.1-7 [IPC meeting summary 3/20/2019](#)
- II.C.1-8 [International Education Program Advisory Committee Agenda \(Fall, 2018\)](#)
- II.C.1-9 [Minutes EOPS Spring 2019](#)
- II.C.1-10 [EOPS/SSSP/CARE Advisory Committee Minutes \(Fall 2018\)](#)
- II.C.1.11 [College of San Mateo Students Share Their Perspectives, August 2017 \(Career Ladders Project\)](#)
- II.C.1.12 [Evaluation & Recommendation of Student Supporting Software Systems -2018](#)
- II.C.1.13 [Extended Opportunity Programs and Services \(EOPS\) Program Plan - 2018](#)
- II.C.1.14 [Cooperative Agencies Resources for Education \(CARE\) Program Plan - 2018](#)
- II.C.1.15 [CalWORKs Program Plan -2018](#)
- II.C.1.16 [Basic Skills Initiative \(BSI\), Student Equity \(SE\), and the Student Success and Support Programs \(SSSP\) Integrated Plan – 2017-2019](#)
- II.C.1.17 [Guided Pathways Five Year Plan](#)
- II.C.1.18 <http://collegeofsanmateo.edu/forms/>
- II.C.1-19 [For example, the International Students program description and program review](#)
- II.C.1-20 [Program Review Assessment Rubric – Student Services \(Fall 2018\)](#)
- II.C.1-21 [2018 Counseling Services Program Review](#)

Evidence List for II.C.2

- II.C.2-1 [Student Services: SLOs/SAOs – AY 2018-2019](#)
- II.C.2-2 [Student Services Program Review – Child Development Center \(2016-17\)](#)
https://www2.collegeofsanmateo.edu/programreviewapp/public/view_pr/358
- II.C.2-3 [Departed Student Survey Spring 2018; Departed Student Survey Fall 2017](#)
- II.C.2-4 [Student Services Program Review – International Education Program \(2018-19\)](#)
- II.C.2-5 [Student Learning Outcomes: An Overview - Academic and Student Support Services – November, 2017](#)
- II.C.2-6 [Student Services Council meeting minutes 2/2018, 3/2018](#)
- II.C.2-7 [Institutional Learning Outcomes \[http://collegeofsanmateo.edu/sloac/slos_ge.asp\]\(http://collegeofsanmateo.edu/sloac/slos_ge.asp\)](#)
- II.C.2-8 [ASGC minutes 3/28/2017](#)

Evidence List for II.C.3

- II.C.3-1 [Comprehensive Student Services Program Reviews – Student Learning & Program Data](#)
<http://collegeofsanmateo.edu/programreview/programreviews2018.asp>

- [II.C.3-2 www.collegeofsanmateo.edu/forms/](http://www.collegeofsanmateo.edu/forms/)
- [II.C.3-3 http://collegeofsanmateo.edu/distancededucation/students.asp](http://collegeofsanmateo.edu/distancededucation/students.asp)
- [II.C.3-4 http://collegeofsanmateo.edu/admissions/apply.asp](http://collegeofsanmateo.edu/admissions/apply.asp)
- [II.C.3-5 http://smccd.intelliresponse.com/collegeofsanmateo/](http://smccd.intelliresponse.com/collegeofsanmateo/)
- [II.C.3-6 https://websmart.smccd.edu/](https://websmart.smccd.edu/)
- [II.C.3-7 Explanation of DegreeWorks on the “WebSmart” page
http://collegeofsanmateo.edu/registration/websmart.asp](http://collegeofsanmateo.edu/registration/websmart.asp)
- [II.C.3-8 http://smccd.edu/transcript/](http://smccd.edu/transcript/)
- [II.C.3-9 Alternate Assessment Form](#)
- [II.C.3-10 http://collegeofsanmateo.edu/counseling/eadvising.asp](http://collegeofsanmateo.edu/counseling/eadvising.asp)
- [Online orientation \(PowerPoint\)](#)
- [II.C.3-11 http://collegeofsanmateo.edu/career/](http://collegeofsanmateo.edu/career/)
- [II.C.3-12 Job posting of Dual Enrollment and High School Relations position](#)
- [II.C.3-13 Student Campus Climate and Satisfaction Survey, 2017](#)
- [II.C.3-14 CSM On-Line Student Survey – Fall 2017
http://www.collegeofsanmateo.edu/prie/UltimateSurvey/takeSurvey.asp?surveyID=130](http://www.collegeofsanmateo.edu/prie/UltimateSurvey/takeSurvey.asp?surveyID=130)

Field Code Changed

Results:

- [II.C.3-15 CSM SSSP Service Volume Fall 2017-Spring 2018](#)
- [II.C.3-16 Admissions & Records http://collegeofsanmateo.edu/admissions/](http://collegeofsanmateo.edu/admissions/)
- [Assessment Center http://collegeofsanmateo.edu/assessment/](http://collegeofsanmateo.edu/assessment/)
- [Career Center http://collegeofsanmateo.edu/career/](http://collegeofsanmateo.edu/career/)
- [Child Development Center http://collegeofsanmateo.edu/childcenter/](http://collegeofsanmateo.edu/childcenter/)
- [Counseling Services http://collegeofsanmateo.edu/counseling/](http://collegeofsanmateo.edu/counseling/)
- [Disability Resource Center http://collegeofsanmateo.edu/dsps/](http://collegeofsanmateo.edu/dsps/)
- [EOPS / CARE http://collegeofsanmateo.edu/eops/](http://collegeofsanmateo.edu/eops/)
- [Financial Aid & Scholarships http://collegeofsanmateo.edu/finaid/](http://collegeofsanmateo.edu/finaid/)
- [Health Services Center http://collegeofsanmateo.edu/healthcenter/](http://collegeofsanmateo.edu/healthcenter/)
- [International Students Center http://collegeofsanmateo.edu/international/](http://collegeofsanmateo.edu/international/)
- [Multicultural Center http://collegeofsanmateo.edu/multicultural/](http://collegeofsanmateo.edu/multicultural/)
- [Personal Counseling and Wellness
http://collegeofsanmateo.edu/personalcounseling/](http://collegeofsanmateo.edu/personalcounseling/)
- [Student Life & Leadership Development http://collegeofsanmateo.edu/studentlife/](http://collegeofsanmateo.edu/studentlife/)
- [Transfer Services http://collegeofsanmateo.edu/transfer/](http://collegeofsanmateo.edu/transfer/)
- [Veterans Services http://collegeofsanmateo.edu/veterans/](http://collegeofsanmateo.edu/veterans/)
- [II.C.3-17 SMCCD Technology Task Force https://smccd.edu/techtaskforce/](https://smccd.edu/techtaskforce/)

Evidence List for II.C.4

- [II.C.4-1 http://collegeofsanmateo.edu/clubs/activegroups.asp](http://collegeofsanmateo.edu/clubs/activegroups.asp)
- [II.C.4-2 http://collegeofsanmateo.edu/studentlife/mission.asp](http://collegeofsanmateo.edu/studentlife/mission.asp)
- [II.C.4-3 http://collegeofsanmateo.edu/studentlife/officesrvcs](http://collegeofsanmateo.edu/studentlife/officesrvcs)
- [II.C.4-4 http://collegeofsanmateo.edu/ascsn/](http://collegeofsanmateo.edu/ascsn/)
- [II.C.4-5 Student Life & Leadership Program Review – 2016 \(pg.4\)
https://www2.collegeofsanmateo.edu/programreviewapp/public/view_pr/415](#)
- [II.C.4-6 Student Campus Climate and Satisfaction Survey, 2017](#)
- [II.C.4-7 https://www2.ed.gov/about/offices/list/ocr/docs/title9-qa-20100420.html](https://www2.ed.gov/about/offices/list/ocr/docs/title9-qa-20100420.html)

Field Code Changed

- [II.C.4-8](#) Title IX compliance R-4 report
- [II.C.4-9](http://collegeofsanmateo.edu/athletics/sports.php) <http://collegeofsanmateo.edu/athletics/sports.php>
- [II.C.4-10](http://collegeofsanmateo.edu/athletics/studentsuccess.php) <http://collegeofsanmateo.edu/athletics/studentsuccess.php>
- [II.C.4-11](#) Student Code of Conduct
<http://collegeofsanmateo.edu/collegepolicies/studentconduct.asp>
- [II.C.4-12](#) Club Handbook
- [II.C.4-13](#) ASCSM Bylaws
- [II.C.4-14](#) ASCSM Constitution
- [II.C.4-15](#) CSM Club Handbook – Roles and Responsibilities of Club Leaders, pg.9
- [II.C.4-16](http://www.ccaasports.org/services/gender) <http://www.ccaasports.org/services/gender>
- [II.C.4-17](http://www.coastconferenceathletics.com/landing/index) <http://www.coastconferenceathletics.com/landing/index>
- [II.C.4-18](#) Student-Athlete Participation Agreement
- [II.C.4-19](#) Board Policy 7.61 – “Financial Responsibilities: Student Body Associations and Student Organizations”
- [II.C.4-20](#) ASCSM Bylaws Article IX, Student Clubs and Organizations, pp 20-21 and p 23
- [II.C.4-21](#) CSM *Club Handbook*, pp. 11-13
- [II.C.4-22](#) Administrative Policy 7.61.1 - “Financial Responsibilities: Student Body Associations and Student Organizations”

Evidence List for II.C.5

- [II.C.5-1](#) Student Success and Support Program Integrated Plan
- [II.C.5-2](#) Board Study Session 9/12/18
- [II.C.5-3](http://collegeofsanmateo.edu/orientation/) Orientation online link <http://collegeofsanmateo.edu/orientation/>
- [II.C.5-4](#) Orientation In-Person PowerPoint presentation
- [II.C.5-5](#) English & Math Alternate Assessment Form
- [II.C.5-6](http://collegeofsanmateo.edu/counseling/e advising.asp) eAdvising link <http://collegeofsanmateo.edu/counseling/e advising.asp>
- [II.C.5-7](#) Counseling Services Program SLO/SAO data – 2018 (see II.C.1-21)
- [II.C.5-8](#) Counselor Training: General Transfer (COUN 120)
[Counselor Training – Day 1](#)
[Counselor Training – Day 2](#)
[Counselor Training Fall 2018](#)
[Jan 2019 Flex Day Counselor Workshop](#)
[SEP Scenario](#)
[SEP Steps](#)
- [II.C.5-9](#) AFT contract (including flex requirements)
- [II.C.5-10](#) Counseling agendas / minutes
- [II.C.5-11](#) Counseling faculty meeting minutes
- [II.C.5-12](#) FLEX day schedule October 2018
- [II.C.5-13](#) Tenure-track, Tenured, Adjunct faculty evaluation materials – AFT contract, Appendix G (see II.C.5-9)
- [II.C.5.14](http://collegeofsanmateo.edu/guidedpathways/) <http://collegeofsanmateo.edu/guidedpathways/>
- [II.C.5-15](http://collegeofsanmateo.edu/promise/) Promise Scholars Program <http://collegeofsanmateo.edu/promise/>
- [II.C.5-16](#) Promise Scholars Program milestones (Fall 18, Spring 19)
- [II.C.5-17](http://collegeofsanmateo.edu/counseling/) Counseling services website link <http://collegeofsanmateo.edu/counseling/>
- [II.C.5-18](http://collegeofsanmateo.edu/counseling/ontrac.asp) OnTRAC <http://collegeofsanmateo.edu/counseling/ontrac.asp>

Field Code Changed

- II.C.5-19 Example of SARS notes
- II.C.5-20 Student Education Plan <http://collegeofsanmateo.edu/counseling/sep.asp>
- II.C.5-21 Degree completion email
- II.C.5-22 Student Campus Climate & Satisfaction Survey (June 2017) – see II.A.3-43

Evidence List for II.C.6

- II.C.6-1 Board Policy 7.01 Admissions and Concurrent Enrollment
- II.C.6-2 Administrative Procedure 7.01.01 Admission of Students
- II.C.6-3 Title V, Section 54300 **wrong citation, no such #**
- II.C.6-4 Catalog, “Procedures for Admission”
http://catalog.collegeofsanmateo.edu/current/admission/procedures_for_admission.php
- II.C.6-5 Admissions and Records <http://collegeofsanmateo.edu/admissions/>
- II.C.6-6 College Connection Form and website
<https://collegeofsanmateo.edu/highschool/concurrentenrollment.asp>
- II.C.6-7 Board Policy 7.39 (Student Success and Support Program)
- II.C.6-8 Administrative Policy 7.39.1 (Student Success and Support Program)
- II.C.6-9 Comprehensive Student Educational Plan
- II.C.6-10 Abbreviated Student Educational Plan
- II.C.6-11 Transcript Evaluation
- II.C.6-12 Guided Pathways Self-Assessment & Work Plan

Evidence List for II.C.7

- II.C.7-1 Board Policy 2.19 – Nondiscrimination
- II.C.7-2 Catalog, Nondiscrimination Policy
- II.C.7-3 Spring 2019 Class Schedule, Nondiscrimination Policy (p. 22)
- II.C.7-4 Assessment <http://collegeofsanmateo.edu/assessment/>
- II.C.7-5 Memo, 10/25/2016 – “Summary of SMCCCD Faculty Recommendations for Placement”
- II.C.7-6 New math and English curriculum developed for AB 705 implementation, described in Program Review Fall 2018
- II.C.7-7 Catalog, “Alternate Assessment”

Evidence List for II.C.8

- II.C.8-1 Board Policy 7.28 Student Records, Directory Information, and Privacy
- II.C.8-2 Administrative Policy 7.28 Student Records, Directory Information, and Privacy
- II.C.8-3 Information Technology Services <https://its.smccd.edu/>
- II.C.8-4 Catalog, “Privacy Rights of Students Policy”
- II.C.8-5 Privacy Rights of Students Policy,
<http://collegeofsanmateo.edu/collegetpolicies/privacyrightofstudents.asp>

Evidence List for Standard III.A.1

- III.A.1-1 District Office – Organization Chart
- III.A.1-2 Human Resources: Welcome To Our District
- III.A.1-3 Board Administrative Procedure 3.15.3 – Faculty Hiring
- III.A.1-4 Board Policy 4.15 – Employment Requirements (Classified Service members)

III.A.1-5	Board Policy 4.25 – Employees Not Members of the Classified Service
III.A.1-6	Board Policy 5.10 - Managers: Employment and Reassignment
III.A.1-7	Board Policy 5.20 – Academic Supervisors: Employment and Reassignment
III.A.1-8	Board Policy 5.50 – Classified Professional/Supervisory Employees: Employment and Transfer
III.A.1-9	Board Policy 5.60 – Confidential Employees: Employment and Transfer
III.A.1-10	SMCCCD Employment https://jobs.smccd.edu/
III.A.1-11	SMCCCD Application Process https://smccd.edu/humanresources/employment-selection.php
III.A.1-12	Sample job posting, <i>Inside Higher Ed</i>
III.A.1-12a	SMCCCD Selection Committee and Hiring Manager User’s Guide
III.A.1-13	SMCCCD employment policies, Employee Handbook, pp. 9-31
III.A.1-14	SMCCCD Equal Employment Opportunity Plan - 2018
III.A.1-15	SMCCCD EEO Committee https://www.smccd.edu/humanresources/EEOC.php
III.A.1-16	SMCCCD College President Selection Procedures
III.A.1-17	SMCCCD Faculty Selection Procedures
III.A.1-18	SMCCCD Classified and Administrative Selection Procedures
III.A.1-19	Academic Senate minutes 8/28/2018
III.A.1-20	Article IV.I.1.d, CSEA Constitution
III.A.1-21	See III.A.1-12 (SMCCCD Selection Committee and Hiring Manager User’s Guide)
III.A.1-22	See III.A.1-34 (Office Assistant II – generic position description)
III.A.1-23	California Community Colleges Minimum Qualifications Handbook
III.A.1-24	See III.A.1-18, SMCCCD Classified and Administrative Selection Procedures
III.A.1-25	See III.A.1-17, Faculty Screening Procedures
III.A.1-26	See III.A.1-16, College President Selection Procedures
III.A.1-27	Chancellor Selection Procedures
III.A.1-28	Sample application ranking form
III.A.1-29	For example, interview form for Astronomy instructor
III.A.1-30	Reference Checking Guide
III.A.1-31	Board Policy 4.15 – Employment Requirements
III.A.1-32	Board Policy 5.15 – Non-represented Employees: Employment Requirements
III.A.1-33	Vice Chancellor of Educational Services and Planning – generic position description
III.A.1-34	Office Assistant II - generic position description
III.A.1-35	sample application ranking form
III.A.1-36	For example, note language on foreign degree in this Math faculty job description
III.A.1-37	See III.A.1-17, Faculty Screening Procedures
III.A.1-38	Training / Professional Development – Unconscious Bias https://www.smccd.edu/humanresources/pro_development_training.php
III.A.1-39	Confidentiality and Employment of Relatives Notification / Declaration
III.A.1-40	Board Policy 2.10 – Selection Procedures
III.A.1-41	Board Report 18-7-2A, “Approval of Personnel Items” – Board Packet 7/25/2018
III.A.1-42	Board Policy 4.15 - Employment Requirements (Classified Service members) (see III.A.1-4)

- III.A.1-43 Board Policy 4.25 – Employees Not Members of the Classified Service (see III.A.1-5)
- III.A.1-44 Generic position description - Counselor
- III.A.1-45 Salary Schedules page, District Downloads
<https://downloads.smccd.edu/browse/?fo=%2Fsites%2Fdownloads%2F%2FShared%20Documents%2FSalary%20Schedules%2FCurrent%20Salary%20Schedules&n=Current%20Salary%20Schedules>

Evidence List for Standard III.A.2:

- III.A.2-1 Sample faculty job description: History
- III.A.2-2 See III.A.1-23, CCCCO Minimum Qualifications Handbook
- III.A.2-2a Sample: Applicant Screening Form – English Instructor, Spring 2017
- III.A.2-3 Board Policy 3.05 – Minimum Qualifications, Faculty Service Areas and Equivalency to Minimum Qualifications
- III.A.2-4 See III.A.1-17, SMCCCD Faculty Selection Procedures
- III.A.2-5 Sample faculty job description - Chemistry
- III.A.2-6 Sample faculty job description – CIS/Engineering
- III.A.2-7 See III.A.1-29 (Astronomy interview questions with ratings)
- III.A.2-8 See III.A.1-17, SMCCCD Faculty Selection Procedures
- III.A.2-9 See III.A.1-19, Academic Senate minutes 8/28/2018
- III.A.2-10 See III.A.1-28, sample ranking form

Evidence List for Standard III.A.3:

- III.A.3-1: BP 3.05.1 - Minimum Qualifications, Faculty Service Areas and Equivalency to Qualifications
- III.A.3-2: Sample job description – Vice President of Instruction
- III.A.3-3: Sample job description – Director of DSPS
- III.A.3-4: Sample job description - Dean of Academic Support & Learning Technologies
- ~~III.A.3-5: Sample administrator application ranking form~~
- III.A.3-6: Sample job description – Program Services Coordinator
- III.A.3-7: Sample job description – Instructional Support Assistant
- ~~III.A.3-8: Sample classified application ranking form~~
- III.A.3-9: Open forum announcement – Vice President of Instruction

Evidence List for Standard III.A.4:

- III.A.4-1: Sample job description – Curriculum & Instructional Systems Specialist
- III.A.4-2: BP 3.05 - Minimum Qualifications, Faculty Service Areas, and Equivalency to Minimum Qualifications
- III.A.4-2a: District Academic Senate Committee – Equivalency
<https://smccd.edu/academicsenate/min-quals-equivalency-fsa.php>
- III.A.4-3: Establishing Faculty Minimum Qualifications
- III.A.4-4: Faculty Screening Procedures

Evidence List for Standard III.A.5:

- III.A.5-1: Classification Review Form

- III.A.5-2: SMCCCD Performance Evaluation <https://smccd.edu/orientation/performance-evaluation.php>
- III.A.5-3: SMCCCD/AFT Contract, Appendix G: Faculty Evaluation Process
- III.A.5-4: SMCCCD/CSEA Contract: Classified Evaluation Process
- III.A.5-5: Board Policy 2.09.1 – Categories of Employment: Evaluation
- III.A.5-6: Evaluation procedures – Classified Professionals
- III.A.5-7: Evaluation procedures – Administrators and Academic Supervisory Employees
- III.A.5-8: Evaluation procedures – Faculty

Evidence List for Standard III.A.7:

- III.A.7-1: California Community College Fall 2017 Full-time Faculty Obligation Compliance by District
- III.A.7-2: CCCCCO Minimum Qualifications Handbook
- III.A.7-3: Sample faculty job description (Mathematics)
- III.A.7-4: Planning Manual, p20 (resource allocation, faculty positions), p27 (admin role in ft fac pos), p32 (hiring committees for faculty)
- III.A.7-5: Program Review, <http://collegeofsanmateo.edu/programreview/>
Resource Request worksheet
- III.A.7-6: Language Arts Division agenda, November 1 2018 (discussing prioritization)
- III.A.7-7: Administrative Instructional Council, Nov 27 2018 (discussing prioritization)

Evidence List for Standard III.A.8:

- III.A.8-1: New employee orientation invitation
- III.A.8-2: Flex Obligation Memo 2018-2019
- III.A.8-3: Adjunct Service in Shared Governance, email from Academic Senate President 11/3/2018.
- III.A.8-4: CSM Innovation Grant Announcement,
- III.A.8-5: SMCCCD/AFT Local 1493
- III.A.8-6: Faculty Professional Development Program,
<http://collegeofsanmateo.edu/professionaldevelopment/faculty.asp>
- III.A.8-7: AFT Faculty Development Project Application – Short Term
- III.A.8-8: Faculty Professional Development Committee, p 86 of Planning Manual.
- III.A.8-9: Appendix G, SMCCCD AFT agreement – faculty evaluation (see III.A.8-5)

Evidence List for Standard III.A.9

- III.A.9-1: SMCCCD Instructional Technology Services organizational chart
- III.A.9-2: SMCCCD Facilities organizational chart
- III.A.9-3: SMCCCD Public Safety organizational chart
- III.A.9-4: Personnel Requisition Form – Permanent positions
- III.A.9-5: Personnel Requisition Form – Short-term and Temporary positions
- III.A.9-6: Short-term employment training
- III.A.9-7: SMCCCD/CSEA Collective Bargaining Agreement (see III.A.5-4)
- III.A.9-8: SMCCCD EEO plan – Recruitment processes (see III.A.1-14)
- III.A.9-9: SMCCCD New Employee Orientation invitation – See III.A.8-1
- III.A.9-10: Planning Manual, Part 5 – “Key College Decisions” Resource Allocation Hiring Decisions (pp. 23-28) – See III.A.8-8)
- III.A.9-11: Program Review, <http://collegeofsanmateo.edu/programreview/>
- III.A.9-12: Link to current resource request a <http://collegeofsanmateo.edu/programreview/>;
sample request form
- III.A.9-13: President’s communication re: Program Review Resource Request Decisions, 12/14/2018
- III.A.9-14: [Sample job description](#) – Division Assistant
- III.A.9-15: [Selection procedures](#)

Evidence List for Standard III.A.10

- III.A.10-1: College organizational chart
- III.A.10-2: Planning processes - planning Manual, pp. 19-30
- III.A.10-3: Replacement position process – Planning Manual p. 20
- III.A.10-4: [Administrator job description](#) – Dean of Planning, Research, & Institutional Effectiveness
- III.A.10-5: [Selection procedures](#)

Evidence List for Standard III.A.11

- III.A.11-1: SMCCCD Board Policies and Procedures [webpage](#)
- III.A.11-2: District Participatory Governance Council Minutes – [March 2018](#)
- III.A.11-3: [SMCCCD Employee Handbook](#)
- III.A.11-4: [BP 2.19](#) – Nondiscrimination Policy
- III.A.11-5: [BP 2.20](#) – Equal Employment Opportunity
- III.A.11-6: [BP 2.21](#) – Professional Ethics
- III.A.11-7: [BP 2.22](#) – Employment of Relatives
- III.A.11-8: [BP 2.25](#) - Prohibition of Harassment
- III.A.11-9: [BP 2.26.1](#) – Drug-free Environment and Drug Prevention Program
- III.A.11-10: [BP 2.28.1](#) – Safety, Injury, and Illness Prevention Program
- III.A.11-11: [BP 2.28.2](#) – Workplace Violence Plan
- III.A.11-12: [BP 2.29](#) – Sexual Assault and Education, Prevention, and Reporting
- III.A.11-13: [Short-term and Substitute Employment Policy](#)
- III.A.11-14: [Faculty Minimum Qualifications Process](#)
- III.A.11-15: Evaluation Procedures – [Management](#)
- III.A.11-16: Evaluation Procedures – [Classified](#)
- III.A.11-17: Evaluation Procedures – [Faculty](#)
- III.A.11-18: [Workers Compensation Procedures](#)
- III.A.11-19: SMCCCD EEO Plan (see III.A.1-14)
- III.A.11-20: Selection Procedures – [Faculty](#)
- III.A.11-21: Selection Procedures – [Classified and Administrators](#)
- III.A.11-22: Selection Procedures – [College President](#)
- III.A.11-23: Selection Procedures – [Chancellor](#)
- III.A.11-24: SMCCCD Selection Procedures [webpage](#)
- III.A.11-25: Collective Bargaining Agreement – [SMCCCD/AFT](#)
- III.A.11-26: Collective Bargaining Agreement – [SMCCCD/CSEA](#)
- III.A.11-27: SMCCCD [Employee Handbook](#) (see III.A.11-3)
- III.A.11-28: SMCCCD Human Resources [portal](#)

Evidence List for Standard III.A.12

- III.A.12-1: SMCCCD Board Agenda and Minutes May 16, 2018
- III.A.12-2: For example, English interview questions 2011 – question 3
- III.A.12-3: ~~President's message to selection committees~~
- III.A.12-4: ~~sample interview questions~~
- III.A.12-5: Board Policy 2.19 – Nondiscrimination Policy
- III.A.12-6: Board Policy 2.20 – Equal Employment Opportunity

- III.A.12-7: Diversity and Understanding Unconscious Bias Training
https://www.smccd.edu/humanresources/pro_development_training.php
- III.A.12-8: People Admin Screenshot
- III.A.12-9: SMCCCD employee demographic data (by college)
- III.A.12-10: Sample job postings on various websites
- III.A.12-11: faculty diversity internship program information

Evidence List for Standard III.A.13

- III.A.13-1: Board Policy 2.21– Policy on Professional Ethics
- III.A.13-2: Board Policy 2.21.1 – Institutional Code of Ethics
- III.A.13-3: Collective Bargaining Agreement AFT (see III.A.8-5)
- III.A.13-4: Collective Bargaining Agreement CSEA (see III.A.11-26)
- III.A.13-5: Faculty Statement of professional ethics
- III.A.13-6: Classified Employees Statement of Ethics
- III.A.13-7: College Mission and Values Statement <http://collegeofsanmateo.edu/statements/>

Evidence List for Standard III.A.14

- III.A.14-01: Collective Bargaining Agreement – (see III.A.5-4)
- III.A.14-02: Sample FLEX reporting for 2018-2019
- III.A.14-3: Center for Academic Excellence <http://collegeofsanmateo.edu/cae/>
- III.A.14-4: For example, the Flex day agenda March 2019
- III.A.14-5: Flex day feedback form
- III.A.14-6: Minutes 2/26/19 ASGC / Summary of Program Review themes
- III.A.14-7: AFT Faculty Contract 2016-2019, Article 13 (pp. 32-34) (see III.A.5-4)
- III.A.14-8: Faculty Professional Development website
<http://collegeofsanmateo.edu/professionaldevelopment/faculty.asp>
- III.A.14-9: Professional Development application form (long-term)
- III.A.14-10: Professional Development application form (short-term)
- III.A.14-11: Faculty PD application
- III.A.14-12: Planning Manual Appendix B: College Committees, Faculty Professional Development Committee (See III.A.7-4)
- III.A.14-13: Classified Senate Professional Development Committee,
<http://collegeofsanmateo.edu/classifiedsenate/professionaldevelopmentcommittee.asp>
- III.A.14-14: CSM Announcement 3/5/2019 – March 2019 Flex Day
- III.A.14-14a: CSM Management Development Project Proposals
- III.A.14-15: Agenda, Managers' Forum – 11/9/2018
- III.A.14-16: Chancellor's Invitation: District Opening Day
- III.A.14-17: District Professional Development Academy
https://www.smccd.edu/humanresources/pro_development_training.php
- ~~III.A.14-18: https://smccd.edu/humanresources/pro_development_training.php~~
- III.A.14-19: Tuition reimbursement Pilot Program Application

Evidence List for Standard III.A.15

- III.A.15-01: Board Policy 2.13 – Dissemination of Employee Information
- III.A.15-02: Board Policy 2.12 – Employee Rights and Protection, Domestic Partner Rights, and Whistleblower Protection
- III.A.15-03: Board Policy 2.13 – Dissemination of Employee Information
- III.A.15-04: Collective Bargaining Agreement AFT – (See III.A.5-4)
- III.A.15-05: Collective Bargaining Agreement CSEA - (see III.A.11-26)

Evidence List for Standard III.B.1

- III.B.1-1: CSM Campus Map
- III.B.1-2: SMCCCD Facilities Organizational Chart
- III.B.1-3: Measure H Bond Summary
- III.B.1-4: SMCCCD Facilities Master Plan (2011 and 2015 amendment)
- III.B.1-5: SMCCCD Bond Oversight Committee <https://www.smccd.edu/bondoversight/>
- III.B.1-6: CSM Safety Committee
<http://collegeofsanmateo.edu/emergency/safetycommittee.asp>
- III.B.1-6a: CSM Safety Committee agenda, February 28 2019
- III.B.1-7: District Safety Meeting Agenda 5/3/2018
- III.B.1-8: SMCCCD Emergency Preparedness Task Force Meeting Agenda (sample)
Also CSM's Emergency Preparedness site
<http://collegeofsanmateo.edu/emergency/>
- III.B.1-9: SF PUC Site Usage Permit – Crystal Springs
- III.B.1-10: Board Policy 6.80 – Policy Governing the Use of Off-Campus Facilities
- III.B.1-11: BP 8.13 – Public Safety on District Property
- III.B.1-12: AP 8.13.1 – Public Safety on District property
- III.B.1-13: For instance, “What To Do When Emotions Disrupt the Workplace,” or “Ergonomics Training,” Professional Development Academy workshops – Spring 2018
<https://surveys.smccd.edu/TakeSurveyPage.aspx?s=ba59c581b4024077ae0d1dc469bd2cde&tsid=7f7b2ce1815d4cbfadc1c7dca562e08f&c=en-US>
- III.B.1-14: SMCCCD Employee Handbook
- III.B.1-15: AFT Collective Bargaining Agreement
- III.B.1-16: CSEA Collective Bargaining Agreement
- III.B.1-17: AFSCME Collective Bargaining Agreement
- III.B.1-18: Facilities Request page <https://smccd.edu/facilities/>
- III.B.1-19: Project Request Form
- III.B.1-20: PS VPA FM Meeting Invite
- III.B.1-21: SMCCCD 5 Year Capital Outlay Plan 2019-2023
- III.B.1-22: SMCCCD Board of Trustees approval of 2020-2024 5YCP (Board Report 18-7-113B)
- III.B.1-23: LLB Request for Proposals Cover Sheet CSM B17
- III.B.1-24: 2016-2017 Scheduled Maintenance Program Notice of Certification
- III.B.1-25: For example, CIP President's Cabinet Meeting Agenda 3/20/2019
- III.B.1-26: See CSM Project Summary <https://smccd.edu/facilities/projects/csm.php>

- III.B.1-27: Classroom Security Hardware, Phase 3
<https://www.smccd.edu/construction/details.php?list=38943f7f-e43c-4965-9ee4-d50e7b14361b&view={c592ffeb-2c2e-4db3-870d-f905daca9a64}&id=4>
- III.B.1-28: Alert U <https://www.smccd.edu/alertu/>
- III.B.1-29: ~~911 Emergency Zone Poster (jpg)~~
- III.B.1-30: Student Climate and Satisfaction Survey 2017 (“My CSM Experience: Safety and Security,” p. 5)
- III.B.1-31: Faculty and Staff Climate and Satisfaction Survey 2017 (questions 1-3, “Campus & Facilities,” p. 5)
- III.B.1-32: Weekly Safety Training topic examples – Custodial / Engineer / grounds safety
- III.B.1-33: Facilities Safety Task Force Meeting Agenda 1/24/2019
- III.B.1-34: CSM 17-18 Equipment Service Certifications
- III.B.1-35: CSM Hazardous Materials Business Plan Submittal
- III.B.1-35a: District HazMat Business Plan
- III.B.1-36: 2018 Facilities FPO/DPS Org Chart
- III.B.1-37: Multi-Year Emergency Management Training and Exercise Plan - Drill Schedule 2019 (pp. 24, 25)
- III.B.1-38: Board of Trustees meeting, 8/17/2016, p. 7
- III.B.1-39: Public Safety Study <https://smccd.edu/publicsafetystudy/>
- III.B.1-40: Public Safety Study Report
- III.B.1-41: SMCCCD Board minutes - Board Report 18-3-2C (March 14, 2018)
- III.B.1-42: BP 8.48 – Traffic Regulations
- III.B.1-43: AP 8.48.1 – Parking

Evidence List for Standard III.B.2

- III.B.2-01: 2017-2018 Space Inventory Report 17 Certification
- III.B.2-02: For example, Digital Media Resource Request 2018
- III.B.2-03: Educational Master Plan
- III.B.2-04: Facilities Master Plan (2011 and 2015 amendment) (see III.B.1-4)
- III.B.2-05: SMCCCD Technology Plan
- III.B.2-06: **College Technology Plan (Ask Tarana for ET completion)**
- III.B.2-07: Board of Trustees packet, 9/13/2017, Board Report 17-9-102B (p. 28)
- III.B.2-8: 2016-2017 Scheduled Maintenance Program Notice of Certification
- III.B.2-9: Email between District (Jose Nunez) and College (Michele Rudovsky), 9/20/2018
- III.B.2-10: Ad Astra Board Report authorizing purchase of Ad Astra (BR 16-11-104B)
- III.B.2-11: Board policy 8.15 “Purchasing”
- III.B.2-12: 2017-2018 Space Inventory Report 17 Certification
- III.B.2-13: 2016-2017 Scheduled Maintenance Program Notice of Certification
- III.B.2-14: Dabblefox Custodial Work Schedule
- III.B.2-15: Sample work order request (screenshot)
- III.B.2-16: Project request form
- III.B.2-17: APPA Service Levels Facilities
- III.B.2-18: Custodial QA Inspection
- III.B.2-22: District Strategic Plan <https://smccd.edu/strategicplan/>
- III.B.2-23: Educational Master Plan (see III.B.2-3)

Evidence List for Standard III.B.3

- III.B.3-1: Standing meeting – PS, VPAS and Facilities Manager (see III.B.1-20)
- III.B.3-2: Sample Ad Astra report – “Next Week’s Events” (CSM)
- III.B.3-3: CSM Facilities Report 2019
- III.B.3-4: Facilities Rental forms (screenshot)
- III.B.3-5: Facilities Rental web page
<http://collegeofsanmateo.edu/facilitiesrental/requestforms.asp>
- III.B.3-8: Board Policy 8.80 – Community Use of District Facilities
- III.B.3-9: SMCCCD Final Environmental Impact Report (EIR)
- III.B.3-10: CSM Findings CEQA
- III.B.3-11: (CIP) Cabinet Meeting Agenda - **See III.B.1-25**
- III.B.3-12: Resource Request worksheet
- III.B.3-13: Planning Manual, p. 20-21

Evidence List for Standard III.B.4

- III.B.4-1: Participatory Governance Handbook
- ~~III.B.4-2: Annual Resource Request Process~~
- III.B.4-3: For example, CSM B17 Construction Programming Meeting Minutes 11/11/2015
- III.B.4-4: Facilities Master Plan (See III.B.1-4)
- III.B.4-5: May 2018 Board Report Five-Year Construction Plan (see III.B.1-21)
- III.B.4-6: Educational Master Plan
- III.B.4-7: “Students First” - SMCCCD Strategic Plan
- III.B.4-8: 5-year instructional equipment plan
- III.B.4-9: SMCCCD 5-year capital outlay plan
- III.B.4-10: APPA Levels Facilities
- III.B.4-11: Resource Allocation Model – Facilities Assumptions**
- III.B.4-12: CSM B7 LLB RFP Requirements
- III.B.4-13: See III.B.4-3
- III.B.4-14: LEED Scorecard SMCCCD Design Standard
- III.B.4-15: SMCCCD Strategic Plan Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>

Evidence List for Standard III.C.1

- III.C.1-1: ITS Organizational Chart (see III.A.9-1)
- III.C.1-2: ITS services <https://its.smccd.edu/services/>
- III.C.1-3: Strategic Plan for Information Technology 2019-2024
- III.C.1-4: Strategic Plan, p. 4-5
- III.C.1-5: Canvas – Student Resources
http://collegeofsanmateo.edu/canvas/resources_students.asp
- III.C.1-6:** Canvas – Faculty and Staff Resources
http://collegeofsanmateo.edu/canvas/resources_facstaff.asp
- III.C.1-7: Technology Committee**
- III.C.1-8: College Technology Plan (forthcoming)**

Evidence List for Standard III.C.2

- III.C.2-1 “About ITS” <https://its.smccd.edu/about-its/>
- III.C.2-2 Instructional Lab / Wireless Access Points Inventory
- III.C.2-3 List of District Supported Goods and Services
<https://smccd.edu/dsgs/#filter=.type-its>
- III.C.2-3a SMCCCD Laptop / Desktop / Printer specifications
- III.C.2-4 SMCCCD Purchasing Procedures (p. 4)
- III.C.2-5 IT Procurement Business Process
- III.C.2-6 Board Policy 8.15.1 “Purchasing: Accessibility of Information Technology”
- III.C.2-7 ITS virus protection services <https://its.smccd.edu/virus-protections/>
- III.C.2-8 IT request ticket <https://helpcenter.smccd.edu/>
- ~~III.C.2-9 Repair/replace standards~~
- III.C.2-10 For example,
<https://www.aaiscloud.com/CSanMateo/events/EventReqForm.aspx?id=17721430-b37c-11e8-be85-056de1fb0b00&returnURL#viewmode=edit>
- III.C.2-11 Organization chart (see III.A.9-1)
- ~~III.C.2-12 Example of recommendation / evaluation of upgrade~~
- III.C.2-13 Emails showing replacement planning
- III.C.2-14 Technology Advisory Committee
- III.C.2-15 Resource Request worksheet (see III.B.3-12)
- III.C.2-16 PR website <http://collegeofsanmateo.edu/programreview/>
- III.C.2-17 Planning Manual, pp. 19-33

Evidence List for Standard III.C.3

- III.C.3-1 Facilities <https://smccd.edu/facilities/>
- III.C.3-2 District Office maintenance log (in folder)
- III.C.3-3 SMCCCD- Email Documentation-ITS- Accreditation Standard IIC-Technology-20181009
- III.C.3-4 Record of backups
- ~~III.C.3-5 SMCCCD Email Documentation-ITS- Accreditation Standard IIC-Technology-20181009~~
- III.C.3-6 Board Policy 7.28 – Student Records, Directory Information and Privacy
- III.C.3-7 Cenic Acceptable Use Policy <https://cenic.org/cbi-acceptable-use-policy>
- III.C.3-8 College Privacy Policy
<http://collegeofsanmateo.edu/generalinformation/privacypolicy.asp>
- III.C.3-9 SMCCCD ITS help request form – screenshot
- III.C.3-10 SMCCCD – Example – Work Order and Survey – 20180712

Evidence List for III.C.4

- III.C.4-1 Distance Education Office <http://collegeofsanmateo.edu/distanceeducation/>
- III.C.4-2 Distance Education and Educational Technology Committee
<http://collegeofsanmateo.edu/institutionalcommittees/deetc.asp>
- III.C.4-3 Technology Advisory Committee
- III.C.4-4 DEETC minutes re summer pilot Canvas trainings, 5/10/16
- III.C.4-5 Email campaign: “Are You Ready For Canvas?” email campaign 5/12/17; “CSM Community: June 6, 2016 – Register for a Canvas Training Today” (email

- 5/30/17); “Message for CSM Community: Canvas has Replaced WebAccess”
(email 6/22/17)
- III.C.4-6 DE Support page http://collegeofsanmateo.edu/canvas/resources_facstaff.asp
- III.C.4-7 SMCCCD Online Course Support Center <https://smccdhelp.zendesk.com/hc/en-us>
- III.C.4-8 Structured Training for Online Teaching <https://smccd.edu/deac/stot.php>
- III.C.4-8a DEAC minutes 11/26/2018
- III.C.4-9 DEAC minutes January 28 2019
- III.C.4-10 Distance Education Plan
- III.C.4-11 Faculty Training,
<http://collegeofsanmateo.edu/distancededucation/facultytraining.asp>
- III.C.4-12 @One teacher training <https://onlinenetworkofeducators.org/pd/registration-introduction/>
- III.C.4-13 For example, a training from October 2018 on creating a syllabus template in Canvas
- III.C.4-14 DE support page http://collegeofsanmateo.edu/canvas/resources_facstaff.asp
- III.C.4-15 District Accessibility Statement <https://smccd.edu/accessibility/>
- III.C.4-16 CCC’s Accessibility Center’s Accessibility White Paper 2017
- III.C.4-17 Email to faculty from Distance Education office regarding summer accessibility trainings, 5/2/2018
- III.C.4-18 Distance Education Fall 2018 Resource request
- III.C.4-19 Email, DE coordinator to AS President 12/12/18; AS President all-college email 12/18/2018
- III.C.4-20 Initial Library Canvas training sign in sheet
<https://smccd.sharepoint.com/:b:/s/csm/CSMASLT/EdEggsZ1DBCt-4fwl2Z918Bpa9iPxX0b-kKx4EeqaQU6w0>
- III.C.4-21 Canvas student resources page
http://collegeofsanmateo.edu/canvas/resources_students.asp
- III.C.4-22 SMCCCD course support center <https://smccdhelp.zendesk.com/hc/en-us>
- III.C.4-23 “Welcome” – Welcome Day presentation 2018 (slide 5)
- III.C.4-24 Canvas cards around campus (a card, or a picture)
- III.C.4-25 “New Canvas Hotline and Support Links” for 24/7 support for faculty, staff and students Sent 8/10/17 by Marketing
- III.C.4-26 Ad Astra training
- III.C.4-27 Banner training
- III.C.4-28 Curricunet quick info sheet
- III.C.4-29 ITS webpage <https://its.smccd.edu/>
- III.C.4-30 DEAC minutes, November 26 2018 / January 28 2019 (see III.C.4-8a, 9)
- III.C.4-31 DE Handbook

Evidence List for Standard III.C.5

- III.C.5-1 BP 2.34 Computer and Network Use
- III.C.5-2 BP 2.35 Use of District Communications System
- III.C.5-3 AP 2.35.1 Access to District Email
- III.C.5-4 BP 2.36 Policy on Use of Student Email Addresses
- III.C.5-5 BP 2.40 Public Records

- III.C.5-6 AP 2.40.1 Public Records
- III.C.5-7 BP 6.32 Intellectual Property
- III.C.5-8 AP 6.32.1 Educational Materials: Distribution of Academic Presentations
- III.C.5-9 BP 6.33 Use of Copyrighted Materials
- III.C.5-10 <https://smccd.edu/deac/index.php>
- III.C.5-11 Distance Education Advisory Committee (DEAC) – Minutes 2/25/2019 - items IE, IF, IH
- III.C.5-12 CSM Distance Education Strategic Plan 2017/2020
- III.C.5-13 Distance Education Handbook
- III.C.5-14 <http://collegeofsanmateo.edu/distanceducation/facultyresources.asp>
- III.C.5-15 New Faculty Institute <http://collegeofsanmateo.edu/cae/newfacultyinstitute.asp>
- III.C.5-16 **Technology Advisory Committee – Institutional plan**
- III.C.5-17 “Trustee Handbook,” Community College League of California (2018)

Evidence List for Standard III.D.1:

- III.D.1-01: Board Policy 8.00 Fiscal Management
- III.D.1-02: Board Policy 8.11 District Budget
- III.D.1-03: FY 16-17 Financial Audit Report
- III.D.1-04: Board of Trustees 2018-2019 Final Budget Report, Resource Allocation Model p. 96
- III.D.1-05: Educational Master Plan
- III.D.1-06: SMCCCD Strategic Plan <https://smccd.edu/strategicplan/>
- III.D.1-07: Board of Trustees 2018-2019 Final Budget Report, District Funding and Priorities Overview, pp. 10-11 (see III.D.1-4)
SMCCCD Innovation Fund Report, FY 16.17-(or is this part of III.D.1-7?)
- ~~III.D.1-08: Final Budget Report~~
- ~~III.D.1-09: Final Budget Report~~
- ~~III.D.1-10: CCCCCO Exhibit R~~
- ~~III.D.1-11: CCCCCO Exhibit A~~
- III.D.1-12: List of External Grants 2014-2019
- III.D.1-13: Measure H Bond Funded Projects
- ~~III.D.1-14: 3-Year Revenue Projections~~
- ~~III.D.1-15: Grant Proposal form~~
- III.D.1-16: “CSM Awarded MESA Grant” 11/27/2017
<https://news.collegeofsanmateo.edu/2017/11/csm-awarded-mesa-grant/>
- III.D.1-17: <http://collegeofsanmateo.edu/strongworkforce/> - Strong Workforce Program Allocation and Activities (pdf)
- ~~III.D.1-17a: HIS grant info~~
- III.D.1-18: District Innovation Grant form
- III.D.1-19: SMCCCD Budget Development Process - Board of Trustees meeting 1/23/19
“Approval of 2019-20 Integrated District Budget Planning Calendar,” 19-I-1CA

Evidence List for Standard III.D.2

- III.D.2-1: Educational Master Plan, Strategic Priorities – p. 3
- III.D.2-2: Program Review: Instruction / CTE
Program Review: Student Services
Program Review: Learning Centers
- III.D.2-3: Resource Request form
- III.D.2-4: Planning Manual, pp. 19-33
- III.D.2-4a: 8.11, 8.11.1
- ~~III.D.2-5: I don't know how to find the College's ending balance information in the Final Budget report~~
- III.D.2-6: FY 2018.2019 board budget presentation OR Final Budget report, showing >5% rainy day fund by District
- III.D.2-7: Reports to BoT on budget by exec vice-chancellor
- III.D.2-8: Board Report 18-9-100B (“Public Hearing of the 2018-19 Final Budget”)
Board Report 18-9-101B (“Adoption of the 2018-19 Final Budget”)
Board Meeting 9/12/2018
- III.D.2-9: Board Report 18-6-102B (“Adoption of the 2018-19 Tentative Budget”) Board Meeting 6/21/2018
- III.D.2-10: Institutional Planning Committee <http://collegeofsanmateo.edu/ipc/index.asp>
- III.D.2-11: Budget overview – presentation to IPC 12/5/2018
- III.D.2-12: “Resource Requests,” IPC minutes Dec 5 2018
- III.D.3-13: IPC meeting minutes discussing finance committee (1/16/2018)
- III.D.3-14: Finance Committee – Draft mission

Evidence List for Standard III.D.3

- III.D.3-01: SMCCCD Budget Office <https://smccd.edu/financialservices/budget.php>
- III.D.3-1a: “Budgeting in the San Mateo County Community College District”
- III.D.3-02: FY 17/18 Resource Allocation Model (2018-19 available now)
- III.D.3-03: Board Report 19-1-1CA, “Approval of 2019-20 Integrated District Budget Planning Calendar,” Board of Trustees meeting Jan 23 2019
- III.D.3-4: Educational Master Plan
- III.D.3-5: Planning Manual – budget development process
- III.D.3-6: District Committee on Budget and Finance <https://smccd.edu/dcbf/index.php>
- III.D.3-7: Planning Manual – resource request process (see III.D.3-5)
- III.D.3-8: IPC website <http://collegeofsanmateo.edu/ipc/>

Evidence List for Standard III.D.4

- III.D.4-1: College budget presentation to IPC 12/5/2018

Evidence List for Standard III.D.5

- III.D.5-01: College Budget Projections FY 18-21
- III.D.5-2: Sample Banner Requisition
- III.D.5-3: SMCCCD General Purchasing Procedures
<https://www.smccd.edu/generalservices/general-purchasing-procedures.php>

Evidence List for Standard III.D.6

- III.D.6-01: CCC Contracted District Audit Manual
- III.D.6-02: 2014-2015 Audit
- III.D.6-03: 2015-2016 Audit
- III.D.6-04: 2016-2017 Audit
- III.D.6-5: 2017-2018 Audit
- III.D.6-6: Resource Request worksheet
- III.D.6-7: Instructional Program Review form
- III.D.6-8: Planning Manual – pp. 19-33

Evidence List for Standard III.D.7:

- III.D.7-01: Board Report 19-1-102B – Audit Report to Board 1/24/2019

Evidence List for Standard III.D.8

- III.D.8-01:**
- III.D.8-2: SMCCCD Bond Oversight Committee <https://www.smccd.edu/bondoversight/>
- III.D.8-3: Measure H Bond Expenditures (June 2018)
- III.D.8-4: Budget and Planning Committee
<http://collegeofsanmateo.edu/institutionalcommittees/bpc.asp>
- III.D.8-5: Planning Committee Structure – Fall 2013
- III.D.8-6: IPC minutes discussing new Finance Committee – 9/5/18
- III.D.8-7: IPC minutes discussing Finance Committee update – 1/16/2019

Evidence List for Standard III.D.9

- III.D.9-01: See III.D.8-1 (SMCCCD Board Agenda Packet 09.12.2018)
- III.D.9-02: Liability Insurance Summary (email to Sue Harrison)**

Evidence List for Standard III.D.10

- III.D.10-1: See III.D.2-9, Board Report 18-6-102B, “Adoption of 2018-2019 Tentative Budget”
See III.D.2-8, Board Report 18-9-101B “Adoption of the 2018-2019 Final Budget”
 - III.D.10-2: Board Policy 8.05
 - III.D.10-3: Administrative Policy 8.05.1
 - III.D.10-4: See III.D.6-2, 3, 4, 5: Audit Reports 2014-15, 2015-16, 2016-17, 2017-18
 - III.D.10-4a: Finance Committee mission
 - III.D.10-5: **SMCCCD and BankMobile Master Agreement Bernata**
 - III.D.10-6: SMCCCD BankMobile Compliance Handbook ask Bernata**
 - III.D.10-7: San Mateo Community College Foundation
<https://foundation.smccd.edu/about.php>
 - III.D.10-8: SMCCCF 990 returns and annual audit / Reports to BoT Bernata**
 - III.D.10-9: Bond Oversight Committee <https://www.smccd.edu/bondoversight/>
 - III.D.10-10: Board Policy 8.14
 - III.D.10-11: **Bond Oversight Committee 2017 Annual Report to the Community**
- ### **Evidence List for Standard III.D.11**
- III.D.11-01: College Budget Projections FY 18-21 have asked Ludmila**

- III.D.11-02: Planning Manual - Integrated Planning Calendar
- III.D.11-3: District Strategic Plan <https://smccd.edu/strategicplan/>
- III.D.11-4: District Strategic Plan for Information Technology 2019-2024 -
- III.D.11-5: SMCCCD Facilities Master Plan 2011
- III.D.11-6: SMCCCD Facilities Master Plan – 2015 Update
- III.D.11-7: Educational Master Plan 2018
- III.D.11-8: Technology Plan – **from the Tech Advisory Committee (in the works)**
- III.D.11-9: Distance Education Plan 2018
- III.D.11-10: FY 18.19 Resource Allocation with Assumptions **Coming from Bernata?**

Evidence List for Standard III.D.12

- III.D.12-1: See III.D.1-4, SMCCCD FY 2018-2019 Final Budget Report

Evidence List for Standard III.D.13

- III.D.13-01: FY 18-19 Final Budget Report (see III.D.12-1)
- III.D.13-02: Board Policy 8.06, “Investment of District Funds”
- III.D.13-3: SMCCCD Investment <https://smccd.edu/financialservices/Investment.php>
- III.D.13-4: SMCCCD Investment Procedures

Evidence List for Standard III.D.14

- III.D.14-01: See III.D.6-3, 4, and 5: Audit Reports from 2015-16, 2016-17, 2017-18
- III.D.14-02: **SMCCC Foundation Audit Report (asked Bernata)**
- III.D.14-03: See III.D.2-8, SMCCCD Board Packet 09.12.2018

Evidence List for Standard III.D.15:

- III.D.15-01: SMCCCD/BankMobile Contract
- III.D.15-02: Student Loan Default Rates - **Bernata**

Evidence List for Standard III.D.16

- III.D.16-1: Board Policy 8.03
- III.D.16-2: Administrative Procedure 8.03.1
- III.D.16-3: Board Policy 8.15
- III.D.16-4: General Services, “Contract and Other Requirements,”
<https://www.smccd.edu/generalservices/contact-requirements.php>
- III.D.16-5: SMCCCD - User Guidelines for Contracts
- III.D.16-6: **Example of a CSM contract with an external vendor? Asked Sandra, Kim**
- III.D.16-7: iContracts workflow screenshot
- III.D.16-8: General Services, “Dollar Limit Guidelines,”
<https://www.smccd.edu/generalservices/dollar-limit-guidelines.php>
- III.D.16-9: Screenshot – iContract discussion screenshot

Evidence List for IV.A.1

- IV.A.1-1: District Strategic Plan Goals
<https://smccd.edu/strategicplanning/Strategic%20Plan%20Adopted%20by%20SMCCCD%20Board%2009-30-15.pdf>
- IV.A.1-2: 2018/19 District Allocation Model

- IV.A.1-3 Innovation Fund CSM Requests 2017-2018
Also: Board of Trustees discussion of Innovation Funds as part of the 2018-2019 budget – 6/21/2018, item 18-6-102B
<https://downloads.smccd.edu/file?s=/sites/downloads/BoT&du=/sites/downloads/BoT/Minutes/2018-06-21Minutes.pdf>
- IV.A.1-4 **Innovation Funds Requests for FY18-19 Budget JAN HAS IT**
- IV.A.1-5 Innovation Fund CSM Requests 2016-2017
- IV.A.1-6 2016 Innovation Funds Annual Report
- IV.A.1-7 Office of Planning, Research, Innovation and Effectiveness Mission Statement <http://collegeofsanmateo.edu/prie/>
- IV.A.1-8 **Dean of PRIE, Generic Job Description**
- IV.A.1-9 Umoja Needs Assessment: presentation of the Student Equity Plan to IPC:
http://collegeofsanmateo.edu/ipc/docs/2015-2016/2015-11-20_StudentEquityPlanPresentation.pdf
- IV.A.1-10 Strategic Plan 2015-16 (8/28/15) http://collegeofsanmateo.edu/ipc/docs/2015-2016/2015-08-28_SMCCCDStrategicPlan2015.pdf
- IV.A.1-11 Institutional Planning Committee: Minutes 10/6/2017, “Annual Review of College Initiatives – Umoja” http://collegeofsanmateo.edu/ipc/docs/2017-2018/2017-10-06_UmojaProgramHandout.pdf
- IV.A.1-12 **Summary of Innovative Programs 2014-2019 (need to create this evidence)**
- IV.A.1-13 **Summary of all Professional Development Activities 2018/19 Academic Year – OR maybe a summary of how much \$\$ was spent on & some conference info**
- IV.A.1-14 Mathematics Department Program Review,
<https://surveys.smccd.edu/ShowResponse.aspx?doid=c4c8f444edc64c62aa158d7d2f0250db&s=7dfd5d861cab40c698ca342141e96fec>
- IV.A.1-15 **Schedule of President’s Innovation Fund Projects - 2017-present**
- IV.A.1-16 College grant awards 2014-2019
- IV.A.1-17 **List of Leading From the Middle Participants with relevant projects**
- IV.A.1-18 Guided Pathways Institutional Plan
http://collegeofsanmateo.edu/guidedpathways/docs/11-2018_GP_Five_Year_Plan.pdf
- IV.A.1-19 Learning Communities webpage,
<http://collegeofsanmateo.edu/learningcommunities/>
- IV.A.1-20 Planning Manual, “Part II: Participatory Governance”
- IV.A.1-21 **New Program Request form (?)**

Evidence List for IV.A.2

- IV.A.2.1 Board Policy 2.08 “District Participatory Governance Process”
- IV.A.2.2 **Planning Manual Excerpt: Roles and Responsibilities**
- IV.A.2.3 Board Policy 1.05 “Student Trustee”
- IV.A.2.4 **College Committees/Committee Membership 2018/19**
- IV.A.2.5 Integrated Planning Committee: Mission and Tasks
- IV.A.2.6 **Planning Manual Excerpt: The Planning Cycle**

Evidence List for IV.A.3

- IV.A.3-1 Board Policy 2.08 “District Participatory Governance Process”

- IV.A.3-2 Board Policy 2.00 “Administrative Organization”
- IV.A.3-3 Board Procedure 2.08.1 “District Participatory Governance Process”
- IV.A.3-4 **Planning Manual Excerpt: Roles and Responsibilities**
- IV.A.3-5 Finance Committee: Mission

Evidence List for IV.A.2

- IV.A.2-1 Board Policy 2.08 (see IV.A.1-1)
- IV.A.4-2 College of San Mateo Academic Senate Mission Statement
<https://collegeofsanmateo.edu/academicsenate/mission.asp>
- IV.A.4-3 **Planning Manual Excerpt: Curriculum Development/Program Development**
- IV.A.4-3 CSM Curriculum Handbook

Evidence List for Standard IV.A.5

- IV.A.5-1 Board Policy 2.08 (see IV.A.1-1)
- IV.A.5-2 Planning Manual Excerpt: Roles and Responsibilities
- IV.A.5-3 Planning Manual Excerpt: Academic Senate and Administration Roles
- IV.A.5-4 Planning Manual: Cmmtte Structure/Roster of Committee Members 2018/19
- IV.A.5-5 Planning Manual Excerpt: The Planning Cycle
- IV.A.5-6 Planning Manual Excerpt: Annual Master Planning Calendar
- IV.A.5-7 **For example: Equity Committee / Finance Committee, 5/1/2019**
- IV.A.5-8 For example: Distance Education Committee, “Technology Committee”
4/17/2019**
- IV.A.5-9 Academic Senate Annual Assessment, “Year In Review,” AS minutes 5-18-2018
- ~~IV.A.5-10 Classified Senate Annual Assessment~~
- IV.A.5-11 **ASCSM goals – annual assessment (coming in March 2019)**
- IV.A.5-12 ASCSM presentation to Board of Trustees, 10/24/2018 (p. 2)

Evidence for IV.A.6

- IV.A.6-1 PRIE Website <http://collegeofsanmateo.edu/prie/>
- IV.A.6-2 IPC website <http://collegeofsanmateo.edu/ipc/>
- IV.A.6-3 For example, see meeting notification for the 2/20/19 meeting of IPC (email from Mary Vogt, PRIE, 2/19/2019)
- IV.A.6-4 For example, see meeting notification for the 3/12/19 Academic Senate meeting (email from Jeramy Wallace, AS President, 3/8/2019)
- IV.A.6-5 For example, notification from AS President regarding a fellowship opportunity (email from Jeramy Wallace, AS President, 2/12/2019)
- IV.A.6-6 For example, Academic Senate agenda 3/12/2019
- IV.A.6-7 Academic Senate website <https://collegeofsanmateo.edu/academicsenate/>
- IV.A.6-8 For example, minutes from the Classified Senate meeting discussing the results of the Campus Climate and Satisfaction Survey 3/13/2018
- IV.A.6-9 For example, email from the President to the college regarding the resource request decisions arising from the 2018 Program Review cycle (email 12/14/2018)
- IV.A.6-10 **Educational Master Plan**

Evidence List for IV.A.7

- IV.A.7.1 IPC minutes, 9/5/2018
- IV.A.7.2 Initial discussion of Climate Surveys at IPC: 11/17/2017
- IV.A.7.3 For example, the creation of the new Technology Committee with specific focus on the entire technology needs of the campus – IPC minutes 1/16/2019.
- IV.A.7.4 For example, IPC minutes 10/6/2017 (Mana, Umoja)
- IV.A.7.5 For example, IPC minutes 10/20/2017 (Honors, Project Change, Supplemental Instruction, Year One and Promise)
- IV.A.7.6 **CSM Planning Manual**

Evidence List for IV.B.1

- IV.B.1-1 SMCCCD College President – Generic position description
- IVB1-2 **Planning Manual, Part II (about participatory governance)**
- IV.B.1-3 Planning Manual, diagram of committee structure**
- IV.B.1-4 For example, Communication Studies Program Review
- IV.B.1-5 For example, Communication Studies Resource request
- IV.B.1-6 **Planning manual (resource allocation)**
- IV.B.1-7 **Planning Manual – selection Committees**
- IV.B.1-8 Themes & trends from Program Review 3/17/2017
Themes & trends from Program Review 3/20/2019
- IV.B.1-9 For instance, Report to IPC of Year One 10/20/2017
- IV.B.1-10 For instance, Report to IPC of Writing in the End Zone 11/17/2017
- IV.B.1-11 For instance, Report to IPC of the Supplemental Instruction Program 10/20/2017
- IV.B.1-12 For example, IPC discussion of the Educational Master Plan 5/18/2018
- IV.B.1-13 For example, IPC discussions of the Sustainability Plan 4/6/2018

Evidence List for IV.B.2

- IV.B.2-1 SMCCCD Board Policy 2.03 – College Presidents
- IV.B.2-2 CSM Organizational Chart
- IV.B.2-3 Diversity in Action Group: Student Equity Plan, p. 38
- IV.B.2-4 Diversity in Action Group website
<http://collegeofsanmateo.edu/institutionalcommittees/diag.asp>
- IV.B.2-5 Educational Equity Committee website <http://collegeofsanmateo.edu/eec/>
- IV.B.2-6 **Planning Manual Who Does What Chart**
- IV.B.2-7 ASLT web page <http://collegeofsanmateo.edu/divisionoffices/aslt.asp>

Evidence List for IV.B.3

- IV.B.3-1 IPC Mission and Tasks
- IV.B.3-2 March 17, 2017 IPC Meeting Summary (College Mission Statement Revision)
- IV.B.3-3 May 5, 2017 IPC Meeting Summary (College Mission Statement Revision)
- IV.B.3-4 Oct. 20, 2017 IPC Meeting Summary (College Mission Statement Revision)
- IV.B.3-5 Nov. 3, 2017 IPC Meeting Summary (College Mission Statement Revision)
- IV.B.3-6 Nov. 17, 2017 IPC Meeting Summary (College Mission Statement Revision)
- IV.B.3-7 April 6, 2018 IPC Meeting Summary (College Mission Statement Revision)
- IV.B.3-8 Oct. 24, 2018 SMCCCD Board of Trustees Meeting minutes (p.7)
- IV.B.3-9 **Educational Master Plan, Strategic Priorities, p. 3**

- IV.B.3-10 District Strategic Plan <https://smccd.edu/strategicplan/>
- IV.B.3-11 IPC minutes 5/4/2018 (on EMP planning process)
Also: EMP presentation to IPC 5/4/2018
- IV.B.3-12 Minutes, IPC, 12/5/2018
- IV.B.3-13 For example, the Language Arts Division prioritized its requests from the Fall 2018 Program Review cycle (Language Arts Division Meeting 11-1-2018)
- IV.B.3-14 Agenda of the Administrative Council meeting 11/6/2018, prioritizing requests
- IV.B.3-15 Planning manual, decision-making
- IV.B.3-16 Planning Manual, College Planning Cycle graphic, p. 13
- IV.B.3-17 Planning Manual, setting benchmarks
- IV.B.3-18 IPC, discussion of College Index for 2015-2016 9/16/2016
- IV.B.3-19 District Strategic Plan – Scorecard and Metrics <https://smccd.edu/strategicplan/>
- IV.B.3-20 **IPC discussion of metrics**

Evidence List for IV.B.4

- IV.B.4-1 IPC Meeting Summary 1/19/2018
- IV.B.4-2 Accreditation Oversight Committee <http://collegeofsanmateo.edu/accredinfo/>

Evidence List for IV.B.5

- IV.B.5-1 Administrative Committees
http://collegeofsanmateo.edu/institutionalcommittees/Administrative_Groups.asp
- IV.B.5-2 Cabinet + Agenda, 2/11/2019
- IV.B.5-3 Planning Manual – who does what
- IV.B.5-4 IPC Meeting Summary for Sept. 5, 2018
- IV.B.5-5 Finance Committee description

Evidence List for IV.B.6

- IV.B.6-1 Example of email from Mike (“Free Speech on Campus,” 9/13/2018)
- IV.B.6-2 Example of email from Mike (“Tragic Loss,” 11/24/2018)
- IV.B.6-3 Example of email from Mike (“California Fires and Air Quality,” 11/12/2018)
- IV.B.6-4 Bulldog Bulletin 1/28/2019
- IV.B.6-5 Bulldog Bulletin 8/31/2018
- IV.B.6-6 “President’s Report,” Board Packet 2/27/2019
- IV.B.6-7 Office of the President, Reports to the Board of Trustees
<http://collegeofsanmateo.edu/president/presidentsreports.asp>
- IV.B.6-8 Oct. 10, 2018 Flex Day Agenda - All-College Meeting
<https://calendar.collegeofsanmateo.edu/events/index.php?com=detail&eID=21095&year=2018&month=10>
- IV.B.6-9 Classified Senate minutes 3/13/2018
- IV.B.6-10 Academic Senate Minutes Sept. 12, 2017
- IV.B.6-11 Academic Senate Minutes Oct. 24, 2017
- IV.B.6-12 Academic Senate Minutes Feb. 13, 2018
- IV.B.6-13 English department Agenda, Nov 29 2017
- IV.B.6-14 Agenda, CSM Leadership Retreat, March 16 2018
- IV.B.6-15 For example, see the minutes of the Academic Senate meeting from 9/12/2017

- IV.B.6-16 San Mateo County Community Colleges Foundation – Board of Directors
<https://foundation.smccd.edu/board-of-directors.php>
- IV.B.6-17 President’s calendar – meetings with Kevin Skelly, SMUHSD
- IVB6-18 Mike’s email explaining resource allocation

Evidence List for IV.C.1

- IV.C.1-1 BP 2.06 – Board Policies and Administrative Procedures
- IV.C.1-2 BP 1.10 – Duties and Responsibilities of the Board
- IV.C.1-3 Board Policies <https://smccd.edu/boardoftrustees/policies.php>
- IV.C.1-4 BP 1.02 – Organization of the Board
- IV.C.1-4 District Strategic Plan <https://smccd.edu/strategicplan/>
- IV.C.1-5 BP 1.05 – Student Trustee
- IV.C.1-6 For example, Board of Trustees Study Session minutes 10/10/2018
- IV.C.1-7 Second meeting, Board of Trustees minutes 10/24/2018
- IV.C.1-8 Scorecard and Metrics <https://smccd.edu/strategicplan/>
- IV.C.1-9 For example, see the discussion “Update on District Strategic Plan” 10/10/2018
- IV.C.1-10 For example, the Student Success and Support Program (SSSP) plan, discussed by the Board on 11/29/2017
Also: Board of Trustees session, 4/14/2015 (review of Substantive Change)
Also: BOT meeting 3/28/2018, item 18-3-4-C
- IV.C.1-11 Adoption of the District Strategic Plan by the Board of Trustees: BOT minutes, 9/30/2015, item 15-9-2B (p. 4)
Update of District Strategic Plan by Board of Trustees: BOT minutes, 9/12/2018, item 18-9-1C
- IV.C.1-12 Educational Master Plan, [date of presentation to Board – March 2019]
- IV.C.1-13 BP Policy on Professional Ethics
- IV.C.1-14 BP 2.45 – Conflict of Interest
- IV.C.1-15 Board Packet, December 12 2018 – Board Report 18-12-3C
- IV.C.1-16 For example, see discussion “Adoption of the 2018 tentative budget” at the Board of Trustees meeting 6/21/2018
- IV.C.1-17 Annual Budget reports are available online at the District website
<https://smccd.edu/financialservices/annualbudget.php>
- IV.C.1-18 Annual Budget Report 2018-2019
- IV.C.1-19 Board Packet, January 24 2018

Evidence List for IV.C.2

- IV.C.2-1 BP 1.40 – Meetings of the Board
- IV.C.2-2 BP 1.35 – Board Member Conduct
- IV.C.2-3 Board Agenda, 4/7/19

Evidence List for IV.C.3

- IV.C.3-1 BP 2.02 – Chancellor of the District
- IV.C.3-2 BP 2.03 – College Presidents
- IV.C.3-3 AP 2.03.1 – College Presidents: Selection Procedures
- IV.C.3-4 AP 2.02.1 – Chancellor of the District: Selection Procedures
- IV.C.3-5 AP 2.02.2 – Chancellor of the District: Evaluation

IV.C.3-6 Chancellor Evaluation instrument

Evidence List for IV.C.4

- IV.C.4-1 BP 1.10 – Duties and Responsibilities of the Board
- IV.C.4-2 BP 1.02 – Organization of the Board
- IV.C.4-3 BP 1.05 – Student Trustee / Election of Student Member
- IV.C.4-4 For example, see minutes, Board of Trustees, 8/14/2018
- IV.C.4-5 Board of Trustees – Minutes <https://smccd.edu/boardoftrustees/minutes.php>
- IV.C.4-6 Board of Trustees – Policies and Procedures
<https://smccd.edu/boardoftrustees/policies.php>
- IV.C.4-7 BP 1.35 – Board Member Conduct
- IV.C.4-8 BP 2.45 – Conflict of Interest

Evidence List for IV.C.5

- IV.C.5-1 BP 1.10 – Duties and Responsibilities of the Board
- IV.C.5-2 BP 1.01 – District mission
- IV.C.5-3 District Strategic Plan <https://smccd.edu/strategicplan/>
- IV.C.5-4 For example, Board Report 18-9-1C (Minutes, 9/12/2018, p. 2)
- IV.C.5-5 Community College League of California <https://www.ccleague.org/district-services/policy-procedure-services>

Evidence List for IV.C.6

- IV.C.6-1 BP 1.02 – Organization of the Board
- IV.C.6-2 BP 1.05 – Student Trustee
- IV.C.6-3 BP 1.10 – Duties and Responsibilities of the Board
- IV.C.6-4 BP 1.15 – Officers of the Board
- IV.C.6-5 BP 1.20 – Duties of Officers
- IV.C.6-6 BP 1.25 – Secretary of the Board
- IV.C.6-7 BP 1.30 – Compensation of Board Members
- IV.C.6-8 BP 1.35 – Board Member Conduct
- IV.C.6-9 BP 1.40 – Meetings of the Board
- IV.C.6-10 BP 1.45 – Agendas for Meetings
- IV.C.6-11 BP 1.50 – Minutes of Meetings
- IV.C.6-12 BP 1.55 – Order of Business and Procedure
- IV.C.6-13 BP 1.60 – Rules of Order for Board Meetings

Evidence List for IV.C.7

- IV.C.7-1 BP 2.06 – Board Policy and Administrative Procedure
- IV.C.7-2 AP 2.06.1 – Administrative Procedure
- IV.C.7-3 BP 2.07 – Policy Development
- IV.C.7-4 BP 2.08 – District Participatory Governance Process
- IV.C.7-5 For example, District Participatory Governance Council minutes 4/16/2018

Evidence List for IV.C.8

- IV.C.8-1 District Strategic Plan <https://smccd.edu/strategicplan/>

- IV.C.8-2 Update on District Strategic Plan, Board of Trustees meeting 9/12/2018 (Item 18-9-1C)
- IV.C.8-3 Item 17-11-1B, Approval of 2017-2019 Integrated Plan – Board of Trustees 11/29/2017
- IV.C.8-4 Student Equity Plan to go to the Board 5/15/2019
- IV.C.8-5 Educational Master Plan brought to the Board

Evidence List for IV.C.9

- IV.C.9-1 BP 1.10 – Duties and Responsibilities of the Board
- IV.C.9-2 For example, “Board Series Presentation – Innovations in Teaching, Learning and Support Services: Small Business Development Center at College of San Mateo” (Item 15-9-3C), Board of Trustees meeting 9/30/2015
For example, “College Promise” – Discussion Item (p. 2), Board of Trustees meeting 8/14/2018
- IV.C.9-4 Minutes, Board of Trustees Retreat – February 11, 2017
Minutes, Board of Trustees Retreat – April 7, 2018
- IV.C.9-5 BP 1.02
- IV.C.9-6 Board of Trustees Website <https://www.smccd.edu/boardoftrustees/members.php>

Evidence List for IV.C.10

- IV.C.10-1 BP 1.35 – Board Member Conduct
- IV.C.10-2 Agenda, Board of Trustees meeting 4/7/2018
- IV.C.10-3 Strategic Plan <https://smccd.edu/strategicplan/>
- IV.C.10-4 For example, Discussion of Board of Trustees Self-Evaluation (Item 18-7-6C) - Minutes 7/25/2018 (p. 7)

Evidence List for IV.C.11

- IV.C.11-1 BP 2.45 – Conflict of Interest
- IV.C.11-2 BP 2.21 – Policy on Professional Ethics
- IV.C.11-3 BP 1.35 – Board Member Conduct
- IV.C.11-4 AP 2.45.1 – Conflict of Interest
- IV.C.11-5 AP 2.45.2 – Conflict of Interest Code

Evidence List for IV.C.12

- IV.C.12-1 BP 2.02 – Chancellor of the District
- IV.C.12-2 BP 8.02 – Delegation of Authority
- IV.C.12-3 AP 2.02.2 – Chancellor of the District: Evaluation

Evidence List for IV.C.13

- IV.C.13-1 Accreditation Update and Timeline, Board minutes 1/23/2019 (item 19-1-4C) p. 6
- IV.C.13-2 BP 2.70
- IV.C.13-3 AP 2.70.1
- IV.C.13-4 BOT minutes from the 4/25/19
- IV.C.13-5 Accreditation timeline

IV.C.13-6 Example of board being “routinely provided with updates about the planning process and progress made on the college’s self-evaluation” – Mitch wrote this, is it true? Have we updated you?

Evidence List for IV.D.1

IV.D.1-1 District Strategic Plan <https://smccd.edu/strategicplan/>
IV.D.1-2 BP 2.02 – Chancellor of the District
IV.D.1-3 BP 2.03 – College Presidents
IV.D.1-4 Example of a discussion around roles & responsibilities in council?
IV.D.1-5 District Website <http://www.smccd.edu>

Evidence List for IV.D.2

IV.D.2-1 BP 2.02 – Chancellor of the District
IV.D.2-2 BP 8.02 – Delegation of Authority
IV.D.2-3 District Joint Vice Presidents Council <https://www.smccd.edu/djvpc/>
IV.D.2-4 District Committee on Budget and Finance, Agenda for March 2019
IV.D.2-5 Strategic Plan, “Students First”
District Strategic Plan online <https://smccd.edu/strategicplan/>
IV.D.2-6 Strategic Plan for Information Technology 2019-2024
IV.D.2-7 2015 Facilities Master Plan Amendment to 2011 Facilities Master Plan
IV.D.2-8 Resource Allocation model
IV.D.2-9 Function Map
IV.D.2-10 District Website <https://smccd.edu/>
IV.D.2-11 Chancellor’s Office <https://smccd.edu/aboutus/index.php>
IV.D.2-12 Educational Services and Planning <https://smccd.edu/educationservices/>
IV.D.2-13 Financial Services District Budget <https://smccd.edu/financialservices/>
IV.D.2-14 Facilities Planning <https://smccd.edu/facilities/>
IV.D.2-15 Human Resources <https://www.smccd.edu/humanresources/>
IV.D.2-16 Information Technology Services <https://its.smccd.edu/>
IV.D.2-17 International Student Education <https://www.smccd.edu/international/>
IV.D.2-18 Board Policy 8.14, “Bond Oversight Committee and Accountability Measures”
IV.D.2-19 Bond Oversight Committee Report to the Community, 2017 (p. 2)
IV.D.2-20 Auxiliary Services and Enterprise Operations - Annual Report 2018

Evidence List IV.D.3

IV.D.3-1 Board Policy 8.00 – Fiscal Management
IV.D.3-2 Administrative Policy 8.00.1 – Fiscal Management
IV.D.3-3 Board Policy 8.11 – District Budget
IV.D.3-4 Administrative Procedure 8.11.1 – District Budget
IV.D.3-5 SMCCCD Resource Allocation Model
IV.D.3-6 Board Report 19-1-1CA, “Approval of 2019-20 Integrated District Budget Planning Calendar,” Board of Trustees packet 1/23/2019
IV.D.3-7 District Committee on Budget and Finance, minutes, 9/19/2017
IV.D.3-8 District Strategic Plan – Students First

Evidence List for IV.D.4

- IV.D.4-1 BP 2.03 – College Presidents
- IV.D.4-2 BP 8.02 – Delegation of Authority
- IV.D.4-3 Performance Evaluation Procedures for Administrator and Academic Supervisory Employees
- IV.D.4-4 Example of chancellor presenting the review of the president to the Board??

Evidence List for IV.D.5

- IV.D.5-1 District Strategic Plan: “Students First”
- IV.D.5-2 EMP: show how College’s priorities are aligned to District plan
- IV.D.5-3 Scorecard and Metrics <https://smccd.edu/strategicplan/scorecard-and-metrics.php>

Evidence List for IV.D.6

- IV.D.6-1 Board Policy 2.08 – District Participatory Governance Process
- IV.D.6-2 District Participatory Governance Council, minutes
<https://smccd.edu/dpgc/agendasandminutes.php>
- IV.D.6-3 Evidence of Chancellor’s Council meetings (calendars?)
- IV.D.6-4 District Joint Vice Presidents Council <https://www.smccd.edu/djvpc/>
- IV.D.6-5 Board Agendas <https://smccd.edu/boardoftrustees/agenda.php>

Evidence List for IV.D.7

- IV.D.7-1 District Office Program Review – Executive Summary: Office of Educational Services and Planning
- IV.D.7-2 District Office Program Review – Executive Summary: Emergency Preparedness
- IV.D.7-3 District Office Program Review – Executive Summary: Public Safety Department
- IV.D.7-4 District Office Program Review – Executive Summary: Administrative Services / Financial Services
- IV.D.7-5 District Office Program Review – Satisfaction Survey instrument
- IV.D.7-6 BP 2.08 – District Participatory Governance Process
- IV.D.7-3 For example, the agenda and minutes of the Districtwide Participatory Governance Council 9/17/2018
- IV.D.7-4 For example, minutes from the DPGC meeting of 10/1/2018

Evidence List for Quality Focus Essay

- QFE-AX “The Future of Work: The Augmented Workforce.” 2/28/2017. Deloitte Insights
<https://www2.deloitte.com/insights/us/en/focus/human-capital-trends/2017/future-workforce-changing-nature-of-work.html>
- QFE-X California Association of Independent Business, 2018